

Office of Graduate Studies  
The College at Brockport  
State University of New York  
350 New Campus Drive  
Brockport, NY 14420-2919

**REQUEST FOR GRADUATE CREDIT OVERLOAD**

The normal credit load for full time graduate study is 12 credit hours per semester.

After you have obtained the necessary signature(s), please forward this completed form to the Office of Registration and Records.

- Departmental permission only is sufficient for approval of students registering for 13-15 graduate credit hours.
- Registration for 16 or more graduate credit hours also requires permission from the Dean of Graduate Studies.

Student's name \_\_\_\_\_ Banner ID \_\_\_\_/\_\_\_\_/\_\_\_\_  
last first

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_ - \_\_\_\_\_ email address: \_\_\_\_\_

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**For departmental approval of 13-15 credit hours in one semester:**

Please check box below, indicate semester and year, sign and submit this form to Registration and Records.

Approval granted for 15 credit hours  Semester & Year \_\_\_\_/\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Graduate Director signature Department Date

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**For approval in excess of 16 or more credit hours in one semester:** Please indicate rationale below and forward this form to the Dean of Graduate Studies at 2105 Morgan Hall for approval. Note: Approval from the department is required as a precondition for asking for the Graduate Dean's approval; without departmental approval, the Dean will NOT consider this request.

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Dean of Graduate Studies signature Semester & Year Date