

# **CHAPTER I**

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## WELCOME TO GRADUATE STUDIES

Welcome to SUNY College at Brockport and to its outstanding graduate programs. As the dean of graduate studies, I would like to be among the first to congratulate you on your decision to pursue an advanced degree with us. Brockport offers a remarkable depth and breadth of programs and courses—specifically 27 graduate programs of study and teacher certification in 18 areas.

The College is also distinguished by the caliber of its graduate programs. You will study and work closely with the finest of faculty, whose research and scholarship have earned them stellar national and international reputations in their respective disciplines. Likewise, our facilities will support your academic endeavors. For example, SUNY Brockport's Drake Memorial Library, with holdings worthy of a much larger university, will be an invaluable resource as you pursue your interests and research in greater depth. As a graduate student, you may particularly appreciate the library's online databases and electronic reserves.

Finally, it is noteworthy that the faculty, staff and administration at SUNY Brockport have made an uncommon commitment to our graduate students. Whether through teaching, research, creative endeavors or service, we have identified your success as our highest priority.

Sincerely,

A handwritten signature in cursive script that reads "Susan Stites-Doe". The signature is written in dark ink and is positioned above the printed name.

Susan Stites-Doe, PhD  
Dean of Graduate Studies

## OUR COLLEGE HERITAGE

The beginning of SUNY Brockport can be traced back to the 1820s, a time when the Village of Brockport blossomed with the construction of the Erie Canal. The first educational institution on the site opened its doors in 1835. The Brockport Collegiate Institute welcomed its first class in December 1841 and received its charter from the Regents of the University of the State of New York several months later. The institute trained teachers for elementary classrooms. The yearly cost of enrollment was approximately \$80, covering, according to the catalog, “tuition, board, wood, lights, and washing.” After weathering heavy debt and a mortgage, a near-devastating fire in 1854, and the effects of the Civil War, the school became a Normal School in 1867, devoted to the education of teachers.

For the next 70 years or so, the school continued to serve a steady population of students. World War II reduced Brockport’s student population to approximately 300, the majority of whom were women. By the end of the war in 1945, GIs swelled the enrollment numbers and strained the physical facilities, necessitating the construction of quonset huts to provide classroom space. With the creation of the State University of New York in 1948, we became the State Teachers College at Brockport. The first master’s degree was awarded in 1950, beginning an era of steady growth in graduate education. Today SUNY Brockport’s 27 graduate programs place the College among the largest graduate divisions within the SUNY comprehensive four-year colleges.

Increased College-wide enrollment and expansion of facilities continued into the 1970s. The net result is a stable student population of approximately 9,000 served by the large, modern campus in Brockport with off-campus classes taught at the SUNY Brockport MetroCenter in downtown Rochester and a variety of Western New York locations.

## THE VILLAGE OF BROCKPORT

Brockport, New York, is a charming town of 9,800 residents located on the historic Erie Canal, 16 miles west of Rochester and 45 miles east of Buffalo.

The campus is located at Brockport’s edge; stores, shopping plazas, churches, cinemas and restaurants are within easy walking distance. Lake Ontario’s beaches and camping facilities are a short 15-minute drive from campus.

Nearby Rochester has been judged one of the best cities in the United States for quality of life. Its myriad attractions include a nationally known philharmonic orchestra, outstanding museums, an ultramodern planetarium, and professional baseball and hockey teams. Both Rochester and Buffalo are a short flight from New York City, Boston, Philadelphia and Washington, DC, and within easy driving distance of Toronto.

## THE COLLEGE CAMPUS

The campus is spacious and uncluttered, with 68 buildings and structures, and athletic playing fields occupying about one-quarter of the 435-acre campus. The remaining area is gently rolling open or wooded land. The College mall, which stretches from traditional Hartwell Hall to contemporary high-rise residence halls, is bordered by trees, lawns and striking contemporary architecture. Near the midpoint of the mall is Seymour College Union, the center of campus life. In warm weather, the mall itself becomes the hub of activities for students.

The buildings along the mall house classrooms, lecture halls, seminar rooms, faculty offices, science laboratories, dining halls, a bookstore, the health center, counselors’ offices and residence halls.

