ADMISSIONS
CHAPTER II

ADMISSIONS

Undergraduate Admission Requirements ................................................................. 17
The Students We Seek .................................................................................................. 17
Freshman Admission .................................................................................................. 17
International Students .............................................................................................. 18
Academic Programs for the Most Successful Students .............................................. 18
College Honors Program ............................................................................................ 18
Delta College .............................................................................................................. 18
3-1-3 Program ............................................................................................................ 19
The College Experience ............................................................................................... 19
Special Admissions Programs .................................................................................... 19
Exceptional Talent Program ....................................................................................... 19
Transition Program ................................................................................................... 20
Educational Opportunity Program (EOP) ................................................................. 20
Transfer Admission .................................................................................................... 20
Joint Admission .......................................................................................................... 21
Readmission ............................................................................................................... 21
Second Baccalaureate Degree ..................................................................................... 21
Arthur O. Eve Opportunity for Higher Education Program (EOP) ......................... 22
Part-time Students .................................................................................................... 23
Adult Students ........................................................................................................... 24
Graduate Students .................................................................................................... 24
UNDERGRADUATE ADMISSION REQUIREMENTS

THE STUDENTS WE SEEK

SUNY College at Brockport is committed to meeting a broad range of the post-secondary educational needs. Because these needs are diverse, the student body we seek is similarly diverse: traditional college age and adult, undergraduate and graduate, part-time and full-time, freshman and transfer, from all regions of the state. In addition, we seek a student body that reflects the rich ethnic mix of the population. Most importantly, we seek students who have demonstrated a clear ability to benefit from the opportunities offered by publicly supported higher education. In short, SUNY Brockport, a public college with a public mission, seeks students who are:

- inquisitive about the world around them,
- well-prepared to meet the varied demands of college classrooms,
- capable of reading with understanding and expressing their thoughts in clear, literate language,
- highly-motivated to learn, and
- involved in their schools and larger communities.

The SUNY Undergraduate Application is required for admission to SUNY Brockport and is available from New York state high school guidance offices, New York state two-year colleges, online at: www.suny.edu/student and the Office of Undergraduate Admissions at Brockport. Students are notified by SUNY Brockport if additional information is necessary for the College to make an admissions decision.

Recommended deadline dates for applications are February 15 for the fall semester and November 15 for the spring semester. Applications are accepted and qualified applicants offered admission throughout the year, space permitting. For further information, contact our Office of Undergraduate Admissions at (585) 395-2751, or e-mail admit@brockport.edu.

FRESHMAN ADMISSION

Admission to SUNY Brockport is competitive. Only 44 percent of the freshman applicants for fall 2006 were offered admission to the College. Preference is given to students who have successfully completed the New York State Regents Program, who graduated with a high school average of “B” or higher and who have achieved a standardized test score of 1000 or higher on the SAT or its equivalent on the ACT.

Applicants should have completed a strong college preparatory program including a minimum of 18 academic units in English, math, science, social sciences, foreign languages, and other academic subjects. SAT (or ACT) scores are required of all applicants for admission, while written recommendations are strongly encouraged.

Mid-year grades may be requested from some applicants after an initial review of their application. This will provide additional information about a student’s academic record and will thus enable the admissions staff to make the best possible decision.

Freshmen who have completed an Advanced Placement course and achieved a grade of 3 (in most cases), 4 or 5 on the AP exam will be awarded college credit, based upon official score reports from the testing agency. Students who complete college-level courses from other colleges while in high school will receive credit for work in which grades of “C” or better are earned. Official college transcripts must be submitted to the SUNY Brockport Office of Undergraduate Admissions for credit to be awarded.

SUNY Brockport considers International Baccalaureate (IB) students favorably during the admissions process. Students earning an IB diploma will be awarded a maximum of six credits for Higher Level IB courses with a score of 4 or higher. If a student does not have an IB diploma, they will be awarded a maximum of six credits for Higher Level courses with a score of 5 or
higher. (A maximum of 30 credits may be awarded for IB courses.) IB course credits may be used to fill General Education requirements. IB students are encouraged to consider applying to Brockport’s Honors and Delta College programs.

