

## Policy on Undergraduates Taking Graduate Courses

### Proposed Policy:

Eligible undergraduate students, not enrolled in a combined degree program, may take up to nine credits of graduate courses at The College at Brockport.

Eligible undergraduate students for 500-level courses include those who:

- A. Are matriculated students at The College at Brockport
- B. Have successfully completed 90 undergraduate credits
- C. Have a cumulative GPA of at least a 3.0
- D. Obtain the permission of the course instructor, the department chairperson of the graduate program offering the course, and the College Registrar

On rare occasions, an undergraduate student may be eligible to take one 600-level course. Eligible students include those who:

- A. Are matriculated students at The College at Brockport
- B. Have successfully completed 90 undergraduate credits
- C. Have a cumulative GPA of at least a 3.75
- D. Obtain the permission of the course instructor, the department chairperson of the graduate program offering the course, and the College Registrar
- E. Have not exceeded six credits of graduate coursework

Undergraduate students may not enroll in 700-level courses.

Unless the student is enrolled in a program that is formally identified as a “combined degree program,” graduate credits earned while an undergraduate cannot be applied to the student’s undergraduate degree requirements. Those graduate credits may be applied to the graduate degree program at The College at Brockport if the student matriculates into a graduate program at the college within the first five years (per program requirements in effect at the time.) **Earning graduate credits while and undergraduate is not a guarantee of future admission into any graduate degree program at The College at Brockport.**

Undergraduate students should confer with a financial aid officer to determine the impact of taking graduate courses on their financial aid status.