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Academic Standards and Financial Assistance

Both the federal and state governments require students to meet certain basic standards of scholarship in order to be eligible for financial assistance. While those established by the federal government for students receiving Title IV funds are similar to those established for state award recipients, there are some very important differences. Failure to meet these standards may mean termination of further financial aid. It is essential that students receiving such aid be familiar with the eligibility requirements appropriate to the type of aid they receive. Further information regarding these regulations may be obtained from Academic Advisement, Bursar's or Financial Aid Offices.

FEDERAL ACADEMIC STANDARDS FOR TITLE IV RECIPIENTS

Award Programs Affected By The Federal Standards:

Federal Pell Grants

Federal Perkins Loans

Federal Nursing Loans

Federal College Work Study

Federal Supplementary Educational Opportunity Grants (SEOG)

Federal Direct Loan Programs—including Stafford Loans (subsidized and unsubsidized) and the Parent Loan for Undergraduate Students (PLUS)

Federal law requires that students receiving funds under Title IV must complete their educational programs in no longer than 150 percent of the published length of the educational program for full-time students and, in addition, show evidence of making satisfactory progress toward their degree objectives in order to remain eligible for further funds. For Purposed of determining eligibility, satisfactory progress is defined as accumulating a minimum number of credits toward the degree for each academic year of attendance, with a minimum grade point average of 2.0. The minimum number of credits that must be accumulated at the conclusion of each academic year of full-time attendance is shown on the scale below:

FEDERAL ACADEMIC PROGRESS CHART

	Year 1*	Year 2	Year 3	Year 4	Year 5	Year 6
Credits in Progress						
Cumulative Credits Completed by May	14	32	52	74	96	120
Academic Standard	2.0 or Academic Probation					

* Year = academic year (two full-time semesters)

A student receiving aid as a full-time student must have earned 14 credits with a minimum grade point average of 2.0 after the first full academic year, 32 credits after the second full academic year, and so on. The entire scale is based upon the requirement that the baccalaureate degree be completed within six years of full-time attendance. Upon completion of a bachelor's degree (and before graduate matriculation), a student may receive two additional semesters of federal aid eligibility, providing that he/she is registered in a teacher certification program. Students who attain the minimum number of credits for a given period, but who fall below the required GPA of 2.0, will be placed on Title IV probation (concurrent with academic

probation). Probation for Title IV follows the College's policy on academic probation with students continuing in eligibility for Title IV funds while on probationary status.

Students who fail to accumulate the specified number of credits will be placed on Title IV probation for a maximum of one academic year. Failure to accumulate the minimum number of credits at the end of that probationary period will result in ineligibility for further Title IV funds until such time as the student should regain eligibility by accumulating the required credits. For example, a student who has accumulated 12 credits by the end of his/her first academic year would be placed on Title IV probation for the next year of attendance. If, at the end of his/her probationary period, he/she has failed to accumulate 32 credits, he/she would be declared ineligible for further Title IV funding.

Occasionally students will fail to meet the established standards for reasons beyond their control. Such students may appeal their loss of eligibility, and if the College's designated Appeals Committee deems their performance to have been significantly hampered by such "mitigating circumstances," they will be permitted to continue in good standing under Title IV regulations. Such mitigating circumstances include serious family problems, extended illness, and similar situations. All appeals must be submitted in writing to the Financial Aid Office. Federal regulations, however, do not allow for mitigation under any circumstances for students not completing their program of study within 150 percent of the published length of the educational program for full-time students.

Students will be notified at the close of each academic year of their probationary status or of their ineligibility for further Title IV funds. Letters notifying students of ineligibility will include information regarding the procedures for retaining eligibility, and/or appealing the loss of eligibility based upon mitigating circumstances. Further information may be obtained from the Office of Financial Aid.