North of the mall is the Donald M. Tower Fine Arts Center, set against the bank of the historic Erie Canal. The site of cultural activities and the home of the Departments of Art, Theatre and Foreign Languages and Literatures, it houses a 400-seat theater, two art galleries, studios, rehearsal halls, practice rooms, listening laboratories, and classrooms fully equipped for sculpture, ceramics, photography, jewelry making, painting, scene designing and stagecraft.

South of the mall are the Gordon F. Allen Administration Building, Drake Memorial Library and a large physical education complex known as the Ernest H. Tuttle Building. Two monumental sculptures by Soviet artist Zurab Tsereteli are situated in this area, one of which is dedicated to the International Special Olympic Games, held at SUNY Brockport in 1979.

## THE COLLEGE MISSION

### **The State University of New York College at Brockport**

***Is*** committed to providing a liberal arts and professional education—at both the undergraduate and graduate level—for those who have the necessary ability and motivation to benefit from high quality public higher education;

***Has*** the success of its students as its highest priority, encompassing admission to graduate and professional schools, job placement, civic engagement in a culturally diverse society and in globally interdependent communities, and especially student learning; and

***Is*** committed to advancing scholarship, creative endeavors, and service to the College community and the greater society by supporting the activities of an outstanding faculty and staff.

## GRADUATE EDUCATION MISSION

The mission of graduate education at SUNY College at Brockport is to support student success by providing a high quality education that:

- Leads to advanced knowledge and technical skills in the graduate field of study and prepares graduates for doctoral studies and/or professional practice;
- Stimulates and supports excellence in scholarly and creative pursuits among faculty and students;
- Fosters excellence in teaching, supervising and mentoring; and
- Develops thoughtful and articulate individuals with the integrity and adaptability for dealing with a culturally diverse and changing world and for contributing substantially to their communities.

## COLLEGE FACULTY

The faculty of SUNY Brockport is characterized by a dedication to excellence in teaching, research and service. Eighty-nine percent of SUNY Brockport's more than 261 full-time tenured or tenure-track faculty members hold terminal degrees or higher in their field, and more than 80 have received the prestigious Chancellor's Award for Excellence in Teaching since its inception in 1973. Additionally, 25 professional staff and six librarians have received Chancellor's Awards for Excellence in Professional Service or Librarianship since 1973. Twenty-two faculty have been awarded the title Distinguished Professor, Distinguished Teaching Professor or Distinguished Service Professor, SUNY's highest faculty ranks that place our best faculty among the top in New York and nationwide. Seven of SUNY Brockport's faculty members have been Fulbright Scholars in the past 10 years. Also in the past five years, our faculty and staff have received 393 grant awards from external funding sources totaling more than

\$25 million. In addition, Brockport's faculty and staff are widely published scholars in disciplines ranging from poetry and literature to history, sociology, the environment, zoology, criminal justice and philosophy.

Part-time faculty, drawn primarily from Rochester-area practitioners in business, industry and the professions, assist in keeping SUNY Brockport students aware of current practices in rapidly changing fields. Academic advisement is provided for students by faculty within their major fields.

Finally, our faculty and staff are dedicated to building a better world community. They serve on the boards of national and international scholarly organizations—and as volunteers in their local and professional communities.

## **STUDENT BODY**

With 6,980 undergraduate and 1,615 graduate students, SUNY Brockport draws its undergraduate students from every county in New York state, from 31 other states, and from a number of foreign countries. Adult students (25 and older) represent more than 34 percent of the student body. Since the College began sponsoring graduate education more than half a century ago, our graduate alumni now number more than 12,000.

## **FACULTY-STUDENT RIGHTS, RESPONSIBILITIES AND EXPECTATIONS**

The College Senate of SUNY College at Brockport has adopted this statement to establish reasonable expectations for both students and faculty, and to promote academic excellence, fairness and equity throughout the College.

### **I. Mutual Obligations and Responsibilities**

Education is a two-way process. There are mutual obligations, responsibilities and expectations on the parts of both faculty and students.

Faculty members have the right to expect students to attend class regularly and to be prepared to engage in whatever discussion or discourse is appropriate to the assignment. Faculty members have the right to expect each hour of classroom time to be matched by at least two hours of study outside of class by each student, including activities such as reading, research, writing and/or other forms of creative activity. Both students and faculty have the right to expect that these standards will be maintained on a consistent basis throughout the College.

