STUDENT SERVICES
CHAPTER III

STUDENT SERVICES

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**STUDENT SERVICES**

Included under the umbrella of “student services” are offices whose responsibilities differ widely. Some serve every student every semester (such as Registration and Records), some exist to support special elements within the student population (such as Veterans Affairs and the Educational Opportunity Program), some provide students with direct support in their academic programs (such as the Student Learning Center and Academic Advisement), and others focus on health and social activities (Health Services and Recreational Services).

All SUNY Brockport student services are listed alphabetically below, followed by a brief description of their responsibilities and their location.

**ACADEMIC ADVISEMENT**

This office provides students with information and advice concerning academic policies and procedures, evaluates transcripts from other institutions to determine Brockport credit, conducts the College's probation and dismissal program, coordinates the Degree Audit Reporting System (DARS), coordinates all advisement/registration programs for new students, and provides information and advice concerning academic eligibility for financial aid.

**ADMISSIONS (UNDERGRADUATE)**

The Office of Undergraduate Admissions is the point of entry for all new undergraduate students at SUNY Brockport. On-campus admissions information sessions are available Monday through Friday when classes are in session. Admissions information sessions and campus tours are also available on selected Saturdays and holidays throughout the academic year. Arrangements to visit the Brockport campus can be made online or by calling the Office of Undergraduate Admissions at (585) 395-2751. Refer to the SUNY Brockport Web site at [www.brockport.edu](http://www.brockport.edu) for the most current admissions information or for an electronic admissions application.

**ATHLETICS**

SUNY Brockport has a long and rich tradition in intercollegiate athletics. It covers nearly 100 years, includes seven national team titles and hundreds of individual and team champions at the area, state, and national levels, and is one of the most prominent programs in the nation. The SUNY Brockport “Golden Eagles” have earned a national reputation, putting them among the finest in the United States.

Twenty-three varsity and two junior varsity intercollegiate sports are available at SUNY Brockport. There are 12 women's (basketball, cross country, field hockey, gymnastics, lacrosse, soccer, softball, swimming and diving, tennis, indoor and outdoor track and field, and volleyball) and 11 men's (baseball, basketball, cross country, football, ice hockey, lacrosse, soccer, swimming and diving, indoor and outdoor track and field, and wrestling) varsity sports.

Facilities for athletes at SUNY Brockport are outstanding. Outdoors, the 10,000-seat Special Olympics Stadium, built in 1979 and the site of all home football games, is one of the finest in the region and is the largest on-campus Division III site in the country. Each outdoor team has an excellent practice/playing field.

Inside the Ernest H. Tuttle Physical Education and Athletic Complex are a 50-meter Olympic-size swimming pool with seating for 1,300; five gymnasia with a main area seating 2,000; an ice hockey rink with a 2,000-seat capacity; a spacious and well-equipped gymnastics area with a newly-installed spring floor and seating for 500 spectators; a permanent wrestling facility; two fully-equipped weight training rooms with Nautilus machines and free weights;
and 15 handball, squash, and racquetball courts. Additionally, SUNY Brockport has a modern athletic training facility staffed by certified athletic trainers and supported by numerous student assistants.

SUNY Brockport teams compete at the NCAA Division III level. The college offers both quality educational experiences and excellent athletic opportunities at a reasonable cost, with complete financial aid plans for qualified female and male athletes. No athletic scholarships are available at the Division III level.

The men's teams participate in the NCAA. The women's teams compete in the NCAA and belong to the New York State Women's Collegiate Athletic Association (NYSWCAA). Both compete in the State University of New York Athletic Conference (SUNYAC) and Eastern College Athletic Conference (ECAC).

Athletics has always been close to the heart of students at the College. Although baseball and football teams trace back to the 1890s, the college views 1928 as the year the athletics program commenced.

In 1928, a “blanket tax” was adopted to support the athletic endeavors of the school. A conference, including the Normal Schools at Oswego, Fredonia, Geneseo and several business schools, was formed, giving the Golden Eagles their first all-collegiate schedule. Many of the games prior to 1928 were against area high schools.

The school's first national championship came in men's soccer when the Golden Eagles shared the title with Penn State in 1955. The men's soccer team also won a Division III national championship in 1974. To date, the most successful program is wrestling. The Golden Eagles have been National Division III champions five times (1977, 1980, 1982, 1983, 1992). For the women, the gymnastics team has competed for a national championship the last two years and has produced national champions and academic All-Americans. The women's basketball team won the SUNYAC Championship in 2003 and 2005 and advanced to the NCAA tournament. The men's basketball and football teams have been nationally ranked and participated in the NCAA tournament as recently as 2003-2004. The baseball team qualified for NCAA championships for the first time in 2003-2004 and advanced to the College World Series.

