



SUNY BROCKPORT
Office of Financial Aid

According to our records, you have been awarded and accepted a Federal Perkins Loan for this academic year. There are a few steps that remain that must be completed before we can disburse your loan to you. Please take care of these items immediately in order to avoid delays in the disbursement of your Federal Perkins Loan or other financial aid.

1. Student Loan Disclosure Statement

This document provides specific loan information. You must complete and return this enclosed form to our office as soon as possible.

2. Federal Perkins Loan Master Promissory Note and Questionnaire.

These documents contain the items and conditions of your loan as well as gather references and other demographic information. Please note that this is a master promissory note and that you will not need to complete another for the years you maintain continuous attendance at SUNY Brockport. Effective this year for new students, this has become an electronic process. Please follow the below steps to complete this requirement.

To complete your entrance interview and sign your Perkins loan promissory note online:

- Go to the Student Loan Service Center website at <http://slsc.albany.edu>
- Choose the “Entrance Interview and Promissory Note” link
- You must have the following information available to enter online:

- * Your Social Security Number * Your FAFSA PIN *The Name of the SUNY campus you plan to attend
- *The name, address and phone number of a parent or relative and two personal references

Complete the following 7 steps:

- Step 1 **Confirm** your identity – provide SSN, last name, date of birth
- Step 2 **Authenticate** - using your FAFSA PIN
- Step 3 **Review** and **Complete**: Requirements and Consent; Entrance Counseling; and Test Your Understanding
- Step 4 **Review** and **Accept** your Rights and Responsibilities
- Step 5 **Provide** Reference Information
- Step 6 **Review** and electronically **Sign** your Promissory Note
- Step 7 **Print** and **Securely Retain** your SLSC Internet Account Information

You will be provided a PIN number in step 7 above to allow you online access to your Perkins loan account information. It is very important that you retain this PIN number in a secure location for future use.

After you have completed the entrance process and successfully signed your promissory note, you may review your loan documentation by selecting Borrower Account Inquiry from the SLSC home page:

<http://slsc.albany.edu> and logging into your account using the PIN provided in Step 7 above.

It is mandatory that these steps as well as the on-line loan entrance interview at www.dlsonline.com be completed before funds can be disbursed for the year. Please feel free to contact our office if you have any questions or require assistance.

Sincerely,

Heather Allen
Loan Coordinator

Enclosures
L24(9/20/04)