EXPLANATION FOR WITHDRAWAL

This form must accompany the Withdrawal Form obtained from the Office of Registration and Records. A $20.00 fee is assessed per form.

REMINDER: Approval for the withdrawals after the drop deadline for the course in question is given ***only for illness and/or unusual circumstances.*** Students may not withdraw simply because they are experiencing academic difficulty.

Describe in detail the reason(s) for requesting a withdrawal. For additional information regarding extenuating circumstances, please see the withdrawal policy description in "Your Right to Know".

The statement above accurately describes the circumstances for my request to withdraw from the following course(s):

CRN	Discipline	Number	Section

CRN	Discipline	Number	Section

CRN	Discipline	Number	Section

Semester Year

Student's Signature

Date