**Golden Eagles Athletic Directory**

<table>
<thead>
<tr>
<th>Men's Teams</th>
<th>Coaches</th>
<th>Area Code (585) Office Phones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intercollegiate Sports</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Baseball</td>
<td>Mark Rowland</td>
<td>395-5329</td>
</tr>
<tr>
<td>Basketball (Varsity and JV)</td>
<td>Nelson Whitmore</td>
<td>395-2235</td>
</tr>
<tr>
<td>Cross Country</td>
<td>Mark Krueger</td>
<td>395-5353</td>
</tr>
<tr>
<td>Football (Varsity and JV)</td>
<td>Rocco Salomone</td>
<td>395-5348</td>
</tr>
<tr>
<td>Ice Hockey</td>
<td>Brian Dickinson</td>
<td>395-5351</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>Ben Wineburg</td>
<td>395-5067</td>
</tr>
<tr>
<td>Soccer</td>
<td>Gary LaPietra</td>
<td>395-5448</td>
</tr>
<tr>
<td>Swimming/Diving</td>
<td>Greg Kenney</td>
<td>395-5344</td>
</tr>
<tr>
<td>Indoor/Outdoor Track and Field</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wrestling (Varsity and JV)</td>
<td>Mark Krueger</td>
<td>395-5353</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Women's Teams</th>
<th>Coaches</th>
<th>Office Phones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intercollegiate Sports</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basketball (Varsity and JV)</td>
<td>Michele Carron</td>
<td>395-5359</td>
</tr>
<tr>
<td>Cross Country</td>
<td>Mark Krueger</td>
<td>395-5353</td>
</tr>
<tr>
<td>Field Hockey</td>
<td>Andrea Zurlo</td>
<td>395-5977</td>
</tr>
<tr>
<td>Gymnastics</td>
<td>John Feeney</td>
<td>395-5867</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>Traci Lian</td>
<td>395-5347</td>
</tr>
<tr>
<td>Soccer</td>
<td>Joan Schockow</td>
<td>395-5350</td>
</tr>
<tr>
<td>Softball</td>
<td>John Dumaw</td>
<td>395-5955</td>
</tr>
</tbody>
</table>
Swimming/Diving: Greg Kenney 395-5344
Tennis: Ed Gonzalez 395-5614
Indoor/Outdoor Track and Field: Mark Krueger 395-5353
Volleyball: John Tuttle 395-5841

Administration
Director of Athletics: Linda J. Case 395-5328
Associate Director/SWA: Susan Hoffman 395-5327
Assistant Director: Mark Rowland 395-5329
Assistant Director: Nelson Whitmore 395-2235
Sports Information Director: TBA 395-2218

Bursar’s Office
The Bursar’s Office is responsible for the collection of tuition, fees, room and meal plan costs. The office also issues refunds, distributes financial aid funds, distributes student payroll checks, and certifies eligibility for the New York State Tuition Assistance Program. Located on the second floor of the Rakov Center for Student Services, the office is open 8 am–5 pm weekdays throughout the academic year. For more information, call (585) 395-2473.

Campus Life
The Office of Campus Life serves in many respects as both the formal and informal connection between the College and the students. Also under the wing of Campus Life: Homecoming & Family Weekend; New Student Orientation; advising Brockport Student Government (BSG); Seymour College Union Information Center; fraternity and sorority life; Recreational Services; campus programming and a number of other responsibilities. Needless to say, the Campus Life staff is in continual contact with students and student leaders of all kinds and are wonderful sources of information and advice on almost any topic related to student life at SUNY Brockport. It is also the home of Commuter Student Services. Students may also want to stop by the Gallery Lounge and Gameroom (The Gallery). The Gallery offers a comfortable environment for studying or as a gathering place. Students can play games such as pool, video games, and air hockey or sit back and listen to music or watch one of the 32” or big screen TVs. And, for those who are hungry or thirsty, light snacks and drinks are always available.

The Office of Campus Life is located on the second level of the Seymour College Union, and the office is open 8 am–5 pm weekdays. The Information Center is open 9 am–11 pm Monday-Friday and 2 pm–11 pm Saturday and Sunday. The Gallery Lounge and Gameroom is located on the first level of the Seymour College Union and is open 1 pm–11 pm Sunday, 10 am–11 pm Monday-Wednesday, 10 am–1 am Thursday-Friday, and 2 pm–1 am on Saturday. For more information on specific services, call (585) 395-5646. For more information on campus programs check our Web site at www.brockport.edu/campuslife/.

Career Services
The Office of Career Services provides students and alumni with the resources and services they need for successful career planning and job placement. The office offers individual career advisement, career and job resources, and an Internet database (JobShop) of jobs and internships. Staff can assist students who are deciding on a career direction related to their disciplines, and can provide internship options. Students are also encouraged to take advan-
tage of the many events planned throughout the year, e.g. career and job workshops, Teacher Recruitment Day and various career specific and general job fairs.

