

News from Career Services



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK



1. All jobs are in our database- *JobShop*. Visit any computer with Internet access. Go to <http://www.brockport.edu/career> and follow the links to *JobShop*

2. At the log-in screen, click on Register. Enter your full email address and the initial password career (Note that other Brockport user names and passwords do not work here.). You may use your Brockport ID or SS # to as your ID. Complete the short on-line registration and *Submit* it.

You will also be emailed a new individual password to use in future visits. You can change it to one you prefer by going to the *Profile* tab on your next visit, and changing it.

3. You will see the screen below. Click on *jobs*, and you will have the choice of two databases. *JobShop* includes jobs listed directly at Brockport, campus jobs and is strong with area jobs and internships. *NACELink* surveys jobs nationally and internationally, and is strong with jobs for graduates.

home profile documents **jobs** employers events

Alison Kincaid | Friday, June 27, 2008 | 1:29 pm

home

NACELink NETWORK software by symplicity

Log Out

announcements

Many campus jobs for fall are now posted. Go to JobShop above, and search Position Type for Work-Study or Non-Work-Study. For information on student employment, visit <http://www.brockport.edu/career/se2.htm>

If it's been more than six months since you have registered, please take a moment to review and update your profile.

See a job that's filled? Call 395 2468 with the employer name and job title so we can follow up.

quick links

Activity Summary

alerts

No current alerts.

any comments or questions?
Your feedback is welcome.

Submit

4. For campus jobs: Under *Position Type*, choose *On-Campus Work-Study* or *Non-Work-Study*. Click *Search*. Jobs may also be searched with greater detail using the keyword field. A list of openings will come up. Choose jobs of interest, and click on *Job Title* to see the full job description, including contact information for the person who is hiring, and their preferred method of contact.

Many screens have advice for jobseekers. See the link for Help or Video Tutorials just above the section shown.

Batch Options: [View Printable Job List](#)

Showing 20 at a time: Items 1-20 of 64 (Results as of: Jun 27, 2008: 1:26 pm) [Previous](#) | [Jump 1](#) | [Next](#)

<input type="checkbox"/>	Job Title	ID	Employer	Location	Position Type	Posted	Deadline	Options
<input type="checkbox"/>	Packing/Moving Boxes	707203	SUNY Brockport- Foreign Languages	Brockport, New York	On-Campus Work Study, On-Campus Non Work Study, Summer	Jun 12, 2008	May 16, 2009	ADD FAVORITE
<input type="checkbox"/>	Lifeguard	624435	SUNY Brockport- Recreational Services	Brockport, New York	On-Campus Work Study, On-Campus Non Work Study, Summer	Jun 09, 2008	May 16, 2009	ADD FAVORITE
<input type="checkbox"/>	Graduate Assistant - Brockport Global Village Learning Community	706696	SUNY Brockport- Student Retention	Brockport, New York	On-Campus Non Work Study, Fall, Spring	May 30, 2008	Jul 30, 2008	ADD FAVORITE
<input type="checkbox"/>	Graduate Assistant - Math & Science Learning Community	706698	SUNY Brockport- Student Retention	Brockport, New York	On-Campus Non Work Study, Fall, Spring	May 30, 2008	Jul 30, 2008	ADD FAVORITE
<input type="checkbox"/>	Ice Arena Assistants	391591	SUNY Brockport- Recreational Services	Brockport, New York	On-Campus Work Study, On-Campus Non Work Study, Fall	Apr 28, 2008	May 16, 2009	ADD FAVORITE

5. Contact the supervisor who is hiring. Interview for the job. Convince them you are the best candidate.

6. If hired for a campus job, visit Career Services in Rakov to do necessary paperwork to be paid. Bring a birth certificate or SS card, and a photo ID, as well as a Referral Form from your new supervisor stating the pay account code, and pay rate.

Last year, we hired 2200 students, however many of our 8000+ students may be applying. Visit the employer if possible, and be persistent if you are not successful at first. Ask employers to call us at 2468 if you are told a job is filled.

Questions? See us in Career Services in Rakov, or call 585 395 2468.