



The College at Brockport METROCENTER facility features classrooms, instructional technology resources, student lounge with vending service, small group meeting and study areas, and faculty departmental offices. The Greater Rochester Collaborative Master of Social Work Program (GRC MSW) is located on the second floor. The Office of Public Administration (PAD) is located on the first floor.



Technology Resources

NETID/User ID access — You have a unique NetID that is used to access nearly all computing resources at The College at Brockport: email/Webmail, ANGEL, Bmail, wireless networking, computers, printing and off-site Drake Library data bases. From the Brockport home page, click on the Quick Links menu to access Web Banner. Follow the directions to set up your Banner account and view your NetID/email user ID.

Bmail: All students receive official communication from the College through their Brockport email account. To learn more about Official Bmail Communication, visit www.brockport.edu/its/bmail. **Please note:** your Brockport e-mail cannot be forwarded.

Passwords: The College requires that passwords be changed **every 6 months**. Notification of an expiring password will be sent to your Brockport email account. Please check your Brockport email regularly.

Webmail: Your email can be accessed from any computer with an Internet connection at <https://mail.brockport.edu>
For more information about technology resources, please go to www.brockport.edu/its.



Computer and Printing Access

- **Printing allocations** are in effect on all student-funded computers-450 single/600 double sided per term.
- Computer-use hours **vary from building hours** and are posted throughout the facility and on the METROCENTER Web site as well as the digital signs.
- Walk-up computers are located on the third floor and print to printers located on that floor.
- **Collaboratory:** A shared computer environment for group projects. These two stations are on the third floor and allow groups of up to six to work on the same project. Please contact IT staff for a demonstration.
- **Web printing:** For PDF, MS, Word, Excel, and Power Point on student printers (Raven and Slytheren) on the third floor.

If you need technical help, please go to Room 324 or 327 and seek assistance.



Photo ID Cards

The College at Brockport-issued ID card is required each time you **enter/re-enter** the facility and must be produced upon request by security or METROCENTER staff.

Brockport ID photos are taken at the METROCENTER in Room 347 on the third floor (see posted hours).

Stolen ID's are replaced free with a police report (There is a \$25 fee check or money order only payable to BASC without a report).



Safety

- ✓ Remember to **PARK SMART!** Always lock your vehicle, and do not leave any items visible.
- ✓ In the evening, security/Red Shirts escort is available to walk you to your car within one block of the building. Ask a guard at the building entrance or a METROCENTER staff member on the third floor for this service.
- ✓ Walk out to your car with classmates when leaving the facility.
- ✓ For your safety and the safety of others, please do not give money to panhandlers.
- ✓ You must present your **Eagle One Student ID Card** to security and staff upon request while in the facility.
- ✓ Disaster Management Information for the College may be reviewed at: www.brockport.edu/prepared.

***Children:** Unsupervised children/minors are not allowed in the facility. Your professor's approval is required for children/minors to be in a class.



Textbook Sales

- The Barnes & Noble College Bookstore, on the main campus, processes textbook orders.
- Brockport students taking only METROCENTER or off-site courses will receive **FREE** shipping on all textbooks purchased through the Barnes & Noble College Bookstore!
Questions? Contact Barnes & Noble at (585) 395-2554 or <http://brockport.bncollege.com>.



Available Student Services:

- **Phone Loan for Remote Writing Tutoring Program:** See staff on 3rd floor to sign out.
- **Faxing to Campus only:** FREE
- **Copying:** Student copies may be made via a self-serve scanner located in the Technology wing. Equipment allows students to output PDF files from scanned images.
- **Note:** Only plain paper copying is supported. Transparencies and other media may not be put in the printers.
- **We no longer make copies for students.** Please plan accordingly for your class presentations.



Public Restrooms

Public restrooms are located and marked on each floor.



Library Services

The Library, located on the first floor, has four computer stations, bookcases housing reserve and reference materials, along with comfortable furniture for reading and quiet studying.

Linda Hacker, the on-site librarian, is available for individual research consultations, library classroom instruction and walk-in assistance. Linda's office is located on the first floor in the Library. She can be reached by email at lhacker@brockport.edu and by phone at (585) 395-8476. **Linda's office hours are Mon. – Thur., noon – 6 pm (unless otherwise posted).**



Career Services

The Career Services Satellite Center located on the first floor off the Grand Hallway, is a full-service Career Office featuring resume resources and job search reference materials. Phyllis Griswold, the on-site Career Counselor, can meet with you on all issues relating to career decision-making, major selection, internships, graduate school applications, resume review and job search. To schedule an appointment, she can be reached at (585) 395-8479 or email her at pgriswol@brockport.edu.



Vending Services

Vending machines are located in the third floor lounge. You may use your Easy Money accessed via your **Eagle One Card** to purchase snacks and beverages at the vending machines located at the METROCENTER. **For more information on putting easy money on your card go to www.basc1.com/ID_Cards.**