Students seeking work can take advantage of positions offered through Student Employment using JobShop. Current information about career and job events, workshops and JobShop (part-time jobs, full-time professional jobs, internships and volunteer work) can be found by going to the Career Services home page www.brockport.edu/career/.

Career Services is located on the first floor of the Rakov Center, and is open from 8 am–5 pm during the academic year, and from 8 am–4 pm during the summer. Students are encouraged to visit the office during drop-in hours, which are from 11 am–3 pm daily. More information can be obtained by calling (585) 395-2159 or by visiting the Career Services home page.

CHILD AND ADOLESCENT STRESS MANAGEMENT INSTITUTE

A variety of preventive programs are offered by the Institute on campus, and by arrangement, at off-campus locations, including worksite settings. These programs help young people, and the adults who work with them, to control the stress in their lives. Programs range from one to 10 days and are presented to groups on 10–15 children and 15–25 adults. The workshop participants learn how to recognize stress; identify the sources of stress in their lives; develop a strategy to control stress; create an action plan to execute a stress control strategy; and master techniques for managing stress. Faculty of the Child and Adolescent Stress Management Institute also offer graduate courses for college credit in the Department of Health Science, (585) 395-5475.

COLLEGE EVENTS

The Office of College Events provides support and assistance to the SUNY Brockport community with activity and special event planning. We administer the reservation system that schedules all campus space for meetings and events and we facilitate the coordination of related support services and event requirements.

Want to know what’s happening on a particular day? Check out the Web Event Calendar, available off the SUNY Brockport home page at any time, day or night. The calendar is a complete, comprehensive list of all scheduled events, meetings and programs at SUNY Brockport.

The Office of College Events also coordinates several large College-sponsored events, including Commencement, the Spring Honors and Awards Ceremony and the Fall Academic Convocation. The Office is located in room 212, Seymour College Union. For assistance, call (585) 395-5645. For more information on scheduled campus programs, check the Web Calendar at www.brockport.edu/events/.

COUNSELING CENTER

The Counseling Center at SUNY Brockport is open to all registered students who wish to discuss personal concerns in a confidential setting. Services include individual, group and couples counseling and are provided by a highly trained staff with expertise in working with college students of all ages.

The Counseling Center is located in Hazen Hall and is open from 8 am–5 pm Monday - Friday during the academic year. Hours vary during the summer and college breaks. Appointments can be made in person or by calling (585) 395-2207. Urgent needs are accommodated on a walk-in basis. For more detailed information, visit our Web site at www.brockport.edu/cc/.
Dining Services

Dining Services are provided by the Brockport Auxiliary Service Corporation (BASC), a not-for-profit corporation, which also manages the Barnes & Noble College Bookstore, laundry, summer programs, Parking Services, as well as video and vending services. BASC Dining Services is committed to providing the most complete dining program to be found on any campus. In fact the SUNY Brockport concept of diversified dining has been recognized by SUNY students as the #1 Dining Service in the SUNY College system since 1994! In addition, SUNY Brockport Dining Services has received five Loyal E. Horton dining awards from the National Association of College and University Food Services (NACUFS) including the recent grand prize award for Aerie Café, located in Drake Memorial Library.

From hummus to hamburgers, tofu to tater tots, BASC Dining Services has something for everyone's taste and lifestyle. The two resident dining halls offer a vegetarian entrée at each meal, and each has a grill, deli bar at lunch and salad bar in addition to daily entrees, soups and desserts. Harrison Dining Hall, at the west end of campus, is the larger of the two dining halls and is well-known for its tremendous weekend brunches. Brockway Dining Hall is known for its breakfasts with Belgian waffles, which students can cook for themselves, and live display cooking daily at lunch.

Our food court, cafés and snack bars offer a full array of sandwiches, salads, hot entrees, pizza, drinks and treats. Because we offer so many options, students have lots of flexibility and convenience. Several dining locations feature both national and local brands:

TRAX offers fresh-dough pizza, subs, Buffalo-style chicken wings, Hershey's ice cream and an abundance of sweet treats daily from noon until 1 am. Call in-orders can be placed at (585) 395-2560 until 12:45 am.

Jitterbugs Café, located in Seymour College Union, and Aerie Café, located in Drake Memorial Library, features gourmet soups, sandwiches, salads, delicious pastries — and of course steaming java, made with local Java Junction coffee.

Hartwell Café is open during the week, serving the east end of campus, and is a great place to grab a bite to eat between classes.

Health Court, located in the Tuttle Athletic Complex, provides a healthy alternative to fast food.

Union Square food court in Seymour College Union offers a huge variety — including KFC Express!

BASC offers a number of meal plans designed to provide variety, flexibility and plenty of nutritious dining options. In addition to having so many choices — meal plans are tax free! On-campus students are required to enroll in a dining option plan.

