



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

POLICY TITLE: Directed Study (at the Graduate Level)

OVERVIEW: An explanation of directed study courses at the graduate level, including how many may be carried each semester.

OFFICE/DEPARTMENT RESPONSIBLE: Graduate Studies

DATE UPDATED: Senate resolution #32: 1979-1980, Updated June 2009

Directed Study

Directed-study provides the opportunity for students to study individually with an instructor on a contractual basis. This option requires the approval of a sponsoring instructor.

Directed study is a possible option only when a course is not offered during the semester or session in which the student wishes to enroll. Most courses listed in the *Graduate Studies Catalog* may be taken for credit on a directed-study basis with appropriate approvals as indicated below. Directed study does not require an outline since the material covered in a directed-study course is essentially the same as that covered when the course is offered in a traditional format. A student may carry no more than one directed-study course per semester or per summer session.

Students who wish to take a course on a directed-study basis should begin the process well in advance of registration, since published registration deadlines are applicable to these courses. *Directed Study Application Forms* may be obtained from the academic department in which the course is to be taken or from the Office of Academic Advisement. The application must be signed by the student, the instructor-sponsor and the department chairperson. The completed form should be submitted by the student to the Office of Registration and Records at the time of registration.