We invite all applicants to visit the campus and meet with a member of the admissions staff to learn more about our wide range of academic programs. Students can tour the campus and see our excellent facilities firsthand.

INTERNATIONAL STUDENTS

SUNY Brockport welcomes international students to its campus because they enrich the educational experience for all students by contributing to the intellectual, social and cultural diversity of the College community. Although they account for less than one percent of the total undergraduate population, international students provide an important dimension to the College’s educational environment.

Policies established by the Office of International Student Services are based on policies and practices recommended by NAFSA, AACRAO, and other educational organizations. For admission purposes, an international applicant is defined as one who currently holds a student (F-1) or exchange visitor (J-1) visa or is seeking to enroll at SUNY Brockport on such a visa. The United States Immigration and Naturalization Service requires specific documentation for a variety of items before approving the issuance of a visa. It is the College’s responsibility to collect this information from the applicant and then record it on the appropriate Certificate of Eligibility form issued by the College on behalf of the applicant.

Admission of an international student is based on three factors: academic record, English proficiency, and the guarantee of sufficient finances to meet the attendance cost. Certified true copies of secondary and post-secondary work (if any) in English are required for review; photocopies generally are not accepted. A score of 520 or better on the Test of English as a Foreign Language (TOEFL) is required for all non-native speakers of English. Applicants who do not have sufficient proficiency in the English language, but who otherwise meet the College’s admission standards, are required to attend an intensive English language program at a college or university elsewhere in the United States. Admission is conditional upon successful completion of that program. SUNY Brockport can provide no financial assistance for an undergraduate international student. Therefore, it is imperative that the applicant have sufficient financial support available to meet both academic and living expenses for each year of study.

The Financial Aid Office determines a nine-month total cost deemed sufficient to meet tuition, room, board, insurance, fees, books, and incidental expenses for foreign students. The estimated nine-month full-time cost for 2007–2008 is $23,699 and is subject to change.

For more information, contact the Office of International Student Services, Seymour College Union, SUNY College at Brockport, Brockport, New York 14420, USA; telephone (585) 395-5899.

ACADEMIC PROGRAMS FOR THE MOST SUCCESSFUL STUDENTS

SUNY Brockport offers a number of academic programs that have been designed to enrich the experience of high-achieving students. The College Honors Program is a way that excellent students may complete part of their General Education requirements in small classes that have been designed for Honors students. The freshman criteria for admission to the program are a 91 high school average and SAT scores that exceed 1150. See page 82-84 for more information, or contact the director of the College Honors Program at SUNY Brockport, (585) 395-5400.

Another program designed to appeal to the highly-motivated freshman is Delta College, SUNY Brockport’s time-variable degree program. Delta College is an alternative to the College’s traditional General Education program. The program is designed to develop the skills, values,
and knowledge that top business leaders and prominent futurists have described as essential for successful leaders of the 21st century—the ability to think critically, to communicate effectively in both oral and written modes, the ability to make interdisciplinary connections, to work as an effective member of a team, to be self-evaluative, to have a working familiarity with other cultures and languages, to understand technology, and to function as a member of a global community. The program keeps classes small, utilizes active learning to supplement lectures, and emphasizes collaborative learning projects. Guided in their education by careful mentoring relationships with the faculty, the students gain invaluable real-world experience through a series of local, national, and international internships that they pursue each year. Delta College students must have an academic major. Delta College students are able to pursue most of the majors at the College. The program begins considering students at an 85 high school average and 1000 SAT or an ACT equivalent score. See page 79-82 for additional information, or contact the director of Delta College at SUNY Brockport, (585) 395-2291.

