CHAPTER III

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STUDENT SERVICES

Included under the umbrella of “student services” are offices whose responsibilities differ widely. Some serve every student every semester (such as Registration and Records), some exist to support special elements within the student population (such as Veterans Affairs and the Educational Opportunity Program), some provide students with direct support in their academic programs (such as the Student Learning Center and Academic Advisement), and others focus on health and social activities (Health Services and Recreational Services).

All SUNY Brockport student services are listed alphabetically below, followed by a brief description of their responsibilities and their location.

ACADEMIC ADVISEMENT

This office provides students with information and advice concerning academic policies and procedures, evaluates transcripts from other institutions to determine Brockport credit, conducts the College’s probation and dismissal program, coordinates the Degree Audit Reporting System [DARS], coordinates all advisement/registration programs for new students, and provides information and advice concerning academic eligibility for financial aid.

ADMISSIONS (UNDERGRADUATE)

The Office of Undergraduate Admissions is the point of entry for all new undergraduate students at SUNY Brockport. On-campus admissions information sessions are available Monday through Friday when classes are in session. Admissions information sessions and campus tours are also available on selected Saturdays and holidays throughout the academic year. Arrangements to visit the Brockport campus can be made online at www.brockport.edu/admissions/visit.html or by calling the Office of Undergraduate Admissions at (585) 395-2751. Refer to the SUNY Brockport Web site at www.brockport.edu for the most current admissions information or for an electronic admissions application.

ATHLETICS

SUNY Brockport has a long and rich tradition in intercollegiate athletics. It covers nearly 100 years, includes seven national team titles and hundreds of individual and team champions at the area, state and national levels, and is one of the most prominent programs in the nation. The SUNY Brockport “Golden Eagles” have earned a national reputation, putting them among the finest in the United States.

Twenty-three varsity and two junior varsity intercollegiate sports are available at SUNY Brockport. There are 12 women’s (basketball, cross country, field hockey, gymnastics, lacrosse, soccer, softball, swimming and diving, tennis, indoor and outdoor track and field, and volleyball) and 11 men’s (baseball, basketball, cross country, football, ice hockey, lacrosse, soccer, swimming and diving, indoor and outdoor track and field, and wrestling) varsity sports.

Facilities for athletes at SUNY Brockport are outstanding. Outdoors, the 10,000-seat Special Olympics Stadium, built in 1979 and the site of all home football games, is one of the finest in the region and is the largest on-campus Division III site in the country. Each outdoor team has an excellent practice/playing field.

Inside the Ernest H. Tuttle Physical Education and Athletic Complex are a 50-meter Olympic-size swimming pool with seating for 1,300; five gymnasia with a main area seating 2,000; an ice hockey rink with a 2,000-seat capacity; a spacious and well-equipped gymnastics area with a newly-installed spring floor and seating for 500 spectators; a permanent wrestling facility; two fully-equipped weight training rooms with Nautilus machines and free weights; and 15 handball,
squash and racquetball courts. Additionally, SUNY Brockport has a modern athletic training facility staffed by certified athletic trainers and supported by numerous student assistants.

SUNY Brockport teams compete at the NCAA Division III level. The College offers both quality educational experiences and excellent athletic opportunities at a reasonable cost, with complete financial aid plans for qualified female and male athletes. No athletic scholarships are available at the Division III level.

The men's teams participate in the NCAA. The women's teams compete in the NCAA and belong to the New York State Women's Collegiate Athletic Association (NYSWCAA). Both compete in the State University of New York Athletic Conference (SUNYAC) and Eastern College Athletic Conference (ECAC).

Athletics has always been close to the heart of students at the College. Although baseball and football teams trace back to the 1890s, the College views 1928 as the year the athletics program commenced.

In 1928, a “blanket tax” was adopted to support the athletic endeavors of the school. A conference, including the Normal Schools at Oswego, Fredonia, Geneseo and several business schools, was formed, giving the Golden Eagles their first all-collegiate schedule. Many of the games prior to 1928 were against area high schools.

The school’s first national championship came in men’s soccer when the Golden Eagles shared the title with Penn State in 1955. The men’s soccer team also won a Division III national Championship in 1974. To date, the most successful program is wrestling. The Golden Eagles have been National Division III champions five times (1977, 1980, 1982, 1983, 1992). For the women, the gymnastics team has competed for a national championship the last two years and has produced national champions and academic All-Americans. The women’s basketball team won the SUNYAC Championship in 2003 and 2005 and advanced to the NCAA tournament. The men's basketball team has been nationally ranked and participated in the NCAA tournament in 2007, as did the women's soccer and volleyball teams. The baseball team qualified for NCAA championships for the first time in 2003-2004 and advanced to the College World Series.

