



# *TEACHER RECRUITMENT DAY*

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Wednesday,  
April 9, 2008

Total Sports Experience

880 Elmgrove Rd., Rochester, NY 14624





# *What is Teacher Recruitment Day (TRD)*

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- ★ Teacher Recruitment Day is a job fair for any graduating student or alumnus of a degree or educational certification program from a Rochester area college who is available for employment as a NYS certified teacher, social worker, school psychologist, administrator, or other specialist by Fall 2008



## *TRD is Two Events in One*

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★ There are two separate events on April 9 at Total Sports Experience

- **Rochester Area TRD**
- **TRD USA**
- You may participate in either event or both





# *Rochester Area TRD*

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- ★ Features recruiters from Monroe and 8 surrounding counties
- ★ Interviews are scheduled by districts in advance
- ★ There is no cost to the candidate to register and submit a resume to these districts
- ★ Only candidates selected by districts to interview come to the program on April 9





# *Rochester Area TRD*

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- ★ Visit **[www.rochestertrd.org](http://www.rochestertrd.org)** to view a list of the districts participating and to register between **February 1 and March 5**
- ★ Fill out a brief application
- ★ Upload your resume
- ★ Select the districts you want to review your resume
- ★ Receive a login and password by e-mail



# *Rochester Area TRD—What happens next?*

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- ★ Districts review resumes from **March 5 to 26.**
- ★ Districts notify candidates they wish to interview by **March 26**
- ★ Candidates not selected for interviews do not attend Rochester Area TRD but may still register for TRD USA until **March 30**





# *Rochester Area TRD*

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- ★ Be prepared to arrive at Total Sports Experience 30 minutes prior to the interview to allow time to park and take the shuttle
- ★ If you are participating in both Rochester Area TRD and TRD USA, do not schedule a Rochester area interview between 8:15 and 9:45 am since that will be the open scheduling time for TRD USA





# *Rochester Area TRD Schedule of the Day*

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7:45 am Doors Open

8:15 am to 5:00 pm Interviews

Last interview must be completed by 5 pm





# *TRD USA*

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- ★ Features recruiters from other parts of NY and other states. To see a list of those recruiters visit [www.racda.org/TRDUSA/TRDUSA2008](http://www.racda.org/TRDUSA/TRDUSA2008)
- ★ Candidates share resumes with recruiters at the event from 8:15 to 9:45 am on April 9
- ★ Interviews are scheduled on-site at the program between 8:15 and 9:45 am on April 9
- ★ Cost: \$10 to register which covers rental of the facility, parking and participation in the program
- ★ All candidates who register come to the program on April 9





# *TRD USA-Registration*

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- ★ Register at [www.ubevents.org/event/rochester08/](http://www.ubevents.org/event/rochester08/) between **February 1 and March 30**
- ★ Have your **credit/debit card** ready when you register to pay \$10 registration fee
- ★ You will receive a confirmation e-mail when you register
- ★ Bring confirmation e-mail or letter and ID to use as your admission ticket



# *TRD USA--Interview Sign Up Process*

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- ★ You will have from 8:15 to 9:45 am (1 ½ hours) to schedule interviews and network with the TRD USA recruiters.
- ★ If you are participating in the Rochester Area TRD, do not schedule an interview between 8:15 and 9:45 am
- ★ Each district will display a chart indicating the certification areas they are seeking
- ★ Record each interview you schedule using your interview scheduling form (table #, recruiter name, time, length of interview)
- ★ Try not to schedule interviews back to back. Talk with as many recruiters as possible
- ★ Length and style of interview will vary



# *Schedule of the Day for TRD USA*

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7:45 am - Doors open for teacher candidates

8:15 to 9:45 am – Open Scheduling of  
interviews

10:00 am to 5:00 pm – Interviews

Last interview should be completed by 5 pm





# TRD USA

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- ★ Slots for TRD USA may open up during day
  - Check the Interview Vacancy Board throughout the day
  - Remove interview listing, and turn it in with your resume at the Interview vacancy table
- ★ Please schedule interviews only with districts in which you have a real interest – don't use this for practice!



# *Rochester Area TRD & TRD USA*

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- ★ Research districts in advance
  - Websites
- ★ Use a map to verify the location of districts
- ★ Identify 10 –15 targeted districts
- ★ Practice answering interview questions.



# *Interviewing*

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- ★ You may check in 10 minutes prior to your interview at the appropriate Check-In station (color coded)
- ★ Wait for recruiters to get you for your interview
- ★ Be confident, Introduce yourself
  - Firm handshake
  - Good posture and eye contact
- ★ Be sure to review your resume prior to interview and reflect on past experiences



## *Interviewing (con't)*

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- ★ Be ready to ask questions
- ★ Don't ask about salary or benefits
- ★ Collect business card for thank you letter and further follow up
- ★ Portfolio – use sparingly; do not force it



# *Dress for Success - Women*

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- ★ Wear professional attire with dress shoes
- ★ Conservative accessories
- ★ No perfume - some people are sensitive
- ★ No revealing outfits
- ★ Remove nose and eyebrow piercings



# *Dress for Success - Men*

- ★ Wear professional attire with dress shoes
- ★ Suit or a sports coat & tie – no casual clothes
- ★ No aftershave/cologne
- ★ Remove earrings





## *Follow up*

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- ★ Send out thank you notes within 24 hours
- ★ Offers/acceptance
  - Don't accept on spot, ask for time to think it over
  - Beware of signing contracts without a specific school assignment
- ★ Ethics
  - Do not renege on job offers; You stop searching upon acceptance
  - Schools should give candidates time to decide
- ★ TRD is only one way to find a job! Visit your Career Services Office for other suggestions





# *What you will need at TRD*

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- ★ TRD Admission Letter –NO ENTRY WITHOUT THIS LETTER to TRD USA
- ★ Photo ID
- ★ Notepad, pencils
- ★ LOTS of resumes
- ★ A list of your target schools
- ★ Portfolio (optional)
- ★ Money for lunch/snacks
- ★ Something to read or work on while you wait
- ★ Comfortable dress shoes
- ★ Sense of humor and a positive attitude