The 3-1-3 Program is a program offered cooperatively with a number of regional high schools. Highly motivated and mature high school students can apply for admission to SUNY Brockport as a 3-1-3 Program student. During the senior year, these students typically take two or three approved, AP-level courses at their high school and commute to the College for two courses each semester. Because both the high school courses and instructors have been approved by the College, students are awarded credit for all these courses. They pay tuition only for the courses taken at the College. By participating in the 3-1-3 Program, students can earn 24–30 college credits in their senior year. This can lead to a substantial savings of time and money on the baccalaureate degree. All courses are recorded on a Brockport transcript and are transferable to most SUNY colleges and many private colleges as well. Students who meet regular admission standards may elect to continue at SUNY Brockport and, if they do, no additional application process is required. School districts currently participating include Brockport, Spencerport, Holley, Kendall, Albion, Churchville-Chili, and Byron-Bergen. For information on the 3-1-3 Program and its entrance requirements, students in these schools may consult with their high school guidance counselors or with the Office of the Vice Provost for Academic Affairs at the College, (585) 395-2504.

The College Experience allows high school seniors to register for one course per semester at the College through the Office of Undergraduate Admissions. It is recommended that such students be mature and ready to deal with college-level work and that they have consulted with their high school guidance counselors. These students receive credit for only the courses taken at the College and are charged the usual tuition for these courses.

Special Admissions Programs

A small number of freshmen who do not meet the normal admission criteria will be considered under special admission programs that have more flexible standards and a more structured academic program. In selecting these students, the Admissions Committee looks very carefully at the academic record of each applicant to determine her or his potential for success in a competitive college program. Only those who in the judgment of the committee members are ready and able to succeed will be offered admission. The three current programs are Exceptional Talent, EOP, and Transition.

Students who do not meet regular admission criteria, but who possess a particular talent in either the fine arts or athletics can be considered for admission through the Exceptional Talent Program. A student must document his/her talent through an audition, portfolio, videotape, or written evidence of exceptional performance. Written recommendations from individuals who are knowledgeable about the student’s performance in his or her talent area are required. Students admitted to the College through the Exceptional Talent Program agree to a specially designed freshman academic program that includes mandatory tutorial sessions and study halls. All Exceptional Talent students must live on campus for the freshman year.
Admission to the **Transition Program** is offered to a select group of applicants who do not meet the criteria for regular admission. Transition Program students are chosen because they are close to meeting the admissions criteria and, in the judgment of the Admissions Committee, have the potential to make a successful transition into the College's rigorous academic program. Students take GEP 120 Self, College, and Career, a supported (with tutorial) Knowledge Area course, and additional courses. A modified version of this program allows Transition Program students to enter Delta College.

A limited number of academically and financially disadvantaged students will be admitted to SUNY Brockport through the **Educational Opportunity Program (EOP)**. EOP is funded by the state of New York for students who qualify for both academic and economic assistance. For admission into the program, applicants must show potential for success in college. The program provides counseling, advising, tutorial assistance, and financial support for each student. See the EOP section of this catalog for a complete description of the program.

**TRANSFER ADMISSION**

Transfer students are considered for admission to programs at SUNY Brockport based on their level of achievement in course work at other colleges and universities. As with freshmen, transfer admission to the College is competitive. Although we will consider a student who has achieved a minimum grade point average of 2.5 and who has demonstrated a commitment through prior course work to the major the student wishes to pursue, the average grade point average of students admitted for fall 2006 was 3.11. Admission to several programs (including athletic training, business administration, criminal justice, nursing, social work, and teacher certification programs) is limited to applicants who have completed the prerequisite course work and who meet the higher minimum GPA requirements established for admission to these particular programs.

Very successful transfer students, those who have achieved superior grade point averages, are invited to apply to the College Honors Program. For more details about this program, see the College Honors Program section of this catalog. In addition, transfer students who have earned a 3.25 or above are eligible for scholarship consideration. For a complete description of this important opportunity, see the Scholarships and Awards section of this catalog.