For more information, call (585) 395-5328 or visit our Web site at www.brockport.edu/athletics/.

GOLDEN EAGLES ATHLETIC DIRECTORY

Men's Teams

<table>
<thead>
<tr>
<th>Intercollegiate Sports</th>
<th>Coaches</th>
<th>Area Code (585) Office Phones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>Justin Beach</td>
<td>395-2347</td>
</tr>
<tr>
<td>Basketball (Varsity and JV)</td>
<td>Nelson Whitmore</td>
<td>395-2235</td>
</tr>
<tr>
<td>Cross Country</td>
<td>Mark Krueger</td>
<td>395-5353</td>
</tr>
<tr>
<td>Football (Varsity and JV)</td>
<td>Rocco Salomone</td>
<td>395-5348</td>
</tr>
<tr>
<td>Ice Hockey</td>
<td>Brian Dickinson</td>
<td>395-5351</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>Ben Wineburg</td>
<td>395-5067</td>
</tr>
<tr>
<td>Soccer</td>
<td>Gary LaPietra</td>
<td>395-5448</td>
</tr>
<tr>
<td>Swimming/Diving</td>
<td>Greg Kenney</td>
<td>395-5344</td>
</tr>
<tr>
<td>Indoor/Outdoor Track and Field</td>
<td>Mark Krueger</td>
<td>395-5353</td>
</tr>
<tr>
<td>Wrestling (Varsity and JV)</td>
<td>Don Murray</td>
<td>395-5360</td>
</tr>
</tbody>
</table>

Women’s Teams

<table>
<thead>
<tr>
<th>Intercollegiate Sports</th>
<th>Coaches</th>
<th>Office Phones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball (Varsity and JV)</td>
<td>Michele Carron</td>
<td>395-5359</td>
</tr>
<tr>
<td>Cross Country</td>
<td>Mark Krueger</td>
<td>395-5353</td>
</tr>
<tr>
<td>Field Hockey</td>
<td>Andrea Zurlo</td>
<td>395-5977</td>
</tr>
<tr>
<td>Gymnastics</td>
<td>John Feeney</td>
<td>395-5867</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>Traci Lian</td>
<td>395-5347</td>
</tr>
<tr>
<td>Soccer</td>
<td>Joan Schockow</td>
<td>395-5350</td>
</tr>
</tbody>
</table>
CAMPUS LIFE

The Office of Campus Life advances the College’s mission of student success through collaborative efforts with faculty, staff and students. With student success as our highest priority, the Campus Life personnel share the responsibility with the campus community in creating facilities, programs, and services that allow students diverse opportunities for personal growth and development. Areas of responsibility are: Homecoming Weekend, Family Weekend, Welcome Weekend, advising Brockport Student Government (BSG), overseeing Seymour College Union operations, fraternity and sorority life, campus programming, campus reservations, off-campus student services, Gallery Lounge and Gameroom, weekend getaways, and management of 89.1 The Point radio station. The Campus Life staff is in continual contact with students and student leaders and are wonderful sources of information and advice on almost any topic related to student life at SUNY Brockport.

Our Gallery Lounge and Gameroom, located in the Seymour College Union, provides students opportunities to stop in and check their e-mail, sit and relax quietly and/or socialize with fellow SUNY Brockport students. The Gallery offers a comfortable environment for studying or as a gathering place. Students can play games such as pool, video games and air hockey, or sit back and listen to music or watch one of the 32” or big screen TVs. And, for those who are hungry or thirsty, light snacks and drinks are available.

The Office of Campus Life is located on the second level of the Seymour College Union in room 203, and is open 8 am–5 pm weekdays. The Seymour College Union Information Center is open 9 am–7 pm Monday–Friday and 1 pm–7 pm Saturday and Sunday. For more information on specific services, activities and programs, call (585) 395-5646 or visit our Web site at www.brockport.edu/campuslife/.

CAMPUS LIFE - RESERVATIONS

The Office of Campus Life - Reservations provides support and assistance to the SUNY Brockport community with activity and special event planning. We administer the reservation system that schedules all campus space for meetings and events and we facilitate the coordination of related support services and event requirements.