State-established Academic Standards for New York State Financial Aid

Award Recipients/Award Programs affected by New York State Standards

A. General Awards:

- Tuition Assistance Program (TAP)
- Regents Award—Child of Veteran (CV)
- Regents Award—Child of Corrections Officer
- Regents Award—Memorial Award
- Vietnam Veterans Tuition Assistance Program (VVTA)
- State University Supplemental Tuition Assistance Program (SUSTA)

B. Academic Awards:

- Academic Scholarships
- Regents Professional Opportunity Scholarships
- Health Service Corps Scholarships and Fellowships

C. Part-time Awards (special requirements apply in some instances)

- Aid for Part-Time Study (APTS)
- Persian Gulf Veterans Awards and
- Vietnam Veterans Tuition Assistance Program (VVTA)

Students who receive New York State financial aid awards are required to maintain good academic standing in order to remain eligible. The State Education Department, for these purposes, defines a student in good academic standing as one who (1) pursues the program of study in which he/she is enrolled (Pursuit of Program), and (2) makes satisfactory academic progress toward the completion of his/her program's requirements (Satisfactory Academic Progress). These are defined as follows:

Pursuit of Program*

State regulations define program pursuit as receiving either a passing or a failing grade in a certain percentage of a full-time course load. The percentage increases from 50 percent of the minimum full-time load in each semester of the first year of award (six credits each semester), to 75 percent each semester of the second award year (nine credits each semester), to 100 percent each semester of the third and fourth award years (12 credits each semester). Students who fail to meet these standards become ineligible to receive an award during the succeeding semester, and remain ineligible until good standing is regained. (For details on regaining eligibility or waiving eligibility standards, see below.)

Generally, the State Education Department will accept any grade that indicates that the student attended the course for the entire semester, and completed all necessary assignments. By these standards, both passing and failing grades are acceptable. However, "W" (Withdrawal) grades are not acceptable. Grades of "I" and "PR" are acceptable because they are automatically changed to either a passing or failing grade before the completion of the succeeding semester. Note: Graduate students with grades of "I" and "PR" may make special arrangements with their instructor for extra time (up to two years) to complete their coursework. In such cases, the "I" and "PR" grades cannot be counted towards the Pursuit of Program requirement.

Satisfactory Academic Progress*

Satisfactory academic progress is defined both in terms of the number of credits completed and the grade point average attained at the end of a given semester. To remain eligible for awards, students must meet the following minimum standards. (Special conditions apply for part-time student awards.)

SATISFACTORY ACADEMIC PROGRESS
Standards for Awards

<i>Payment Semester</i>	<i>Credit Accumulated Toward Graduation Prior to Semester</i>	<i>Cumulative GPA</i>
1	0	—
2	3	.50
3	9	.75
4	18	1.20
5	30	2.00
6	45	2.00
7	60	2.00
8	75	2.00
9	90	2.00
10	105	2.00

(Only students in specially approved five-year programs are eligible for TAP awards beyond eight semesters of undergraduate study.)

As shown in the above table, full-time students are not expected to have earned college credits in order to be eligible for their first award payment. For the second payment, a student must have earned three credits toward graduation with a GPA of .50 or better; for the third, to have completed nine credits with a cumulative GPA of .75; and so on.

*These standards apply only to students who received their first TAP award in September 1981 or later. Students who received their first TAP award prior to September 1981 can be advised of applicable standards by the Office of Academic Advisement.

Transfer and Readmitted Students

Transfer students and students readmitted to the College after an absence of at least one year will be placed on the above scale either in accordance with the number of credits earned toward graduation or the number of TAP payments previously received, whichever is more beneficial to the student. For example, a transfer student who has received six TAP payments and earned 45 credits would be placed at (payment) semester five, rather than (payment) semester six.

Loss and Reinstatement of Student Eligibility

Students who fail to maintain good academic standing, either through failure in Pursuit of Program or in making Satisfactory Academic Progress, become ineligible for further awards. Eligibility may be regained (and payments restored) by either of the following methods:

1. Achieving the required grade point average and/or number of credits during a semester of attendance in which no state award is paid.
2. Transferring to another institution.
3. Being readmitted to SUNY Brockport after an absence of one calendar year or more. (Acceptance at Brockport or another institution is deemed evidence of a student's ability to successfully complete an approved program.)
4. Waiver of eligibility.