Transfer students who have earned a transferable two-year degree (AA, AS) and are admitted to the College are awarded full transfer credit for their associate degree course work and full junior status. However, depending on previous courses and the major selected at SUNY Brockport, some students may need more than 60 additional credits to complete Brockport's bachelor's degree requirements. Transfer students who have not earned a two-year degree are awarded credit for previous work on a course-by-course basis.

Official transcripts from each college attended are required to complete the application. Transfer applicants who completed Advanced Placement courses in high school must request official score reports from the testing agency. Transfer students who have completed fewer than 24 college credits must also submit a high school transcript as part of the admissions process. Individuals who have taken courses for college credit as a non-matriculated student at SUNY Brockport must apply for admission as a transfer student using the SUNY Undergraduate Application.

**FAILURE TO REPORT ALL PREVIOUS COLLEGE ATTENDANCE ON THE APPLICATION AND TO SUBMIT ALL OFFICIAL COLLEGE TRANSCRIPTS IS CONSIDERED TO BE ACADEMIC DISHONESTY. DISCOVERY OF SUCH DISHONESTY WILL RESULT IN NO TRANSFER OF CREDIT AND CAN RESULT IN REVOCATION OF SCHOLARSHIP AWARDS, AND SUSPENSION FROM SUNY BROCKPORT.**
**JOINT ADMISSION**

Some students who transfer to SUNY Brockport do so through a Joint Admissions program at their community college. Brockport has such programs with Finger Lakes Community College, Genesee Community College, Monroe Community College, and Niagara County Community College. Once admitted to the two-year college, joint admission students also receive a letter from the Office of Undergraduate Admissions at Brockport establishing eligibility to complete a bachelor's degree at Brockport. Students in these programs need not submit the SUNY Undergraduate Application, but must complete the Intent to Enroll Form that will be sent to them by Brockport the semester prior to enrolling.

Students who wish to enroll in a Joint Admissions program with one of the community colleges listed should contact the admissions office at their two-year college for details.

**READMISSION**

Students who have previously attended SUNY Brockport as matriculated students may apply for readmission to Brockport. Previous academic achievement at the College, grades received for college work completed elsewhere, and the circumstances under which the student left Brockport are all considered in the readmission process. These applicants should apply for readmission to the College well in advance of the semester for which they wish to return. Applications for readmission are available from the Office of Undergraduate Admissions at Brockport and an application fee is required. Readmission applicants who have financial obligations to SUNY Brockport, or who are in default on any student loans, will not be eligible for readmission until all such financial obligations have been cleared.

Students who are dismissed for academic reasons are eligible to apply for readmission after a lapse of two semesters. In order to be considered for readmission, students must successfully demonstrate a satisfactory level of readiness to successfully undertake college-level work at SUNY Brockport.

Students in good academic standing who take a Leave of Absence and then return need not apply for readmission. After the expiration of the leave, however, students who do not return in the next regular semester, must apply for readmission.

To be considered for readmission to the EOP program, applicants must have been previously enrolled in EOP at SUNY Brockport. Previous academic achievement at Brockport, grades earned in college work completed elsewhere, and the circumstances under which a student left Brockport are all considered in the readmission process. Applicants for readmission to the Educational Opportunity Program must contact the EOP Office to schedule an interview, which is required for readmission.

**SECOND BACCALAUREATE DEGREE**

Students who completed their first bachelor's degree at SUNY Brockport and wish to obtain a second baccalaureate degree must apply for readmission using the Application for Readmission to Undergraduate Study. Students who completed their first bachelor's degree at another college or university must use the State University of New York Undergraduate Application and pay the appropriate application fee.

To be eligible for admission to the second baccalaureate degree, the applicant must have graduated from an accredited college or university, must submit official transcripts from each college attended prior to applying to SUNY Brockport, certifying completion of a bachelor's degree, and must meet the minimum grade point average requirements for admission to the major that the applicant wishes to pursue. All application materials including official transcripts must be on file by December 1 for spring applicants or by August 1 for fall applicants. Materials received after
these deadlines will be considered for the next semester. A 2.5 GPA is required for admission to most majors. Admission to selected programs, including athletic training, business administration, criminal justice, nursing, social work, and teacher certification programs, is limited to applicants who have completed the prerequisite course work and meet the minimum GPA requirements established for admission to these particular programs.