Want to know what’s happening on a particular day? Check out the Web Event Calendar, available on the SUNY Brockport home page any time -- day or night. The calendar is a complete, comprehensive list of all scheduled events, meetings and programs at SUNY Brockport.

The Office is located in room 208, Seymour College Union. For assistance, call (585) 395-5645. For more information on scheduled campus programs, check the Web Calendar at www.brockport.edu/events/.
CAREER SERVICES

The Office of Career Services provides students and alumni with the resources and services they need for successful career planning and job placement. The office offers individual career advisement, career and job resources, and an Internet database (JobShop) of jobs and internships. Staff can assist students who are deciding on a career direction related to their disciplines and can provide internship options. Students are also encouraged to take advantage of the many events planned throughout the year—for example career and job workshops, Teacher Recruitment Day and various career specific and general job fairs.

Students seeking work can take advantage of positions offered through Student Employment using JobShop. Current information about career and job events, workshops and JobShop (part-time jobs, full-time professional jobs, internships and volunteer work) can be found by visiting the Career Services home page at www.brockport.edu/career/.

Career Services is located on the first floor of the Rakov Center, and is open 8 am–5 pm during the academic year, and 8 am–4 pm during the summer and winter break. Students are encouraged to visit the office during drop-in hours, noon–2 pm Monday-Friday, or to call for an appointment. More information can be obtained by calling (585) 395-2159 or by visiting the Career Services Web site at www.brockport.edu/career/.

COUNSELING CENTER

The Counseling Center at SUNY Brockport is open to all registered students who wish to discuss personal concerns in a confidential setting. Services include individual, group and couples counseling and are provided by a highly trained, licensed staff with expertise in working with college students of all ages.

The Counseling Center is located in Hazen Hall and is open 8 am–5 pm Monday - Friday during the academic year. Hours vary during the summer and college breaks. Appointments can be made in person or by calling (585) 395-2207. Urgent needs are accommodated on a walk-in basis. For more detailed information, visit our Web site at www.brockport.edu/cc/.

DINING SERVICES

Dining Services are provided by the Brockport Auxiliary Service Corporation (BASC), a non-profit corporation, which also manages the Barnes & Noble College Bookstore, laundry, summer conference programs, Parking Services, as well as vending services. BASC Dining Services is committed to providing the most complete dining program to be found on any campus. In fact, the SUNY Brockport concept of diversified dining has been recognized by SUNY students as the #1 Dining Service in the SUNY College system since 1994! In addition, SUNY Brockport Dining Services has received six Loyal E. Horton dining awards from the National Association of College and University Food Services (NACUFS) including a grand prize award for Aerie Café, located in Drake Memorial Library.

From hummus to hamburgers, tofu to tater tots, BASC Dining Services has something for everyone’s taste and lifestyle. The two resident dining halls offer a vegetarian entrée at each meal, and each has a grill, deli bar at lunch and salad bar in addition to daily entrees, soups and desserts. Harrison Dining Hall, at the west end of campus, is the larger of the two dining halls and features distinct food stations, ranging from Mediterranean to international to American/regional cuisine. Brockway Dining Hall is known for its breakfasts with Belgian waffles, which students can cook for themselves, and live display cooking daily at lunch.

Our food court, cafés and snack bars offer a full array of sandwiches, salads, hot entrees, pizza, drinks and treats. Because we offer so many options, students have lots of flexibility and convenience. Several dining locations feature both national and local brands:
TRAX proudly brews Starbucks Coffee and offers fresh-dough pizza, subs, Buffalo-style chicken wings, Hershey’s ice cream and an abundance of sweet treats daily from noon until 1 am. Call in-orders can be placed at (585) 395-2560 until 12:45 am.

Jitterbugs Café, located in Seymour College Union, and Aerie Café, located in Drake Memorial Library, feature gourmet soups, sandwiches, salads, delicious pastries — and of course steaming java, made with local Java Junction coffee.

Hartwell Café is open during the week, serving the east end of campus, and is a great place to grab a bite to eat between classes.

Courtside, located in the Tuttle Athletic Complex, provides a healthy alternative to fast food.

Union Square Food Court in Seymour College Union offers a huge variety – including KFC Express!

