



The College at
BROCKPORT
 STATE UNIVERSITY OF NEW YORK

RECOMMENDATION FORM

The Department of Social Work
 350 New Campus Drive
 Brockport, NY 14420

To the applicant:

This form should be given to an individual under whom you have studied. This person should be able to comment on your qualifications for entry into a bachelor’s degree program in social work. Please fill in the upper portion of this form. Have each recommender return this form to **you** in a sealed envelope, **signed across the seal**. You must submit three (3) references in sealed envelopes to the Social Work Admissions Coordinator.

Your name (as listed on application): _____
Last *First* *Middle*

Under the provisions of the Family Education Rights and Privacy Act,

- I have retained my right to access this recommendation.
- I have waived my right to access this recommendation.

Applicant’s signature: _____ Date: _____

Name of Recommender: _____
(please print or type clearly)

To the Recommender:

The BSW Program at SUNY Brockport places heavy academic and emotional demands upon students. Individuals selected for admission to the BSW Program must be able to fulfill the rigorous academic requirements of the professional curriculum and must possess personal qualifications considered essential to the professional practice of social work. Please share your impressions of the applicant in terms of his/her ability for being academically successful in a four year college institution. Rate the applicant in terms of the qualities listed below. Each item is ranked on a scale of 1 to 5, with 1=“Very Low” and 5=“Very High”. Please check only one (1) answer for each item. If you feel you do not have enough information to answer, feel free to check “Don’t Know”.

Return this recommendation to the applicant in a sealed envelope with your signature across the seal. Thank you.

Over.....

Very low -----Very high

	1	2	3	4	5	Don't Know
1. Openness to learning and capacity for change.						
2. Work or study habits demonstrate discipline, responsibility and productivity.						
3. Ability to relate well to others.						
4. Ability to express him/herself clearly verbally.						
5. Ability to express him/herself clearly in writing.						
6. Intellectual ability to understand concepts and apply them effectively.						
7. Sensitivity to current social problems and issues.						
8. Sensitivity to needs of others.						
9. Openness or commitment to cultural competency.						
10. Emotional stability and maturity.						
11. Capacity for self evaluation.						
12. Commitment to social work values and ethics.						
13. Integrity as a person.						

Please comment on strengths and challenges, as appropriate (attach additional sheets if necessary): _____

Signature of recommender: _____

Date: _____

Address: _____

Position/Title: _____ Organization: _____

Daytime telephone: (_____) _____

Type and length of relationship to applicant: _____