Students wishing to pursue the Bachelor’s of Science in Nursing (BSN) must contact the Department of Nursing at (585) 395-2355 and complete the departmental application process. In addition, students must apply to the College as instructed above.

Students wishing to pursue a second degree in social work must first contact the Department of Social Work at (585) 395-2324 and complete the departmental application process. Once accepted by the department’s Admissions Committee, students must then apply to the College as instructed above.

All students interested in childhood and adolescent teacher certification (excluding health science and physical education) must contact the Department of Education and Human Development at (585) 395-2205 and apply for acceptance into the certification program. IN ADDITION, the student must apply for admission to the College as instructed above. NOTE: The certification program is not a major and will be completed in addition to your second degree major. Your application for admission to the College must indicate the academic major you wish to study.

Second degree students will be invited to attend a Student Orientation Advisement/Registration (SOAR) program where they will register for courses after meeting with a faculty advisor. Students will be provided a degree audit (DARS) which identifies all courses that transfer to fulfill degree requirements and all courses required to complete the second bachelor's degree. Students must fulfill all prerequisite, corequisite and major requirements for the second degree program and complete general education, liberal arts and upper-division credit requirements in effect at the date of matriculation in the second degree program. Transfer credit from the first degree may be used to fulfill degree requirements.

Students admitted as second baccalaureate degree students are classified as matriculated undergraduates and billed accordingly. Second degree students may qualify for financial aid and should contact the Financial Aid Office at SUNY Brockport at (585) 395-2501 for assistance.

Students in the second baccalaureate degree program must complete a minimum of 30 credits beyond the first bachelor's degree and complete all departmental and College residency requirements. Additional information regarding second baccalaureate degrees is included in the Academic Policies section of this catalog.

**ARTHUR O. EVE OPPORTUNITY FOR HIGHER EDUCATION PROGRAM (EOP)**

Students who have been determined as being academically and financially disadvantaged may be admitted to SUNY Brockport through the Arthur O. Eve Opportunity for Higher Education Program (EOP). Spaces in EOP are limited and are offered to students whose academic records indicate the potential for success in college and who meet the economic guidelines established for the program. EOP is NOT a financial aid program; it is a program that provides counseling, advising and tutorial support to each enrolled student, as well as financial aid support for each student based on need.

Specifically, the Arthur O. Eve Opportunity for Higher Education Program provides the following services:
- a specially designed freshman-year curriculum; and
- counseling support in the areas of academic advisement, financial aid, career exploration, personal/social development, and learning skills and tutorial assistance.
To qualify for consideration for the EOP, freshman applicants must be New York state residents, must have graduated from a New York state high school or been awarded a GED by New York state, may not be admissible under regular admission standards, and must meet the income qualifications set by the state of New York. Additionally, EOP freshmen applicants minimally must have a 78 high school average or above, 14 academic units, SAT—minimum total 800 (minimum verbal 350), ACT—minimum composite (minimum 14 English) and completed and satisfactory academic and personal recommendations. High school transcripts should be submitted with the SUNY Application. GED scores should be requested by the applicant from the New York State Department of Education and sent directly to the Office of Undergraduate Admissions. Submission of SAT/ACT scores and letters of recommendation are required. An in-person or telephone interview may be required.

Students who apply and are determined to be academically qualified for admission to the EOP freshman class will receive information that describes the required income documentation that must be submitted to determine economic eligibility. All income verification that SUNY Brockport requests must be submitted before an admissions decision can be made.