BASC offers a number of meal plans designed to provide variety, flexibility and plenty of nutritious dining options. In addition to having so many choices – meal plans are tax free! On-campus students are required to enroll in a dining plan.

Open from 8 am to 5 pm throughout the academic year, the Dining Service Office is located in Brockway. Summer hours are 8 am to 4 pm. For more information, call (585) 395-2570 or visit www.basc1.com.

**DISTANCE LEARNING: TELECOURSES AND SUNY LEARNING NETWORK ONLINE COURSES**

SUNY Brockport provides students desiring scheduling flexibility with two distance-learning options. Studies have shown that students who do well in distance-learning courses are bright, motivated, and self-disciplined learners with good study and time management skills.

Telecourses
Telecourses are offered in nine subject areas each semester, evenings and weekends, on campus and at the SUNY Brockport MetroCenter. Telecourse students learn through a combination of synchronous (same time, same place) in-class instruction, independent study, and program viewing. For more information on telecourses, e-mail telecourse@brockport.edu, view our Web site at www.brockport.edu/academics/distance.html, or call (585) 395-5726.

SUNY Learning Network Online Courses
Students may elect to take completely asynchronous, online courses via the College’s SUNY Learning Network (SLN) offerings using computer Internet access from home, work, or on the road. For more information on online courses, e-mail sln@brockport.edu, view our Web site at www.brockport.edu/academics/distance.html, or call (585) 395-5734.

**EDUCATIONAL OPPORTUNITY PROGRAM (EOP)**

See Chapter II, Pages 22-23.

**FINANCIAL AID OFFICE**

The Financial Aid Office is responsible for the administration of federal and state financial aid programs. Services include the determination of student eligibility for aid and counseling on appropriate application for funds. The Financial Aid Office assists students in the payment of their college expenses by providing deferrals (credits to the college bill) for financial aid awards. The Financial Aid Office, on the main floor of the Rakov Center for Student Services, is open Monday through Friday 8 am–5 pm throughout the academic year. Office hours are 8 am–4 pm during the summer and intersession.
For more information on general aid or details regarding individual applications, visit our Web site at www.brockport.edu or contact us at (585) 395-2501.

Other services include:

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
<th>Web</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAR Center</td>
<td>(585) 395-5852</td>
<td><a href="http://www.brockport.edu/finaid/">www.brockport.edu/finaid/</a></td>
</tr>
<tr>
<td>Document Request Line</td>
<td>(585) 395-5443</td>
<td><a href="mailto:finaid@brockport.edu">finaid@brockport.edu</a></td>
</tr>
<tr>
<td>FAX Line</td>
<td>(585) 395-5445</td>
<td></td>
</tr>
</tbody>
</table>

**HEALTH CENTER**

**Student Health Center**
The Student Health Center provides ambulatory medical care to all registered students. Located in Hazen Hall, the Health Center is open weekdays 8 am–4:45 pm and Saturdays 10 am–2 pm during the academic year. Office hours are 8 am–4 pm Monday - Friday during summer and academic breaks. After-hours care is available at nearby Lakeside Memorial Hospital on a fee-for-service basis. Medical services provided off-campus or by other agencies are not covered by the mandatory health fee.

**Immunizations:** NY State Public Health laws require proof of immunity to measles, mumps and rubella, AND verification (by waiver) of receipt of information regarding meningitis or date of immunization.

**Health Insurance:** All full-time students (i.e., taking 12 or more credits) at SUNY Brockport are required to have health insurance and are automatically charged for the campus plan. Students who are covered by another personal or family plan are able to waive the campus plan at www.chickering.com. Waiver information and instructions are enclosed with the student bill.

This insurance may also be purchased by part-time students taking more than three credits, and by eligible spouses/partners and dependents of students enrolled in the plan.

For more detailed information, visit our Web site at www.brockport.edu/healthctr/ or call (585) 395-2414.

**INFORMATION TECHNOLOGY SERVICES (ITS)**

Information Technology Services operates Dailey Hall Computing Center. Located at the west end of the mall, Dailey contains several computer classrooms and large open-access areas. A wide variety of computing hardware is available, including more than 200 PCs, several Macs, 30 Linux workstations, and multimedia access. A trained student staff provides one-on-one assistance for all ITS-supported software. Dailey Hall is open more than 100 hours each week, providing access to students both during the week and on weekends. For specific hours, call (585) 395-2390.