Open from 8 am to 5 pm throughout the academic year, the Dining Service Office is located in Brockway. Summer hours are 8 am to 4 pm. For more information, call (585) 395-2570 or visit www.basc1.com.

Distance Learning: Telecourses and SUNY Learning Network Online Courses

SUNY Brockport provides students desiring scheduling flexibility with two distance-learning options. Studies have shown that students who do well in distance-learning courses are bright, motivated, and self-disciplined learners with good study and time management skills.

Telecourses

Telecourses are offered in nine subject areas each semester, evenings and weekends, on campus and at the SUNY Brockport MetroCenter. Telecourse students learn through a combination of synchronous (same time, same place) in-class instruction, independent study, and program viewing.
For more information on telecourses, e-mail telecourse@brockport.edu, view our Web site at www.brockport.edu/academics/distance.html, or call (585) 395-5726.

SUNY Learning Network Online Courses
Students may elect to take completely asynchronous, online courses via the College’s SUNY Learning Network (SLN) offerings using computer internet access from home, work, or on the road. For more information on online courses, e-mail sln@brockport.edu, view our Web site at www.brockport.edu/academics/distance.html, or call (585) 395-5734.

EDUCATIONAL OPPORTUNITY PROGRAM (EOP)
See Chapter II, Pages 19 and 22.

FINANCIAL AID OFFICE
The Financial Aid Office is responsible for the administration of federal and state financial aid program funds. Services include determination of student eligibility for aid and counseling on appropriate application for funds. The Financial Aid Office assists students in the payment of their college expenses by providing deferments (credits to the college bill) for financial aid awards. The Financial Aid Office, on the main floor of the Rakov Center for Student Services, is open Monday through Friday 10 am–5 pm throughout the academic year. Office hours are 9 am–4 pm during the summer.

For more information on general aid or details regarding individual applications, visit our Web site at www.brockport.edu or contact us at (585) 395-2501.

Other services include:
- STAR Center (585) 395-5852
- Document Request Line (585) 395-5443
- FAX Line (585) 395-5445
- Web Page www.brockport.edu/finaid/
- E-mail Address finaid@brockport.edu

HEALTH CENTER

Student Health Center
The Student Health Center provides ambulatory medical care to all registered students. Located in Hazen Hall, the Health Center is open weekdays 8 am–4:45 pm and Saturdays 10 am–2 pm during the academic year. Office hours are 8 am–4 pm Monday–Friday during summer and academic breaks. After-hours care is available at nearby Lakeside Memorial Hospital on a fee-for-service basis. Medical services provided off-campus or by other agencies are not covered by the mandatory health fee.

Immunizations: NY State Public Health laws require proof of immunity to measles, mumps and rubella, AND verification of receipt of information regarding meningitis.

Health Insurance: All full-time students (i.e., taking 12 or more credits) at SUNY Brockport are required to have health insurance and are automatically charged for the campus plan. Students who are covered by another personal or family plan will be able to waive the campus plan. Waiver information will be sent by mail to all newly enrolled students. This insurance may also be purchased by part-time students taking more than three credits, and by eligible spouses/partners and dependents of students enrolled in the plan.

For more detailed information, visit our Web site at www.brockport.edu/life/healthcenter/insurance.html or call (585) 395-2414.
**Information Technology Support Services (ITSS)**

Information Technology Support Services operates Dailey Hall Computing Center. Located at the west end of the mall, Dailey contains five computer classrooms and two large open-access areas. A wide variety of computing hardware is available, including more than 200 PCs, 10 Macs, 30 SUN workstations, and a multimedia lab. A trained student staff provides one-on-one assistance for all ITSS-supported software. Dailey Hall is open more than 100 hours each week, providing access to students both during the week and on weekends. For specific hours, call (585) 395-2390.

SUNY Brockport's e-mail system is accessible from Dailey, residence halls and offices through the campus fiber and wireless networks, and off campus through any Web browser. E-mail accounts, automatically created for all students, allow access to e-mail and Drake Library's online reference and resource materials. Of particular interest to students are the use of the Internet and online databases (many full text) as research tools, and the availability of current statistical software, including SPSS and Minitab. In addition, all students are provided with server space for the development of personal Web pages.

ANGEL is the campus course management system allowing students Web-based access to class syllabi, threaded discussion boards, online quizzes and more. Brockport also hosts a number of SUNY Learning Network (SLN) courses. See [http://www.sln.suny.edu](http://www.sln.suny.edu).

Satellite labs, including the METROCENTER, provide more than 750 public access workstations to students across campus, offering standard and specialized software as well as Internet access. For more information about computing at SUNY Brockport, visit [http://www.brockport.edu/its](http://www.brockport.edu/its).

**International Education Program**

Qualified students are encouraged to participate in firsthand educational experiences in other countries and cultures.

