



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

POLICY TITLE: Posting Policy

OVERVIEW: Rules for posting posters, banners and signs on College property.

OFFICE/DEPARTMENT RESPONSIBLE: Office of Campus Life

DATE UPDATED: July 3, 2008

Posters and other printed advertising can be posted only on bulletin boards not designated for specific purposes. Use of windows, glass doors, walls, elevators, the outside of any building, trees or light posts is prohibited.

- A. All posting material for the campus **except** residence halls must first be approved by the Office of Campus Life.
- B. Any large banner must be approved by the Office of Campus Life before it is posted within the Seymour College Union.
- C. Posting in the residence hall must be approved by the Office of Residential Life/Learning Communities.
- D. Individuals wishing to post commercial advertisements, which relate directly to the student population, must register the name of a contact person, address, and phone number with the Office of Campus Life.
- E. A copy of the Campus Posting Policy is available at the Information Desk of the Seymour College Union.
- F. Non-adherence to this policy will result in the removal and disposal of the materials.