Waiver of Eligibility Standards for State Awards

Students who fail to meet state standards for either Pursuit of Program or Satisfactory Academic Progress may request a waiver of these standards that will allow them to continue to receive award payments for the succeeding semester. When such a waiver has been granted for failure to make Satisfactory Academic Progress, the student is expected to use the semester to advance to the level he/she could not achieve without the waiver. The waiver may be used if the student fails in Pursuit of Program, fails to make Satisfactory Academic Progress, or fails by both standards. However, Pursuit of Program and Satisfactory Academic Progress may not be waived separately for different semesters.

Students are eligible for only one waiver as an undergraduate student (not one for each institution attended) and one waiver as a graduate student. However, the granting of such a waiver is not automatic; it is intended only to accommodate extraordinary or unusual situations. The waiver process must include an assessment of the reasons for a student's failure to meet the established requirements for good standing, and the decision to grant the waiver must be based upon a reasonable expectation that the student will meet future requirements.

Notification of Ineligibility for State Financial Awards

Since payment of state awards is made through the Bursar's Office, students who fail to maintain good academic standing and therefore are ineligible for a State award will be notified by the Bursar's Office. Students affected are encouraged to discuss their status with a member of the Academic Advisement staff.

Repeat of "D" Grades and State Financial Aid Eligibility

Repeat of any course in which a passing grade (D– or above) has already been received and which the College does not require the student to repeat may not be considered as part of that student's minimum course load for financial aid purposes. In other words, the student must be registered for 12 or more different credits in order to be considered as a full-time student. In addition, the repeated course may not be considered in determining whether the student has met the Pursuit of Program requirement and is in good academic standing.

"C" Average Requirement

Effective Fall 1996, students are required to achieve a "C" average (2.0 GPA at Brockport) prior to receiving their fifth TAP payment, and must maintain a "C" average in each succeeding semester in order to continue receiving state financial aid.

Declaration of Major

In order to maintain eligibility for New York State financial aid, the State Education Department requires students to declare an academic major no later than the beginning of the junior year of the baccalaureate program. The College defines a junior as any student who has attained 54 or more credits towards the baccalaureate.

The SUNY AA/AS Transfer Guarantee Policy

The SUNY Board of Trustees has approved amendments to the SUNY AA/AS Transfer Guarantee Policy. The amendments state the following:

1. New York state residents who are graduates of a SUNY or CUNY two-year college and who possess an AA or AS degree shall be guaranteed the opportunity to continue their education on a full-time basis at a SUNY baccalaureate campus.
2. SUNY baccalaureate campuses shall give priority to AA and AS graduates of SUNY and CUNY colleges over other transfer applicants.
3. Academic decisions on admission for transfer students covered by the Transfer Guarantee Policy shall be based solely on a student's previous college record.
4. In making admissions decisions, baccalaureate campuses shall pay particular attention to applications from AA and AS transfer students in their region who cannot relocate to another part of the state.

The Transfer Guarantee Policy covers AA and AS graduates of SUNY and CUNY colleges only. To be eligible for the transfer guarantee, AA and AS graduates must meet the following deadlines:

1. *File a SUNY application, which must be received by the SUNY Application Processing Center by February 1 for fall admission and September 15 for spring admission.*
2. Provide the baccalaureate campus(es) with an **official two-year college transcript** showing three semesters of completed studies by *February 15 for fall admission and October 1 for spring admission.*
3. Provide, for campuses that require them, completed supplemental application materials by March 15 for fall admission and October 15 for spring admission.

The Application Processing Center will contact each applicant who has not been admitted to any of his/her original college choices by April 15 for the fall semester and November 15 for the spring semester.

AA/AS graduates who wish to participate in the guaranteed transfer program must contact the Application Processing Center prior to May 1 for the fall semester and prior to December 1 for the spring semester.

The directors of admissions at the SUNY baccalaureate campuses will meet to review applications of those AA/AS degree graduates who have not been offered admission earlier in the application review process. These applicants will be offered admission to one of the baccalaureate campuses in the region by May 15 for the fall semester and December 15 for the spring semester.