SUNY Brockport sponsors diverse overseas programs that embrace many academic fields such as social sciences, physical education, dance, communication, English literature, history, Spanish, French, criminal justice, political science and sociology in countries such as Australia, Germany, England, Mexico, Canada, Japan, Italy, Ghana, Greece and Jamaica.

In addition to these programs, SUNY Brockport students are eligible to participate in overseas programs sponsored by other SUNY and non-SUNY colleges.

Advice and assistance for interested students are available through the Office of International Education, on the main floor of Morgan III, (585) 395-2119. The office is open 8 am–4 pm weekdays throughout the year.

**International Student Services**

The Office of International Student Services provides assistance and support to international students who have been accepted by SUNY Brockport. The International Student Advisor works closely with faculty and various College support services, and with community service agencies and organizations to facilitate the adjustment of international students to the College and the larger community.

SUNY Brockport is an institutional member of NAFSA: National Association of Foreign Student Advisors. Every international student is a member of the International Student Organization, which fosters cultural exchange among international students, American students, and faculty. The Office of International Student Services is located in Seymour College Union, Room 224. (The office maintains close ties with the US Citizenship and Immigration Services Office in Buffalo, and is able to provide students with information regarding their immigration status.)
The office is open 8 am–5 pm during the academic year, 8 am–4 pm during the summer. For more information, please call (585) 395-5899.

LEADERSHIP AND COMMUNITY DEVELOPMENT

The Office of Leadership and Community Development serves as a resource for all campus constituencies. The office sponsors programs, activities and workshops to increase awareness, sensitivity and understanding of the diverse backgrounds representing members of the campus community. The Office of Leadership and Community Development staff manages the Cultural Center (Seymour College Union, Room 223) as a place for students, faculty and staff to develop and promote awareness and appreciation of the diversity that exists on campus.

Through the collaborative efforts of the Office of Leadership and Community Development and various campus offices, SUNY Brockport students have an opportunity to enhance their understanding of how they relate to the greater community. Students are offered seminars on self-awareness, organizational leadership, critical thinking and diversity. The office also provides opportunities for students to explore their spirituality through a variety of activities sponsored by Interfaith Campus Ministries.

The Office of Leadership and Community Development, located in Room 224, Seymour College Union, is open 8 am–5 pm throughout the academic year, and 8 am–4 pm during the summer. For more information, call (585) 395-5245.

LIBRARY

Library

Drake Memorial Library offers a full range of services. The library provides seating for 1,200, and houses a collection of more than 625,000 books, 2,000 print serial subscriptions, 120,000 bound periodicals, 14,000 online serial subscriptions, 10,000 AV/media materials, and 2 million microforms. An online library catalog provides easy access to the collections. The library has an open-stack policy that enables direct access to most materials.

Drake Library subscribes to a large number of online information services, offering easy access to journal articles, newspapers, databases, government documents, and specialized reports. Subscriptions include such collections as Lexis/Nexis, JSTOR, Academic Search Premier, ScienceDirect, BioOne, PsycArticles and PsycInfo, Westlaw, and many more. A full list of electronic resources can be found on the library's Web page, www.brockport.edu/library. In addition, the library provides easy access to reserve collections through its electronic reserves service. All of these resources are available to Brockport students both on and off campus.

Reference assistance also is available on or off campus. The library is open an average of 105 hours per week during the fall and spring semesters, and the reference desk is staffed most hours the library is open. Students doing research from home may call (585) 395-2760 for assistance, or may send an AOL Instant Message to drakeref. Students who don't need an instant answer can send an e-mail to askdrake@brockport.edu, or schedule a personal research consultation with a reference librarian by completing the form on the library Web page. Usually a librarian will respond within 24 hours.

Graduate students may borrow materials from Drake Library for approximately four weeks. Materials may be renewed if another reader has not requested them. A valid College ID serves as a library card.

Materials not available in the library may be obtained from other libraries through interlibrary loan (ILL). Materials may be requested electronically from the library's ILL Web page. Delivery time for requested items usually ranges from two days to one week.

The library schedule varies. For current hours, please call the recorded information service, (585) 395-2288.
Other Library Services
The library has approximately 80 networked PCs available for use on the main floor. Wireless network access is available throughout the library. Several photocopy machines are available for public use. Microform printers are available on the ground floor.

SUNY Student Resource Center
Located in the Bausch & Lomb Building of the Rochester Public Library in downtown Rochester, the SUNY Student Resource Center serves the library needs of SUNY students taking courses in Rochester. The center provides reserve facilities, interlibrary loan, networked computers with access to the online catalogs of SUNY Brockport and other area libraries, as well as access to online databases.

RRLC Access Card
Matriculated graduate students may apply for a Rochester Regional Research Libraries Council (RRLC) Access card. Cardholders may borrow materials from more than 30 participating libraries, including those at the University of Rochester and Rochester Institute of Technology. Access card applications are available at the Drake Library circulation desk.

