Present: Katy Wilson, Michael Fox, Leah Barrett, Dave Mihalyov, Jose Maliekal, Karen Riotto, Mike Andria, Dawn Jones, Jeff Lashbrook, Jennifer St. John, Sara Kelly, Alissa Gee, Chaley Swift

Not Present: Janie Hinds

Charge & Committee Membership:
• This is a reformulated group designed to provide an institutional view of assessment. The mission and membership was shared in a separate document.

Updates on Institutional Assessment Initiatives:
• Reviewed the Annual Planning & Assessment Cycle diagram. Discussed the various cycles and how they relate.
• Reviewed the Institutional Assessment System diagram. Discussed the various levels and how they relate to one another. Specifically, how the college-wide committees report to the IEAC and how the various departments report to the IEAC subcommittees.
• Reviewed the Academic Assessment System diagram. The narrative that accompanies it will be distributed.
• Reviewed the working draft of the Accountability page on our website. This committee will discuss which areas need to be password protected when the site goes live.
• Viewed the College Portrait website and discussed our participation in using it as a reporting tool. This will allow us to showcase much of the information we are gathering and are expected to have available for our accrediting body. We expect it to go live by the end of October.
• The Middle States Monitoring Report Group has been meeting monthly to work on the report. A draft is being put together of what the report should look like. We are addressing the issues of the requirement, specifically for Standards 7 and 14.

The Role of the IEAC
• Subcommittees
  o Administrative Assessment Team
  o Academic Assessment Team
• Strategic Plan Monitoring
  The campus was faulted by Middle States on whether we had overarching College goals. President’s Cabinet worked on identifying a number of them on the strategic plan, pages 13-14. The subcommittees will be tasked with finding the evidence to support those goals. The IEAC will determine how to report on the goals.
  o Administrative Assessment Team responsible for the following College Goals:
    ▪ 1.2 – Grow and sustain Living/Learning Communities.
    ▪ 4.1 – Implement engagement practices into all four years of the student leadership program.
    ▪ 4.2 – Complete the Academic Success Center.
    ▪ 4.4 – Increase diversity across all populations of the campus.
    ▪ 4.5 – Expand Health and Wellness Programming to encompass a broader range of issues and programming.
    ▪ 5.1 – Implement the Facilities Master Plan.
5.2 – Promote best practice in sustainability.
6.1 – Create the capacity to further develop residential life facilities.
7.2 – Increase partnerships with regional businesses.
7.3 – Increase campus participation in the community
8.1 – Increase outreach to alumni locally and across the country through a variety of activities.
9.1 – Launch and complete the $25M comprehensive campaign.

- Academic Assessment Team is responsible for the following College Goals:
  1.1 – Increase service learning within the curriculum.
  2.1 – Implement a cohesive and intentional General Education program.
  2.2 – Increase program accreditations where available.
  3.1 – Increase student involvement in faculty scholarship.
  3.2 – Incorporate high impact educational practices into the curriculum.
  4.3 – Complete the full-scale launch of the Institute for Engaged Learning.
  7.1 – Increase partnerships with K-12 schools.

- Key Performance Indicator Review & Identification
- Review and Recommend Institutional Peers
- Tk20 & Institutional Assessment Technical Resources
- Check and balance with College standing committees
- College Portrait Discussion
  - The committee decide on the following buttons for our main page on College Portrait:
    - Academics
      • [http://www.brockport.edu/academics/](http://www.brockport.edu/academics/)
    - Admissions
      • [http://www.brockport.edu/home/prospective.html](http://www.brockport.edu/home/prospective.html)
    - Athletics
      • [http://www.gobrockport.com/](http://www.gobrockport.com/)
    - Engagement
      • [http://www.brockport.edu/iel/](http://www.brockport.edu/iel/)
      • The websites associated with this link will be spruced up prior to College Portrait going live.
    - Financial Aid
      • [http://www.brockport.edu/finaid/](http://www.brockport.edu/finaid/)
    - Scholarships
      • [http://www.brockport.edu/scholarships/](http://www.brockport.edu/scholarships/)
    - Student Services
      • [http://www.brockport.edu/life/](http://www.brockport.edu/life/)
    - Transfer
      • [http://www.brockport.edu/transferyear/](http://www.brockport.edu/transferyear/)
    - Virtual Tour
      • [http://www.brockport.edu/tour/](http://www.brockport.edu/tour/)

**Regular Meetings & Expectations**
- The IEAC will meet every other month, with the subcommittees meeting on the alternating months.
- Meetings will be 1.5 hours in length.