Students have the right to expect faculty members to be available during their published, regularly scheduled office hours, to be concerned with their students' academic progress and to be ready to help each student to the best of their abilities.

Students have the right to expect that faculty members will be prepared for class and present material reflecting the current state of their discipline(s). Students have the right to expect that faculty members will indicate assignments clearly, provide syllabi and/or other materials indicating their expectations at the beginning of the semester (in either printed or electronic form), and provide timely feedback to each student on his/her progress in course work.

Mutual attention to basic civility in all interactions between students and between students and faculty, both in the classroom and in out-of-class contacts, is expected.

### **II. Support for Quality**

Students are admitted to SUNY Brockport with a variety of backgrounds and achievement levels. Therefore, students have the right to expect a broad range of programs at Brockport, each offering a balanced blend of theoretical and practical knowledge. The College and its faculty are committed to providing the instructional techniques and academic support services

needed to enable all students to maximize their academic potential without compromising appropriate academic standards.

Academically outstanding students have the right to expect standards and programs that will encourage them to meet their full potential. To assist in meeting this end, the faculty has established an Honors Program as well as scholarships that are awarded on the basis of merit alone. The faculty has the right and the responsibility to establish an admissions policy that encourages a continued and growing presence of academically outstanding students.

### **III. Academic Integrity**

Mutual respect and trust between students and faculty are important for our educational system to work well. Faculty members have the right to expect that students will behave with integrity and be familiar with the rules and policies on academic honesty as published in *Your Right to Know & Academic Policies Handbook*. Students have a right to expect that all faculty members will enforce the College policy (and any related departmental policies) on dishonesty in a consistent manner.

### **IV. Education: More than the Classroom**

SUNY Brockport recognizes that student rights extend beyond the classroom. Students have the right to an atmosphere conducive to learning, including a clean, quiet place to conduct their studies. Students have the right to expect a variety of co-curricular or extracurricular events to supplement and enrich their academic and social lives with faculty participation and support for these activities. Students have the right to expect appropriate academic, personal, career, graduate school, and transfer advisement and/or counseling.

Faculty rights also extend beyond the classroom. The faculty has the right to expect that students have interests in the world around them, that students are informed about current events, and that students take seriously their responsibilities as citizens.

This statement is not intended to bind faculty members to any single set of standards or mode of teaching or to express the entire range of faculty and student rights, responsibilities and expectations. The statement has been designed only to make clear a common attitude and a common assumption about the nature of education at SUNY Brockport and to clarify and strengthen the relationships that must exist between faculty and students if the educational process is to take place in an effective manner.

## **THE RIGHT OF STUDENTS TO THE FREEDOM OF SPEECH**

“Certain rules and regulations of the State University of New York College at Brockport have been amended to clarify the right of all students at the College to the freedom of speech and expression. The following policies, rules, regulations, and statements have been amended as of May 4, 2005: *SUNY Brockport Better Community Statement*, *Your Right To Know & Academic Policies Handbook*, *SUNY Brockport Undergraduate Studies Catalog*, *the SUNY Brockport Graduate Studies Catalog*, *the SUNY Brockport Student Services Guide*, *the SUNY Brockport Faculty/Staff Handbook*, *the SUNY Brockport Affirmative Action Policies and Laws*, SUNY Brockport Policy Regarding Non-Discrimination and Harassment, and SUNY Brockport policies covering joint programs with the Nazareth College of Rochester. Accordingly, the printed versions of the foregoing policies, rules, regulations, and statements have been superseded by the amended versions. To view the amended versions of the foregoing policies, please visit the Publications page at the College’s Web site at [www.brockport.edu/publications](http://www.brockport.edu/publications).”

## **STUDENT PARTICIPATION IN ASSESSMENT ACTIVITIES**

SUNY Brockport is engaged in several types of activity referred to as “the assessment of student learning outcomes” or simply “assessment.” The broad purpose of the College’s assessment project is to demonstrate that the goals of the College, departments, programs, and student services with respect to student learning outcomes are being met. Assessment is done in both undergraduate and graduate programs. Certain assessments are mandated by the SUNY System Administration for all units with the SUNY system.

Students enrolled at SUNY Brockport may be asked to participate in assessment by taking special tests, by allowing the College access to scores on nationally standardized examinations or to internship and student teaching evaluations, by completing questionnaires and surveys, and by serving as members of focus groups or other discussion groups designed to obtain information.