Transfer students who apply for EOP must complete a minimum of 24 transferable credits and must have been enrolled in an EOP, HEOP, or SEEK program at their previous college to be considered for EOP at SUNY Brockport. Official college transcripts from each college attended are required to complete the application process. In addition, certification of enrollment in an EOP-type program is required and will be requested by Brockport upon receipt of the application. The student is responsible for making sure that the Certificate of Eligibility is returned to the Office of Undergraduate Admissions at Brockport.

Transfer students who will be completing an AA, AS, or AAS degree will be considered for admission with a 2.25 GPA or higher. Other transfer applicants must also have a minimum GPA of 2.25 or higher. Students applying to academic programs with higher entrance requirements must meet those higher requirements to be eligible to enter these programs.

Applicants for readmission to the College who wish to participate in the EOP must have been previously enrolled in EOP at SUNY Brockport. Previous academic achievement at Brockport, grades earned in college work completed elsewhere, and the circumstances under which a student left Brockport are all considered in the readmission process. Applicants for readmission to the Arthur O. Eve Opportunity for Higher Education Program may be contacted by the EOP Office to schedule a required interview. Applicants who have financial obligations to the College or who are in default on any student loans may not be eligible for readmission until all such financial obligations have been cleared. For more information, please contact the EOP office at (585) 395-2547 or online at www.brockport.edu/eop/.

**PART-TIME STUDENTS**

Each semester more than 700 part-time undergraduate students attend SUNY Brockport. These students vary widely in age, background, interests and educational goals. Brockport welcomes part-time students and strives to provide programs and an environment to meet their needs and educational goals.

Part-time students can take part in most degree programs offered. Certain programs, however, require daytime attendance or periods of full-time attendance, such as those involving work and study in agencies and organizations outside the College.

Part-time students fall into two categories: matriculated and non-matriculated. A matriculated student has been formally admitted to SUNY Brockport as a degree candidate; a non-matriculated student must complete an application and be given permission to enroll in most courses offered at Brockport. An application fee is required. Matriculated students have the advantages of: 1) assignment of an academic advisor, 2) availability of federal and state financial aid, 3) degree requirements based upon the date of matriculation, and 4) campus residence halls (if
Tuition and fees for part-time students are noted under the Expenses and Fees section in this catalog. Or, contact the Office of Undergraduate Admissions or the Financial Aid Office for current information.

**ADULT STUDENTS**

The College defines an adult student as a student 25 years of age and older. Adult learners are welcome at SUNY Brockport in undergraduate degree programs, as well as professional development programs and online distance learning via the SUNY Learning Network. Aware of the competing demands of family, employment and community, the College allows the adult student to create viable options to make a college degree accessible for its several thousand adult students. Adults whose formal education has been interrupted for any length of time will find the specialists from Undergraduate Admissions, Financial Aid, Academic Advisement, Career Services, Counseling Center, Campus Life, and the Student Learning Center helpful and committed to student success at any age.

**GRADUATE STUDENTS**

All students must apply for and be granted admission to either matriculated or non-degree status before enrolling in courses for graduate credit. Matriculated graduate students are those who have applied and been admitted to a specific graduate program leading to a master’s degree or a certificate of advanced study. Non-degree status provides the opportunity for students to enroll in select graduate courses for which they have the prerequisites and interest.

A maximum of nine credits taken at SUNY Brockport in non-degree status can be credited toward a graduate degree program should a non-degree student subsequently be admitted as a matriculated student. A complete description of application processes for either matriculated or non-degree status is published in the 2007-2009 Graduate Studies Catalog.

The opportunity also exists for matriculated undergraduate students at SUNY Brockport to take a maximum of nine credits of 500-level graduate courses, providing they meet certain conditions as described in the 2007-2009 Undergraduate Studies Catalog.

For further information on a specific graduate program, students may contact the SUNY Brockport Office of Graduate Admissions, (585) 395-5465. Admission applications and the Graduate Studies Catalog, describing all graduate programs, are available from the Office of Graduate Admissions, or via an e-mail request to gradadmit@brockport.edu.