The Transfer Guarantee Policy provides that AA and AS degree graduates who are denied admission to all of their original SUNY baccalaureate campus choices, anywhere within the University, will be admitted to a baccalaureate campus. The Policy does not guarantee access to a specific campus or the academic program of the student's choice. However, whenever possible, efforts should be made to place the student in the program of his/her choice.

Affirmative Action Compliance Statement

The State University of New York College at Brockport does not discriminate on the basis of race/ethnicity/color, gender, sexual orientation, religion, national origin, age, disability, marital status, or status as a Vietnam-era or disabled veteran, in admission, employment, and treatment of students and employees. It is, therefore, the policy of SUNY Brockport to provide an academic and work environment free of discriminatory intimidation.

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex (gender).

Harassment on the basis of sex is a violation of Section 703 of Title VII of the Civil Rights Act of 1964, as amended.

Since sexual harassment is generally recognized as a form of sexual discrimination, employees or students who feel they have been harassed can file a complaint under the University's Grievance Procedures for Review of Allegations of Discrimination.

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) provide that no otherwise qualified individual with a disability shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The ADA estimates that there are 43 million Americans who have a disability. A "disability" is defined as a physical or mental impairment that substantially limits one or more major life activities, a record of having such an impairment that substantially limits one or more major life activities, a record of having such an impairment, or being regarded as having one. "Disability" covers a wide range of conditions and includes mobility, vision, hearing, or speech impairments, learning disabilities, chronic health conditions, emotional illnesses, AIDS, HIV positive, and a history of drug addiction or alcoholism.

Accessibility for people with disabilities is often viewed solely as architectural or physical access. The ADA, however, goes beyond this concept to require that all of our services, programs, and activities be accessible. To ensure compliance, SUNY Brockport has designated a coordinator for ADA Compliance who can be contacted directly for the provision of reasonable accommodations. It is important to note that all inquiries will be held in the strictest of confidence. For additional information, please call (716) 395-5409.

SECTION 224-A OF THE EDUCATION LAW OF THE STATE OF NEW YORK

1. No person shall be expelled from or be refused admission as a student to an institution of higher education for the reason that she is unable, because of his/her religious beliefs, to attend classes or to participate in any examination, study or work requirements on a particular day or days.
2. Any student in an institution of higher education who is unable, because of his/her religious beliefs, to attend classes on a particular day or days shall, because of such absence on the particular day or days, be excused from any examination or any study or work requirements.
3. It shall be the responsibility of the faculty and of the administrative officials of each institution of higher education to make available to each student who is absent from school, because of his/her religious beliefs, an equivalent opportunity to make up any examination, study or work requirements which he/she may have missed because of such absence on any particular day or days. No fees of any kind shall be charged by the institution for making available to the said student such equivalent opportunity.
4. If classes, examinations, study or work requirements are held on Friday after 4 pm or Saturday, similar or makeup classes, examinations, study or work requirements shall be made available on other days, where it is possible and practicable to do so. No special fees shall be charged to the student for these classes, examinations, study or work requirements held on other days.

5. In effectuating the provisions of this section, it shall be the duty of the faculty and of the administrative officials of each institution of higher education to exercise the fullest measure of good faith. No adverse or prejudicial effects shall result to any student because of his/her availing him- or herself of the provisions of this section.
6. Any student, who is aggrieved by the alleged failure of any faculty or administrative officials to comply in good faith with the provisions of this section, shall be entitled to maintain an action or proceeding in the supreme court of the county in which said institution of higher education is located for the enforcement of his/her rights under this section.
7. As used in this section, the term "institution of higher education" shall mean schools under the control of the board of trustees of the State University of New York or of the board of higher education of the City of New York or any community college. The College is in compliance with these policies.