MetrocenTer
The SUNY Brockport MetrocenTer is located in downtown Rochester at 55 St. Paul Street. The facility features 18 classrooms, three computer labs and state-of-the-art instructional technology resources. There are student lockers, conference rooms, administrative offices, designated departmental offices, and a student lounge. (The MetrocenTer is also home to the Greater Rochester Collaborative Master of Social Work program of SUNY Brockport and Nazareth College.)

Courses offered at the SUNY Brockport MetrocenTer allow graduate students to take a variety of elective and required courses in diverse disciplines, including social work, education and human development, counselor education, educational administration, and public administration in downtown Rochester. Completion of degree requirements may necessitate taking some courses offered only on the College's Brockport campus.

For more information, please visit www.brockport.edu/metrocenter, e-mail metro@brockport.edu or call (585) 395-8000.

Office for Students with Disabilities
The Office for Students with Disabilities provides support and assistance to individuals with medical, physical, emotional or learning disabilities, especially those experiencing problems in such areas as academic program, employment, career choice, or adjustment to the campus environment. Services that may be provided are those related to accessibility of campus facilities, adaptive equipment, note takers, and alternative testing. Services include advocacy, and referral to appropriate governmental and community agencies.

The College Senate has adopted the following statement regarding disabilities. Students with documented disabilities may be entitled to specific accommodations. SUNY Brockport’s Office for Students with Disabilities makes this determination. Please contact the Office for Students with Disabilities at (585) 395-5409 or e-mail at osdoffic@brockport.edu to inquire about obtaining an official letter to the course instructor detailing any approved accommodations. The student is responsible for providing the course instructor with an official letter. Faculty work as a team with the Office for Students with Disabilities to meet the needs of students with disabilities.

The coordinator for the Office for Students with Disabilities serves in an advisory capacity to the campus at large on matters related to disability services, and works closely with other offices to assist in meeting the needs of individuals with disabilities. The Office for Students with Disabilities is located in Room 227 of Seymour College Union, and is open 8 am–5 pm week-
days during the academic year, 8 am–4 pm summers. It is accessible by elevator from the ground-level entrance, with handicapped parking immediately adjacent. For more information, call (585) 395-5409 (V/TTY).

**Office of Special Sessions and Programs**

**SUNY Brockport's Summer Session** has been specifically tailored to accommodate diverse schedules, with more than 250 undergraduate and graduate courses offered over three sessions from mid-May to early August. Classroom, library, computing and recreational facilities on the main campus and at the SUNY Brockport Metro Center downtown support the Summer Session program. Please visit [www.brockport.edu/ssp](http://www.brockport.edu/ssp), e-mail summer@brockport.edu or call (585) 395-2900 for more information.

Winter Session courses are in session for two weeks in January and classes are held Monday through Friday. Enrollees can earn three credits in a time-shortened format. Please visit [www.brockport.edu/ssp](http://www.brockport.edu/ssp), e-mail winter@brockport.edu or call (585) 395-2900 for more information.

The Office of Special Sessions and Programs is located in Room 2108 Morgan II, Kenyon Street.

**Preparation for Pre-professional Schools—Law, Medicine, Dentistry, Allied Fields**

Students interested in preparing for entry into fields such as law or medicine, dentistry, veterinary medicine, osteopathy, optometry, and similar allied medical fields can prepare for admission to professional schools in these areas through their course work at SUNY Brockport. The Department of Business Administration offers a pre-law specialty. The Department of Political Science houses the Pre-law Advisement Committee. The College also has a Pre-professional Advisory Committee to assist students interested in gaining admission to medically-related professional schools. For further information on this latter committee, please refer to the Department of Biological Sciences section of this catalog.

**Recreational Services**

The Recreational Services Office provides a comprehensive program of recreational and leisure activities for the campus and the community. Programs are designed to serve SUNY Brockport students, faculty, staff, alumni and interested members and agencies of the greater Brockport community. All recreational programs assist participants in developing positive leisure and recreational habits that will contribute to lifelong wellness.

Informal recreation hours are arranged at the beginning of each semester and are advertised throughout the campus. Facilities for informal recreation include the ice arena; fitness center; pool; handball, squash and racquetball courts; five gymnasia; volleyball gym; outdoor athletic field and intramural fields; tennis courts; and aerobic classes.

Intramural sports are scheduled on a seasonal basis and utilize both indoor and outdoor College facilities. Offerings have included flag football, basketball, broomball, volleyball, softball, indoor soccer, floor hockey, and ultimate Frisbee. Additional intramural activities will be offered in high-interest sports and programs. Special event programming includes the Fall Golf Tournament and Polar Bear Softball.

