



TEACHER RECRUITMENT DAY

Wednesday,
April 22, 2009

Unity Health System

Total Sports Experience

880 Elmgrove Rd., Rochester, NY 14624





What is Teacher Recruitment Day (TRD)

- ★ Teacher Recruitment Day is a job fair for any graduating student or alumnus of a degree or educational certification program from a Rochester area college who is available for employment as a NYS certified teacher, social worker, school psychologist, administrator, or other specialist by Fall 2009





TRD is Two Events in One

- ★ There are two separate events on April 22 at Total Sports Experience
 - **Rochester Area TRD**
 - **TRD USA**
 - You may participate in either event or both





Rochester Area TRD

- ★ Features recruiters from Monroe and 8 surrounding counties
- ★ Interviews are scheduled by districts in advance
- ★ Only candidates selected by districts to interview come to the program on April 22





Rochester Area TRD

- ★ Visit www.rochestertrd.org to register
- ★ Registration closes on April 8
- ★ Fill out a brief application
- ★ Upload your resume and select the districts you want to review your resume





Rochester Area TRD—What happens next?



- ★ Districts begin to review resumes on **March 13**. You can still register until **April 8**.
- ★ Districts notify candidates by email that they wish to interview after **March 13**.
- ★ After April 8, an email message will be sent to all approved registrants on how to download an admission ticket.
- ★ Only candidates selected for interviews attend Rochester Area TRD.



Rochester Area TRD

- ★ Be prepared to arrive at Total Sports Experience 30 minutes prior to the interview to allow time to park and take the shuttle





Rochester Area TRD Schedule of the Day

Arrive 30 minutes before your scheduled interview

9:00 am to 5:00 pm Interviews

Last interview must be completed by 5 pm





TRD USA

- ★ Features recruiters from other parts of NY and other states. To see a list of those recruiters visit www.rochestertrd.org
- ★ Candidates share resumes and schedule interviews with recruiters at the event from 8:00 to 9:00 am on April 22. All interviews will be held between 9:30 am and 5:00 pm. The last interview must be completed by 5:00 pm.
- ★ All candidates who register come to the program on April 22





Schedule of the Day for TRD USA

7:15 am - Doors open for teacher candidates

8:00 to 9:00 am – Open Scheduling of
interviews for TRD USA

9:30 am to 5:00 pm – TRD USA Interviews

Last interview should be completed by 5 pm





TRD USA--Interview Sign Up Process con't

- ★ Record each interview you schedule using your interview scheduling form (table #, recruiter name, time, length of interview)
- ★ Try not to schedule interviews back to back. Talk with as many recruiters as possible
- ★ Length and style of interview will vary





TRD USA

- ★ Slots for TRD USA may open up during day
 - Check the Interview Vacancy Board throughout the day
 - Remove interview listing, and turn it in with your resume at the Interview vacancy table
- ★ Please schedule interviews only with districts in which you have a real interest – don't use this for practice!



Rochester Area TRD & TRD USA

- ★ Research districts in advance
 - Websites
- ★ Use a map to verify the location of districts
- ★ Identify 10 –15 targeted districts
- ★ Practice answering interview questions.





Interviewing



- ★ You may check in 10 minutes prior to your interview at the appropriate Check-In station (color coded)
- ★ Wait for recruiters to get you for your interview
- ★ Be confident, Introduce yourself
 - Firm handshake
 - Good posture and eye contact
- ★ Be sure to review your resume prior to interview and reflect on past experiences



Interviewing (con't)



- ★ Be ready to ask questions
- ★ Don't ask about salary or benefits
- ★ Collect business card for thank you letter and further follow up
- ★ Portfolio – use sparingly; do not force it



Dress for Success - Women



- ★ Wear professional attire with dress shoes
- ★ Conservative accessories
- ★ No perfume - some people are sensitive
- ★ No revealing outfits
- ★ Remove nose and eyebrow piercings



Dress for Success - Men

- ★ Wear professional attire with dress shoes
- ★ Suit or a sports coat & tie – no casual clothes
- ★ No aftershave/cologne
- ★ Remove earrings





Follow up

- ★ Send out thank you notes within 24 hours
- ★ Offers/acceptance
 - Don't accept on spot, ask for time to think it over
 - Beware of signing contracts without a specific school assignment
- ★ Ethics
 - Do not renege on job offers; You stop searching upon acceptance
 - Schools should give candidates time to decide
- ★ TRD is only one way to find a job! Visit your Career Services Office for other suggestions





What you will need at TRD

- ★ TRD Admission ticket
- ★ Photo ID
- ★ Notepad, pencils
- ★ LOTS of resumes
- ★ A list of your target schools
- ★ Portfolio (optional)
- ★ Money for lunch/snacks
- ★ Something to read or work on while you wait
- ★ Comfortable dress shoes
- ★ Sense of humor and a positive attitude

