

School Codes:

FAFSA - 002841

Under Graduate TAP - 0900



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK
Financial Aid Office

What You Need to Complete Your 2012-2013 Free Application for Federal Student Aid (FAFSA)

- You and your parent (if dependent) should obtain a Personal Identification Number (PIN) to serve as your electronic signature
- Your Social Security Number
- Your driver's license number, if you have one.
- Your 2011 W-2 Forms.
- Your 2011 federal income tax return.
- Your current bank statements and records of stocks, bonds, and other investments.
- Your business or farm records, if applicable.
- Your alien registration number, if you are not a U.S. citizen.
- If you are a dependent student, you will also need:
 - Your parent(s)' Social Security number(s) and date(s) of birth.
 - Your parent(s)' 2011 federal income tax return, 2011 W-2 Forms, and financial records.

If you would like help filing your FAFSA, please call our office at (585) 395-2501 to set up an appointment.

WWW.FAFSA.GOV

Tip 1	Apply for a Personal Identification Number (PIN). It is recommended that you and your parent (if dependent) apply for a PIN in order to complete requirements online. If you already have a PIN but forgot it, visit www.pin.ed.gov and click "Request a Duplicate Pin."
Tip 2	Print the Pre-Application Worksheet. The FAFSA on the Web Worksheet allows you to read and complete the questions before entering your information on line. The questions are listed in the same order as they appear on the Web site.
Tip 3	Save Your FAFSA. Save your application often using the "Save" button at the bottom of each screen. If you lose your Internet connection, you can return to the FAFSA you already started. NOTE: Clicking the "Exit" button will close your application and erase all the information you entered since the last time you saved it.
Tip 4	IRS Data Retrieval – We encourage everyone filing the FAFSA to utilize the IRS Data Retrieval feature by checking 'yes' when prompted.
Tip 5	Help. Read the "Help and Hints" box to the right of each screen for additional information to help you answer questions. For questions regarding problems or difficulties using the FAFSA on the Web, call 1-800-4-FED-AID.
Tip 6	Sign Your Application. It is recommended you sign the FAFSA using your PIN. Your PIN is an electronic signature which allows you to electronically sign your FAFSA. Otherwise, you must print, sign and mail the signature page. If you are dependent, one parent must sign your FAFSA as well. Your parent can sign either by using his/her own PIN or by mailing in a signed signature page.
Tip 7	Submit Your Application. Click the "Submit" button located on the very last page of the online FAFSA. You'll receive a confirmation number that confirms your FAFSA submission.
Tip 8	TAP-Tuition Assistance Program. Please remember to follow the link on the last page of the online FAFSA to file the electronic TAP application.

What You Can Do With Your PIN

- Sign your FAFSA electronically
- Review and if necessary, correct answers on your processed FAFSA
- Conduct electronic entrance and exit loan interviews
- Sign loan promissory notes electronically
- View information about your federal loans and grants
- Reapply for financial aid in the future
- Conduct other online business with the U.S. Department of Education
- Print a copy of your Student Aid Report (SAR)

Remember, if you are a dependent, your parent(s) should also electronically sign your FAFSA with their own PIN.

Suggested deadlines for filing FAFSA: March 15 for new freshmen/transfer students or April 1 for continuing students.

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