Student Services

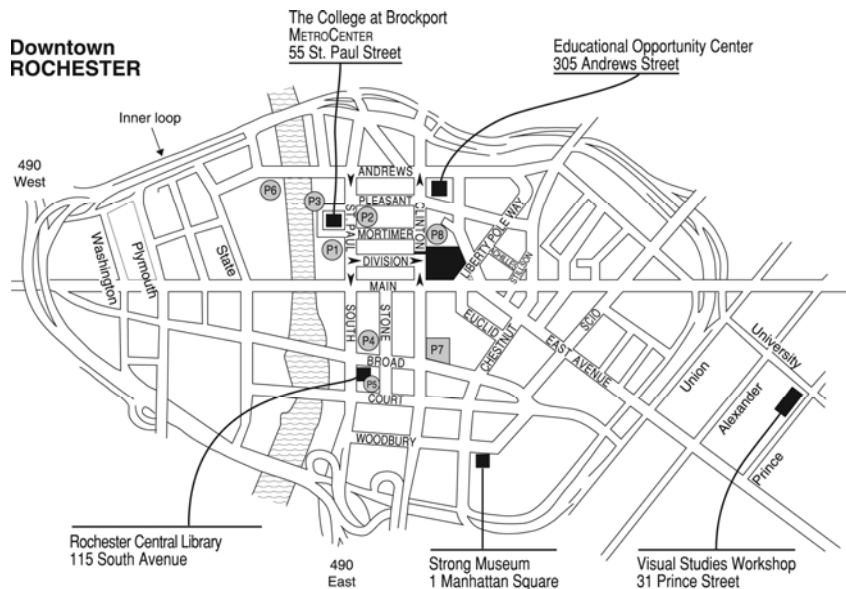
The METROCENTER graduate assistants are available to provide information about:

- Academic advisement
- Admissions
- Career services
- Financial aid
- Student and community activities
- Referral

DIRECTIONS AND DOWNTOWN ROCHESTER PARKING MAP

Car travel from The College at Brockport and points west to The College at Brockport METROCENTER — Take I-490 East to the Inner Loop (Exit 13). Follow the Downtown Inner Loop sign (left lane); stay in the left lane (Downtown East). Exit at downtown St. Paul Street/Clinton Avenue exit. Turn right at the light onto St. Paul Street. Proceed through traffic lights at Andrews Street and Pleasant Street. After Pleasant Street, turn left at Mortimer Street and left into the Mortimer Street Parking Lot (P2). To park in the Radisson Riverside Hotel garage (P1) from St. Paul Street, turn right at Bragdon Place. On-street metered parking (P3) also is available on Bragdon Place, which circles the building.

Car travel from points east to The College at Brockport METROCENTER — Take I-490 West to Clinton Avenue exit. Go north on South Clinton Avenue, crossing Main Street where it turns into North Clinton Avenue. Turn left onto Mortimer Street, then turn right into the Mortimer Street Parking (P2) or Radisson Riverside Hotel garage (P1). On-street metered parking (P3) also is available on Bragdon Place, which circles the building.



MAP KEY

- P1 Radisson Riverside Hotel Garage
- P2 Mortimer Street Parking
- P3 On-street parking — Bragdon Place
- P4 South Avenue Garage
- P5 Court Street Garage
- P6 Genesee Crossroads Garage
- P7 St. Joseph's Garage

DOWNTOWN ROCHESTER

PARKING INFORMATION*


(Information and rates are current as of May 2012 and are subject to change without prior notice.)

MAP CODE	GARAGE/OPERATOR	ENTRANCES/EXITS	RATES	
P1	Radisson Riverside Hotel Garage (585) 546-6400 120 E. Main Street	1. Main Street 2. Bragdon Place 3. Mortimer Street	\$3.00 \$7.00 \$7.00	Daily/Evenings with student ID Evenings after 4 pm w/out ID Daily max. (after 10 am) Daily max w/out ID
P2	Mortimer Street Parking (across from METROCENTER) (585) 232-1760	1. Mortimer Street 2. St. Paul Street	\$3.00	24 Hour period (Credit Cards Only)
P3	On-street parking City of Rochester Information: (585) 428-6925 Violations: (585) 428-7484	1. St. Paul Street 2. Bragdon Place	\$1.25 \$1.25	Per hour (2 hour limit) Per hour (2 hour limit)
			FREE FREE	After 6 pm Saturdays, Sundays and legal holidays
P4	South Avenue (585) 325-5311 39 Stone Street	1. South Avenue 2. Stone Street 3. Broad Street	\$1.00 \$4.00	First 2 hours – add \$1.00 for each additional hour to max of \$6.75 Weekends (Sat & Sun) Daily max
P5	Court Street Garage (585) 546-5120 194 Court Street	1. Court Street 2. Bausch + Lomb Place	\$1.00 \$4.00	First 2 hours – add \$1.00 for each additional hour to max of \$6.75 Saturdays – Daily max Sundays free
P6	Genesee Crossroads Garage (585) 325-5145 69 Andrews Street	1. Andrews Street 2. Corinthian Street	\$1.00 \$4.00	First 2 hours – add \$1.00 for each additional hour to max of \$6.75 After 5:30 pm <i>* Note: Garage Closes at 10 pm</i> Closed Weekends
P7	St. Joseph's Garage (585) 295-9500 Corner of Pleasant Street/N. Clinton Avenue	1. N. Clinton Avenue 2. Pleasant Street	\$1.50 \$6.00 \$2.00	Hourly Daily Max Evenings (After 4:30 pm) M-F and all day Saturday Closed Sundays

Please Note: P1, P2 and P3 are the closest parking areas to The College at Brockport METROCENTER.

Mailing Address:

The College at Brockport METROCENTER
55 St. Paul Street
Rochester, NY 14604
Phone: (585) 395-8000
E-mail: metro@brockport.edu

**Remember to *Park Smart!* Always lock your vehicle,
and do not leave any items visible.** 

To participate in the Rideshare program go to www.basc1.com/parking/rideshare.html

For the latest information, call us or visit our website www.brockport.edu/metrocenter



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK
METROCENTER

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Brockport, NY 14420-2944

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