The Ice Arena is open from September through March, and may be used during scheduled hours. It is also available for rental by community agencies.
College and community instructional programs are offered throughout the year, offering opportunities in special interest areas. Current programs include instruction in ice skating, judo and a summer day camp program.

Additionally, Recreational Services has strong working relationships with various regional organizations who annually host special events, festivals, tournaments, leagues and competitions at the campus.

The Recreational Services HUB Office is located in Tuttle North, (585) 395-2681, www.brockport.edu/recservices, and is open daily.

**REGISTRATION AND RECORDS**

The Office of Registration and Records is responsible for all registration and for creating and maintaining permanent academic records of all students. These responsibilities include: all registration procedures, including dropping, adding and withdrawing from classes; production of all editions of the Schedule of Classes used for registration purposes; verification to other SUNY Brockport offices and external agencies that students are officially enrolled; collection and distribution of grades, and posting of those grades to students' permanent records; and the provision of transcripts of students' permanent records. The office also assists students and alumni to assemble a credentials file containing letters of reference, and provides such files to prospective employers and graduate schools upon student request. The Commencement Office is also located in the Office of Registration and Records.

The Office of Registration and Records is on the second floor of the Rakov Center for Student Services, (585) 395-2531. The office is open 8 am–5 pm weekdays during the academic year, 8 am–4 pm summers. Refer to the SUNY Brockport Web site at www.brockport.edu for the most current registration information and semester schedules.

**RESIDENTIAL LIFE/LEARNING COMMUNITIES**

The Office of Residential Life/Learning Communities, in the east wing of Hazen Hall, is the central management group for the residence hall system. Through its staff of resident directors, faculty-in-residence, resident assistants, night-desk attendants, and other support personnel, the Office provides a program focused on student success. Residential Life/Learning Communities is involved in almost every out-of-classroom student activity. Among others, concerns in the following areas can be resolved through contacting this office: judicial system activity, condition of room/suite/hall, damage/key bills, housing charges, Night-desk Attendant program, personal safety issues, programming/Resident Assistant program, student residence councils, and staff and student development programs and activities. The office is open weekdays 8 am–5 pm during the academic year, 8 am–4 pm summers. For more information, call (585) 395-2122.

**STUDENT LEARNING CENTER**

The Student Learning Center offers students an opportunity to sharpen their writing, math and study skills to meet the challenge of college-level work. Services include tutoring in writing, math, and subject area courses. Students can work with the same tutor on a regular basis. The Center also houses a computer room for students to work independently on assignments. Students are encouraged to use the Student Learning Center's software, videotapes, and printed resources to develop successful study skills strategies. A professional staff coordinates the various areas, which are open mornings, afternoons and some evenings. The Center is located in B-10 Cooper Hall. For more information, call (585) 395-2293.
**Student Support Services Program**

The Student Support Services Program's mission is to help ensure the academic, social, and personal success of its students and to retain students through graduation. The program accomplishes this mission by offering its members academic support, such as tutoring, study skills workshops and academic advisement; counseling, including personal, financial, and career; and social and cultural enrichment activities. From the services offered, students choose those that best meet their individual needs. Eligible students are those who are first-generation (neither parent has a four-year degree), financially disadvantaged (according to federal guidelines), or disabled (physically, emotionally, learning; documentation required). For additional information, see [www.brockport.edu/sssp/](http://www.brockport.edu/sssp/) or call (585) 395-5891.

**Teacher Opportunity Corps (TOC)**

The SUNY Brockport Teacher Opportunity Corps (TOC) program serves undergraduate and graduate students in early childhood, childhood, and adolescence with middle childhood extension initial certification programs. Comprehensive support services include academic advisement, tutoring, financial assistance, teacher exam preparation, and counseling services. In cooperation with the Rochester City School District (RCSD), pre-service teachers do their field work and student teaching in urban RCSD schools. First-year TOC graduates employed in the Rochester City School District receive mentoring, which helps ensure their success as teachers. Ten program graduates have gone on to pursue doctoral studies in education and several have gone on to pursue administrative certificates. Placement rate for TOC graduates is 98 percent. Contact the Department of Education and Human Development, (585) 395-2205, for additional information.