Some assessment work requires statistical sampling of the student population, so it is important that students be willing to help with assessment when asked. The cost to students is a small amount of time but the benefits are improved instruction and services. Students will always be informed in advance of the purpose of any assessments in which they are asked to participate.

Students should be aware that programmatic assessment information is used in the improvement of College instruction at the curricular or programmatic level and will not reflect personally on individual students unless the assessment is done as a normal part of graded course or program requirements.

Any questions on assessment can be directed to the Office of the Vice Provost for Academic Affairs, (585) 395-2504.

## **CENTERS AND INSTITUTES FOR RESEARCH, LEARNING AND SERVICE**

### **Child and Adolescent Stress Management Institute**

A variety of preventive programs are offered by the Institute on campus and, by arrangement, at off-campus locations, including worksite settings. These programs help young people, and the adults who work with them, to control the stress in their lives. Programs range from one to 10 days and are presented to groups of 10–15 children and 15–50 adults. The workshop participants learn how to recognize stress; identify the sources of stress in their lives; develop a strategy to control stress; create an action plan to execute a stress control strategy; and master techniques for managing stress. Faculty of The Child and Adolescent Stress Management Institute also offer undergraduate and graduate courses for college credit in the Department of Health Science.

### **Institute for Leadership Development in Public Safety and Criminal Justice (ILD)**

Leadership in public and private organizations has never been more important nor has the demand for quality leadership ever been higher. The Institute for Leadership Development (ILD) provides interactive training and workshops, conducts agency needs assessments, and sponsors other organizational and employee development programs including planning and evaluation services. ILD training introduces participants to a unique experience — one that provides hands-on tools that can be applied immediately to personal and work needs. The Institute utilizes the US Army’s “BE, KNOW, DO” model that emphasizes character, competence and action.

Using a combination of teaching forms — presentation, demonstration, practice and evaluation — participants are provided with both concepts and the opportunities to gain the experience they need. Participants learn how to apply leadership concepts to their own organization’s standards and values, receiving follow-up support by the Institute, if so desired. For further information, contact Dr. Richard Lumb, director, Institute for Leadership Development, (585) 395-5631.

**Monroe County Historian's Office**

The Historian's Office of the County of Monroe is affiliated with the College. This association meets the needs of a wide range of constituents, including area teachers who need assistance with local history projects, the County's town and village historians, as well as the general public. The County Historian's Office also actively supports historical research by offering summer research seminars and historical presentations. For hours, please call (585) 428-8352.

**Visual Studies Workshop (VSW)**

As an affiliate of SUNY Brockport, the Visual Studies Workshop offers both undergraduate- and graduate-level art courses, as well as an MFA program in visual studies.

The Workshop is located in the heart of Rochester's cultural district at 31 Prince Street. Facilities include black-and-white, color, and special-process darkrooms; pre-press design and proofing facilities; a computer lab; analogue and digital video production, computer imaging and computer audio systems; the VSW Research Center with extensive collections, library and Independent Press Archive; exhibition galleries; and a bookstore. The Visual Studies Workshop serves visual artists and the general public with diversified programming in education, exhibitions and publishing. VSW is an internationally recognized center for photography, visual books, video and independent film. For additional information, contact the Visual Studies Workshop at (585) 442-8676; e-mail [info@vsw.org](mailto:info@vsw.org); or visit the Visual Studies Workshop Web site at [www.vsw.org](http://www.vsw.org).

**Writers Forum and Videotape Library**

The Writers Forum seeks to advance the appreciation and practice of the art of writing by bringing to the SUNY Brockport campus for public readings poets, dramatists, fiction writers, and writers of non-fiction prose (scholars, critics, biographers, and editors) who have established local, national, and international reputations, as well as promising new writers. The Videotape Library is a scholarly archive of some 300 "discussions of craft" with contemporary writers. It is a nationally known scholarly and educational resource.