All questions concerning these policies and allegations of noncompliance should be directed to:

Affirmative Action Officer
 SUNY College at Brockport
 350 New Campus Drive
 Brockport, NY 14420-2929
 Telephone: (716) 395-2109

THE DRUG-FREE SCHOOLS AND COMMUNITIES ACT AMENDMENTS OF 1989 (PL 101-226)

In compliance with the "The Drug-Free Schools and Communities Act Amendments of 1989" as mandated by section 22 of Public Law 101-226, SUNY College at Brockport will make the following information available to all its students and employees annually:

1. Standards of conduct prohibiting the unlawful possession, use or distribution of illicit drugs and alcohol and the disciplinary sanctions the College will impose for violations of laws and standards of conduct which are contained in the revised Codes of Student Social Conduct, the existing Residence Hall System Alcohol Policy, and the employee policy on the use of controlled substances.
2. The health risks associated with the use of illicit drugs and alcohol abuse which are currently available in the "SUNY College at Brockport Drug-Free College Community Resource Guide."
3. The legal sanctions imposed by local, state and federal laws for the illegal possession or distribution of illicit drugs or alcohol which are contained in the handouts, "What You Should Know About Controlled Drugs and the State Penal Law: Federal Trafficking Penalties, and the Alcohol Beverage Control Law" (chapters 225, 586, 592 of the laws of 1989), are currently available in the "SUNY College at Brockport Drug-Free College Community Resource Guide."
4. Information on the rehabilitation, counseling or re-entry programs available to substance users, abusers or people in recovery which is available in the "Resource Guide," as well as in the following offices: Student Health Services, Counseling Center, and/or Employee Assistance Program.
5. The results of a biennial review of our programs, which will be conducted to determine their effectiveness, implement changes to the programs if needed, and ensure that disciplinary sanctions are consistently enforced.

The College is in compliance with these policies.

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*(Note: *Indicates recipient of the Chancellor's Award for Excellence in Professional Service.)*

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 Student Health Center: Elizabeth Caruso, Director
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Faculty

*(NOTE: *Indicates recipient of the Chancellor's Award for Excellence in Teaching;*

*** indicates recipient of the Chancellor's Award for Excellence in Librarianship).*

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- *GERALD L. BEGY, Assoc. Professor, Education and Human Development, PhD, University of Minnesota.
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State University of New York

The State University of New York's 64 geographically dispersed campuses bring educational opportunity within commuting distance of virtually all New York state residents. The campuses comprise the nation's largest centrally managed system of public higher education.

When founded in 1948, the university consolidated 29 state-operated, but unaffiliated, institutions into the SUNY System. In response to need, the university system has grown to a point where its impact is felt educationally, culturally and economically the length and breadth of the state.

More than 403,000 students pursue traditional study in classrooms or work at home, at their own pace, through such innovative institutions as Empire State College, whose students follow individualized and often non-traditional paths to a degree. Of the total enrollment, about 36 percent of the students are 25 years or older, reflecting SUNY's services to specific constituencies, such as refresher courses for the professional community, continuing educational opportunities for returning veterans, and personal enrichment for more mature persons.

The SUNY System's research contributions are helping to solve some of modern society's most urgent problems. It was a SUNY scientist who first warned the world of potentially harmful mercury deposits in canned fish, and another who made the connection between automobile and industrial smoke combining to cause changes in weather patterns. Other SUNY researchers continue important studies in such wide-ranging areas as immunology, marine biology, sickle cell anemia and organ transplantation.

More than 1,000 public service activities are currently pursued on SUNY campuses. Examples of these efforts include: special training courses for local government personnel, state civil service personnel and the unemployed, participation by campus personnel in joint community planning or project work, and campus-community arrangements for community use of campus facilities.

A distinguished faculty includes nationally and internationally known figures in all the major disciplines. Their efforts are recognized each year in the form of such prestigious awards as Fulbright Hayes, Guggenheim and Danforth Fellowships.

The SUNY System offers a wide diversity of what are considered the more conventional fields, such as engineering, medicine, literature, dairy farming, medical technology, accounting, social work, forestry and automotive technology. Additionally, its responsiveness to progress in all areas of learning and to tomorrow's developing societal needs has resulted in concentrations which include pollution, urban studies, computer science, immunology, preservation of national resources and microbiology.

