### Unit/Office 2013-2014 Goals & Assessment Plan

2013-2014 Closing the Loop Summary

2014-2015 Goals & Assessment Plan

**Unit: BASC**

**Office: Dining**

**Person Responsible: Dana Weiss**

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**Directions:** For each unit, the office will provide an assessment plan, giving information on the linkage to the Strategic Plan Construct, and the assessment goal(s) and strategies that will be employed. Enter this information in the table below.

**Overarching Strategic Goal:** To be a nationally recognized comprehensive master’s institution focused on student success as evidenced by significant gains in select benchmarks.

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### 2013-2014 Assessment Plan: This section summarizes the departmental plans for progress toward strategic goals.

<table>
<thead>
<tr>
<th>Strategic Construct</th>
<th>Divisional Priority/Objective(s)</th>
<th>Assessment Objective</th>
<th>Assessment Measures</th>
<th>Resources Used</th>
<th>Timeline</th>
<th>Person Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Cocurricular programing and Support services</td>
<td>#808 Student Employee Resume Value Define learning outcomes for student positions and internships BASC</td>
<td>BASC will treat student employment as an important part of the student’s education and intentionally incorporate</td>
<td>The BASC SELO rubric.</td>
<td>Staff Time</td>
<td>Fall 2013</td>
<td>D. Weiss</td>
</tr>
</tbody>
</table>
The following report outlines the assessment tools used and data compiled in regard to no more than three departmental/office goals from 2013-2014. It will also highlight the proposed action items and recommendations for the next year, 2013-2014.

**2013-2014 Goal: #808** #808 Student Employee Resume Value Define learning outcomes for student positions and internships

**Assessment Tool and Data:** Based on KPI’s from best practices 5 key skill sets were identified

**Tool Used:** Brockport Leadership Development program

**Data/Results:** Student Managers self-report the value of their experience in obtaining employment after graduation

**Summary/Conclusions:** Program will continue and we will increase skills training opportunities for our student employees

**Recommendations:** Include experienced Student Managers in developing and delivering the training

**Proposed Action Items for the next year:** Program will expand
2014-2015 Assessment Plan: This section summarizes the unit plans for progress toward strategic goals.

<table>
<thead>
<tr>
<th>Strategic Plan Construct (also include Strategic Priority &amp; Goal if applicable)</th>
<th>Divisional Priority/Objective(s)</th>
<th>Assessment Objective ((what \text{ did you measure?}))</th>
<th>Assessment Measures ((how \text{ do we know we were successful?}))</th>
<th>Resources Used</th>
<th>Outcome/Status ((Where \text{ does this goal stand currently?}))</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Cocurricular programming and Support services Priority Goal 4.1</td>
<td>#808 Student Employee Resume Value Define learning outcomes for student positions and internships BASC</td>
<td>BASC will treat student employment as an important part of the student’s education and intentionally incorporate career related skills, training and professional responsibilities into the employment experience</td>
<td>Student Employees will be given a self-assessment tool at the start of their employment and then will be asked to complete the self-assessment tool after the completion of a semester of service and participation in the training session.</td>
<td>Dining Services Management</td>
<td>To commence Fall of 2014</td>
</tr>
</tbody>
</table>