## ACADEMIC CALENDARS

### FALL SEMESTER 2005

August 26, Friday .....	New Student Registration/Orientation
August 28, Sunday.....	Academic Convocation
August 29, Monday, 8 AM .....	Instruction Begins
September 5, Monday.....	Labor Day <sup>1</sup>
September 6, Tuesday, Midnight .....	Add Period Ends
September 16, Friday, 5 PM .....	Late Add Period Ends
September 19, Monday .....	Constitution Day Observed (Classes in Session)
September 27, Tuesday, 5 PM .....	Full-semester Course Drop Period Ends <sup>3</sup>
October 15, Saturday, 5 PM .....	Mid-term (1st Quarter Ends)
October 17 and 18, Monday and Tuesday .....	Mid-semester Break <sup>1</sup>
October 19, Wednesday, 8 AM .....	Instruction Resumes
November 4, Friday, 5 PM .....	Deadline to Withdraw without Departmental Permission
November 22, Tuesday, 10 PM .....	Thanksgiving Recess Begins <sup>1</sup>
November 28, Monday, 8 AM.....	Instruction Resumes
December 2, Friday, 5 PM .....	Deadline to Withdraw
December 10, Saturday, 5 PM.....	Regular Course Schedule Ends <sup>2</sup> (2nd Quarter Ends)
December 12, Monday, 8 AM .....	Final Exam Period Begins
December 17, Saturday, 5 PM.....	Final Exam Period Ends (Semester Ends)
December 23, Friday, 4 PM .....	Grades Due From Faculty

M.W. F. classes (from 8:15 AM to 6 PM) are 60 minutes in length with 15 minutes between classes.

T. R. classes (from 8 AM to 6:15 PM) are 90 minutes in length with 15 minutes between classes.

Evening classes are held from 6 PM to 9:15 PM with one 15-minute break.

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Under Section 224-A of the Education Law of the State of New York, absence from class for religious beliefs is excused, and the opportunity to make up work is provided.

<sup>1</sup> Classes suspended.

<sup>2</sup> According to College policy, no examinations may be given during the last week of classes (for exceptions see the *Your Right to Know & Academic Policies Handbook*).

<sup>3</sup> See the *Schedule of Classes* for Refund Schedule and Quarter Course Drop Schedule.

**SPRING SEMESTER 2006**

January 20, Friday .....	New Student Registration
January 23, Monday 8 AM .....	Instruction Begins
January 30, Monday, 5 PM .....	Add Period Ends
February 10, Friday, 5 PM .....	Late Add Period Ends
February 20, Monday, 5 PM .....	Full-semester Course Drop Period Ends <sup>3</sup>
March 11, Saturday, 5 PM .....	Spring Recess Begins <sup>1</sup> Mid-term (3rd Quarter Ends)
March 20, Monday, 8 AM .....	Instruction Resumes
March 31, Friday, 5 PM .....	Deadline to Withdraw without Departmental Permission
April 12, Wednesday, 8 AM–5 PM .....	Scholars Day <sup>1</sup> and Spring Honors and Awards Ceremony <sup>1</sup>
April 12, Wednesday, 5 PM–11 PM .....	Classes in Session
April 28, Friday, 5 PM .....	Withdrawal Period Ends
May 6, Saturday, 5 PM .....	Regular Course Schedule Ends <sup>2</sup> (4th Quarter Ends)
May 8, Monday, 8 AM .....	Final Exam Period Begins
May 13, Saturday, 5 PM .....	Final Exam Period Ends (Semester Ends)
May 13, Saturday .....	Commencement
May 19, Friday, 4 PM .....	Grades Due From Faculty

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**FALL SEMESTER 2006**

August 25, Friday .....	New Student Registration/Orientation
August 28, Monday, 8 AM .....	Instruction Begins
September 4, Monday .....	Labor Day <sup>1</sup>
September 5, Tuesday, 5 PM .....	Add Period Ends
September 18, Monday .....	Constitution Day Observed (Classes in Session)
September 18, Monday, 5 PM .....	Late Add Period Ends
September 26, Tuesday, 5 PM .....	Full-semester Course Drop Period Ends <sup>3</sup>
October 14, Saturday, 5 PM .....	Mid-term (1st Quarter Ends)
October 16 and 17, Monday and Tuesday .....	Mid-semester Break <sup>1</sup>
October 18, Wednesday, 8 AM .....	Instruction Resumes
November 21, Tuesday, 10 PM .....	Thanksgiving Recess Begins <sup>1</sup>
November 27, Monday, 8 AM .....	Instruction Resumes
December 1, Friday, 5 PM .....	Withdrawal Period Ends
December 9, Saturday, 5 PM .....	Regular Course Schedule Ends <sup>2</sup> (2nd Quarter Ends)
December 11, Monday, 8 AM .....	Final Exam Period Begins
December 16, Saturday, 5 PM .....	Final Exam Period Ends (Semester Ends)
December 22, Friday, 4 PM .....	Grades Due From Faculty

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<sup>3</sup> See the *Schedule of Classes* for Refund Schedule and Quarter Course Drop Schedule.

