



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

POLICY TITLE: Student Right-to-Know Policy

OVERVIEW: The Student Right-to-Know Act requires the College to disclose certain information including crime statistics, institutional graduation rates and student privacy guidelines to all enrolled and prospective students.

OFFICE/DEPARTMENT RESPONSIBLE: Office of the Vice President for Enrollment Management and Student Affairs

DATE UPDATED: July 2008

General Disclosure Requirements:

Institutions are required to provide a list of all information that Enrolled Students are entitled to receive, *upon their request*.

The list includes:

- The Institution's Graduation/Completion and Transfer-out rates/*when applicable*)
- Athletes -Graduation/Completion and Transfer-out rates/*when applicable*)
- Campus crime statistics and institutional security policies
- *Institutional Information:* 1) requirements and procedures for Withdrawing from the Institution, 2) Cost of Attendance (tuition/ fees charges, books/supplies costs, room and board charges, related charges), 3) refund policy and summary of requirements for return of Title IV grants or loans, 5) current academic programs of the institution (current degree programs, educational/training programs, faculty), 6) names of associations, agencies accrediting the institution, 7) description of special facilities and services for disabled students, 8) the school's policy on enrollment in study abroad programs.
- Annual notification required by FERPA (Family Educational Rights and Privacy Act) regulations.
- *Financial assistance* available and eligibility, includes such information as: types of aid available, application forms/procedures to use in applying for aid, eligibility requirements, selection criteria, criteria used to determine amount of aid award, satisfactory student progress standards, how to re-establish satisfactory progress status, disbursement methods, loan qualifications and student employment conditions, conditions for federal loan repayment for students who participate in volunteer services.
- Athletic participation and EADA report/data.

Withdrawal Process: Institutions must provide information about the school's withdrawal process. The information should be sufficient and informative enough to allow students to satisfactorily complete the official withdrawal process.