

Recommendation to Hire

To: Director/Dean, Vice President/Provost

CC: Affirmative Action

From: Hiring Manager

I have reviewed the attached search materials and summary of the search committee for the position of Assistant Professor of Education and Human Development, Special Education. I am recommending an offer be extended to Candidate 1 Name.

If Candidate 1 Name declines the offer or is no longer available Candidate 2 Name is also acceptable as an alternate.

Candidate 3 Name is not acceptable for the following reasons: _____.
I recommend that they not be extended an offer at this time.