**SPRING SEMESTER 2007**

January 19, Friday .....	New Student Registration
January 22, Monday, 8 AM .....	Instruction Begins
January 29, Monday, 5 PM .....	Add Period Ends
February 9, Friday, 5 PM .....	Late Add Period Ends
February 19, Monday, 5 PM .....	Full-semester Course Drop Period Ends <sup>3</sup>
March 10, Saturday, 5 PM .....	Spring Recess Begins <sup>1</sup> Mid-term (3rd Quarter Ends)
March 19, Monday, 8 AM .....	Instruction Resumes
April 11, Wednesday, 8 AM–5 PM .....	Scholars Day and Spring Honors and Awards Ceremony <sup>1</sup>
April 11, Wednesday, 5 PM–11 PM .....	Classes in Session
April 27, Friday, 5 PM .....	Withdrawal Period Ends
May 5, Saturday, 5 PM .....	Regular Course Schedule Ends <sup>2</sup> (4th Quarter Ends)
May 7, Monday, 8 AM .....	Final Exam Period Begins
May 12, Saturday, 5 PM .....	Final Exam Period Ends (Semester Ends)
May 12, Saturday .....	Commencement
May 18, Friday, 4 PM .....	Grades Due From Faculty

M.W. F. classes (From 8:15 AM to 6 PM) are 60 minutes in length with 15 minutes between classes.

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<sup>3</sup> See the *Schedule of Classes* for Refund Schedule and Quarter Course Drop Schedule.

## WINTERSESSION/SUMMERSESSION 2006 AND 2007

### WINTERSESSION 2006

Sunday, January 1 .....	New Year's Day
Monday, January 2 .....	College Closed
Tuesday, January 3 .....	First Day of WinterSession
Friday, January 13 .....	Last Day of WinterSession
Monday, January 16 .....	Martin Luther King, Jr. Day (Closed)
Tuesday, January 17 .....	Snow Emergency Day
Monday, January 23 .....	Spring 2006 Classes Begin

### SUMMERSESSION 2006

Saturday, May 13 .....	Commencement
Monday, May 15 .....	First Day of Session I
Friday, May 26 .....	Last Day of Session I
Monday, May 29 .....	Memorial Day (Closed)
Tuesday, May 30 .....	First Day of Session II
Friday, June 30 .....	Last Day of Session II
Tuesday, July 4 .....	July 4th Holiday Observed (Closed)
Wednesday, July 5 .....	First Day of Session III
Friday, August 4 .....	Last Day of Session III
Dates Vary (TBA) .....	Special Session Classes
Monday, August 28 .....	Fall 2006 Classes Begin

### WINTERSESSION 2007

Monday, January 1 .....	New Year's Day
TBA .....	First Day of WinterSession
TBA .....	Last Scheduled Day of WinterSession
Monday, January 15 .....	Martin Luther King Jr. Day (Closed)
TBA .....	Snow Emergency Day
Monday, January 22 .....	Spring 2007 Classes Begin

### SUMMERSESSION 2007

Saturday, May 12 .....	Commencement
Monday, May 14 .....	First Day of Session I
Friday, May 25 .....	Last Day of Session I
Monday, May 28 .....	Memorial Day (Closed)
Tuesday, May 29 .....	First Day of Session II
Friday, June 29 .....	Last Day of Session II
Monday, July 2 .....	First Day of Session III
Wednesday, July 4 .....	July 4th Holiday (Closed)
Friday, August 3 .....	Last Day of Session III
Dates Vary (TBA) .....	Special Session Classes
Monday, August 27 .....	Fall 2007 Classes Begin

Note: Specific class duration times will be calculated based on the number of class meetings per session.

# GRADUATE PROGRAMS *of* STUDY *and* CERTIFICATION



*Prometheus*