SUNY programs for the educationally and economically disadvantaged have become models for delivering better learning opportunities to a once-forgotten segment of society. The System's Educational Opportunity Centers (EOCs) offer high school equivalency and college preparatory courses to provide young people and adults with the opportunity to begin college or to learn marketable skills. In addition, campus-based Educational Opportunity Programs provide counseling, developmental education and financial aid to disadvantaged students in traditional degree programs on most SUNY campuses.

Overall, at its EOCs, two-year colleges, four-year campuses and university and medical centers, SUNY offers some 4,000 academic programs. Degree opportunities range from two-year associate programs to doctoral studies offered at 12 senior campuses.

The 30 two-year community colleges operating within the SUNY System play a unique role in the expansion of educational opportunity by: providing local industry with trained technicians in a wide variety of occupational curriculums; providing transfer options to students who wish to go on and earn advanced degrees; and providing the community with yet another source for technical and professional upgrading as well as personal enrichment.

During its brief history, the SUNY System has graduated some 1.4 million alumni, the majority of whom are pursuing their careers in communities across the state.

SUNY is governed by a board of trustees, appointed by the governor, which directly determines the policies to be followed by the 34 state-supported campuses. Community colleges have their own local boards of trustees whose relationship to the SUNY board is defined by law. The state contributes one third to 40 percent of their operating cost and one-half of their capital costs.

The State University of New York motto is: "To learn; to search; to serve."

SUNY College at Brockport's *A Better Community Statement*

As members of the State University of New York College at Brockport, we choose to be a part of an academic community that is dedicated to principles that foster integrity, civility and justice.

As citizens of a broad and pluralist society, we encourage those of all cultures, orientations and backgrounds to educate, understand and respect one another in a safe environment.

- We respect the dignity of all persons and assume the best about them.
- We challenge and reject all forms of bigotry while striving to learn from each other's differences.
- We celebrate our differences while appreciating our similarities.
- We value an inclusive environment that is accepting of each other's cultural, physical, cognitive, social and professional differences.
- We respect the rights of each and every member of the community, regardless of race, ethnicity, national origin, religion, age, gender, sexual orientation, medical condition, disability or socioeconomic status.
- We realize that our common interests exceed our individual differences.

As members of this College community, we strive for academic and personal excellence that will enable us to achieve lives of productive work, personal enrichment and useful citizenship in an increasingly interdependent world.

- We invite the exploration of new ideas that can stretch us beyond artificial barriers that are academic, political or social.
- We affirm that the well-being of our individual units, groups, organizations or disciplines cannot be separated from the overall College community.
- We, as members of smaller groups on campus, respect and affirm the transcendent values and principles of the overall College community.
- We uphold the right of each individual to pursue his or her intellectual, educational, professional and personal goals in a fair and encouraging environment.

As individuals who work, study or live in this College community, we affirm our rights to freedom of expression and association, and the belief that they must be exercised responsibly.

- We value the right to due process which includes concepts of fairness, notice, opportunity to be heard, and timely and objective review of determinations.
- We acknowledge that free speech, debate and discourse are necessary to achieve an examined life.
- We acknowledge that the essence of academic freedom is the free and open expression and exchange of ideas, even when controversial or unconventional.
- We affirm that the dignity of our Brockport community is protected when free speech, academic freedom and individual rights are expressed only with responsible and careful regard for the feelings and sensitivities of others.

The spirit of building a better community is best served when the ideals of integrity, civility and justice are expressed and debated with tolerance and good will.

Alma Mater

Alma Mater, thy children rise
To thy shrine deserved praise.
Hope and courage thou dost impart
To each loyal student heart.

Friendly flowers and stately trees
Lend new perfume to the breeze.
Dear old campus, lofty halls,
Alma Mater, we love thy walls.

When the fleeting years divide
Us from thee, our gentle guide;
Still our thoughts with thee shall rest,
Alma Mater, Dearest, Best.

Lyrics by a member of the Class of 1916.

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