**Undergraduate Research**

Research options are available and encouraged in every field of study at SUNY Brockport. Individual students work with faculty members and other students on current issues and areas of interest in their disciplines, often resulting in co-authored publications in academic and professional journals. Additionally, each year SUNY Brockport sends students to the National Conference on Undergraduate Research to present the results of their work in a variety of formats: oral presentation, posters, and performances. In doing so, students interact and exchange ideas with other students and faculty from schools such as Harvard, Yale, University of California-San Diego/Davis, Wheaton, Colgate, and MIT. Conference papers are published in an academic journal which contains the proceedings of the conference. Also, the Ronald E. McNair Post-Baccalaureate Achievement Program and the Collegiate Science and Technology Entry Program (C-STEP) support research and internships of low-income and underrepresented students. Other support includes workshops, mentoring, and graduate school test preparation. For more information and applications, drop by C-18 Cooper Hall, or call (585) 395-2460.
**UNIVERSITY POLICE**

The Department of University Police at SUNY Brockport is a professional, service-oriented law enforcement agency which is committed to the establishment and maintenance of a safe and secure learning environment for all students, faculty, staff and visitors. The department is staffed by highly trained, experienced, certified police officers who possess a unique desire to provide the very finest level of police services within a higher education setting. These officers patrol the campus 24 hours a day in marked vehicles, on foot and on bicycles, and are in constant radio communication with the department's dispatch center. The dispatch center also monitors all campus fire alarm systems, the on-campus “Blue Light” emergency telephone network and maintains radio or telephone contact with all area police, ambulance and fire services. Members of the College community are urged to promptly report medical emergencies, fires, motor vehicle accidents, suspicious circumstances, etc. to the University Police dispatcher. The telephone numbers are (585) 395-2222 for emergencies, (585) 395-2226 for non-emergencies.

A copy of the “State University of New York at Brockport Crime Statistics” as reported annually to the US Department of Education will be provided upon request by the campus Personal Safety Committee. Direct all such requests to the Office of the Chief of University Police at (585) 395-2226. Information can also be obtained from the US Department of Education Web site at [http://www.ope.ed.gov/security/](http://www.ope.ed.gov/security/).

**VETERANS AFFAIRS**

SUNY Brockport is approved by the New York State Education Department for the training of veterans and other eligible persons. The Veterans Affairs Office assists eligible veterans and dependents in applying for veterans educational benefits, arranges deferral of college charges against those benefits, and certifies attendance to the Veterans Administration. For more information and for publications concerning veterans educational benefits, call (585) 395-2315, or visit the office on the main floor of the Rakov Center for Student Services (in the Financial Aid Office), which is open weekdays 9 am-5 pm during the academic year, and 9 am-4 pm summers and during intersession. The e-mail address is: finaid@brockport.edu.

**WELCOME CENTER AND PARKING SERVICES (BROCKPORT AUXILIARY SERVICE CORPORATION)**

Located in the Raye H. Conrad Welcome Center, the Parking Services’ Office offers information in the form of brochures and maps to students, faculty, staff and visitors of the SUNY Brockport campus. In addition to managing parking on campus, Parking Services provides a Motorist Assistance Program (MAP), lending a helping hand to on-campus drivers who may need a jump start, gas run, lock-out assistance, or tires inflated. For more information, call (585) 395-PARK or visit [www.basc1.com](http://www.basc1.com).

**Parking Rules/Policies**

Persons planning to park on campus on weekdays, including evenings, must register their vehicles with Parking Services (visitors included). Visitors should display the temporary hangtag permit on their rearview mirror and park in designated visitor lots. Students parking on campus must purchase a parking permit, display it on the driver-side rear window, and park in the appropriate lot assigned according to the color of the permit. Parking regulations and policies are available at [www.basc1.com](http://www.basc1.com).
WOMEN’S CENTER

The SUNY Brockport Women’s Center was established in March 1997 and moved into its current home in the lower level of Seymour College Union in September 1997. The Women’s Center mission is to “address the needs of women on campus and in the community, with a focus on the elimination of oppression and discrimination based on sex, race, age, class, religion, and sexual orientation, as well as other barriers to human liberation.”

The goals of the Women’s Center are to educate and raise consciousness in a variety of ways about issues that directly affect women both within and beyond the campus community. The Women’s Center assists women on campus in achieving empowerment through mentoring and leadership skills, and serves as a catalyst for political and social actions on campus and throughout the community. The Center networks with other groups, working toward the same goals. Most important, the Women’s Center provides a safe and supportive place for women to meet, talk and work together.

The Center has an information center, complete with referrals to other groups and facilities on campus; and a small library with literature and videos on such topics as women’s history, health, relationships, careers, spirituality, and violence against women, in addition to novels and magazines. The Center sponsors a variety of events and speakers such as an annual Take Back the Night March and the Clothesline Project. The every Wednesday “Tea Parties” are an ongoing informal discussion series exploring issues that affect women from body image to poverty. The Center also cosponsors and creates coalitions with other groups on campus, including the Women’s Studies Organization, the Health Center, OSAD, ALAS and the Student Social Work Organization.

The Center is run by a number of student interns and work-study students and volunteers, who keep the center open five days a week. They organize and run programs and events, and provide a welcoming environment for drop-ins. The Center invites everyone to come in and browse in the Center library and resource center, become an organizer or a participant in Center activities, or simply stop by for a cup of coffee or tea. Contact the Women’s Center at (585) 395-5584. Current hours are posted on the door of the center.