



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

**POLICY TITLE: Registration for Credit
Overload at the Graduate Level**

OVERVIEW: An explanation of the credit cap at the graduate level and the approvals necessary to exceed this cap.

OFFICE/DEPARTMENT RESPONSIBLE: Graduate Studies, Registration and Records

DATE UPDATED: Based on Senate resolution #15: 1994-1995, updated June 2009

Registration for Credit Overload at the Graduate Level

Occasionally graduate students may wish to register for more than the 12 credits that normally constitute a full-time load at the graduate level. At the graduate level, students may register for a maximum of 15 credits during SummerSession. Registration for 13-15 credits for either the fall or spring semester requires departmental approval. Registration for 16 or more credits requires both departmental approval and approval by the dean of graduate studies.

The *Graduate Credit Overload Request Form* can be found on the Office of Registration and Records Web page at www.brockport.edu/registrar under “Forms.”