

HOW TO ACCESS *TAXPAYER BENEFITS FOR HIGHER EDUCATION TAX CREDITS*

To locate individual student information:

1. Access www.brockport.edu
2. Click on the **Online Services** link
3. Select **Campus Information System**
4. Enter **User ID** and **PIN**
5. Select either **Student Services** or **Financial Aid** tab at top of screen
6. Select **Student Records**
7. Click on **Select Tax Year**
8. Enter **Tax Year**
9. Select **Tax Notification**

Please note that employees at The College at Brockport and Office of Student Accounts are not tax advisors and can not answer questions concerning what a student and/or parent should or should not claim on taxes. Students/parents should consult with their tax preparer(s) to determine what qualified tuition/related expenses they are eligible to claim.

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