SUNY Brockport’s e-mail system is accessible from Dailey, residence halls and offices through the campus fiber and wireless networks, and from off campus through any Web browser. NetID accounts, automatically created for all students, allow access to e-mail and Drake Library’s online reference and resource materials. Of particular interest to students are the use of the Internet and online databases (many full text) as research tools, and the availability of statistical software, including SPSS and Minitab. In addition, all students are provided with server space for the development of personal Web pages.

ANGEL is the campus course management system, allowing students Web-based access to class syllabi, threaded discussions, online quizzes and more. Brockport also hosts a number of SUNY Learning Network (SLN) courses. See www.sln.suny.edu.

Satellite labs, including the METROCENTER, provide more than 700 public access workstations to students across campus, offering standard and specialized software as well as Internet access.

An IT Helpdesk provides support for a wide variety of technology-related questions for students, faculty and staff when classes are in session at (585) 395-5151 or helpdesk@brockport.edu.

For more information about computing at SUNY Brockport, visit: www.brockport.edu/its.
Media Services
Media Services provides audio-visual equipment and support for general classroom use, audio and video duplication and conversion, black-and-white transparency production and audio-visual equipment loans and IP videoconferencing. For more information, call (585) 395-2660 or visit: www.brockport.edu/its/mediaservices.

INTERNATIONAL EDUCATION PROGRAM
Qualified students are encouraged to apply and participate in semester direct enrollment study abroad programs at various universities throughout the world. SUNY Brockport’s Office of International Education has more than 65 study abroad opportunities for semester, year-long, summer and intersession participation. Students can participate from any liberal arts course work on most any of our overseas study programs in countries such as Australia, China, Costa Rica, England, France, Ghana, Greece, Ireland, Italy, Jamaica, Mexico, the Netherlands, New Zealand, Philippines, Scotland, Spain, Thailand and Vietnam. Students may also do internship placements for credit at some of SUNY Brockport’s overseas program sites. In addition to SUNY Brockport’s programs, students are eligible to participate in overseas programs sponsored by other SUNY universities. Advice and assistance for interested students are available through the Office of International Education in Morgan III, the main floor, and is open Monday through Friday, from 8 AM - 4:30 PM, (585) 395-2119 or (800) 298-7869 (SUNY). Programs are listed at www.brockport.edu/study abroad.

INTERNATIONAL STUDENT SERVICES
The Office of International Student Services provides assistance and support to international students who have been accepted by SUNY Brockport. The International Student Advisor works closely with faculty and various College support services, and with community service agencies and organizations to facilitate the adjustment of international students to the College and the larger community.
SUNY Brockport is an institutional member of NAFSA: National Association of Foreign Student Advisors. Every international student is a member of the International Student Organization, which fosters cultural exchange among international students, American students, and faculty. The Office of International Student Services is located in Seymour College Union, Room 224. (The office maintains close ties with the US Citizenship and Immigration Services and is able to advise students regarding their immigration status.)
The office is open 8 am–5 pm during the academic year, 8 am–4 pm during the summer. For more information, please call (585) 395-5899.

LEADERSHIP AND COMMUNITY DEVELOPMENT
The office has as its mission the education of the SUNY College at Brockport community through a series of educational initiatives developed collaboratively to bring students, faculty, staff and other community members together. The office also aims to foster cross-cultural understanding between various constituents within the college community in the spirit of integrity, civility and justice with tolerance and good will. The Office of Leadership and Community Development staff manages the Cultural Center (Seymour College Union, Room 223) as a place for students, faculty and staff to develop and promote awareness and appreciation of the diversity that exists on campus and in the community.
Through the collaborative efforts of the Office of Leadership and Community Development and various campus offices, SUNY Brockport students have an opportunity to enhance their understanding of how they relate to the greater community and the world. Students are offered seminars on self-awareness, organizational leadership, critical thinking and global awareness.
The office also provides opportunities for students to explore their spirituality through a variety of activities sponsored by Interfaith Campus Ministries.
The Office of Leadership and Community Development, located in Room 224, Seymour College Union, is open 8 am–5 pm throughout the academic year, and 8 am–4 pm during the summer. For more information, call (585) 395-5245.

LIBRARY

Drake Memorial Library offers a full range of information services, study areas, media viewing seminar and instructional spaces including the Learning Commons. The library houses a collection of more than 450,000 books, 800 print serial subscriptions, 101,000 bound periodicals, 25,000 online serial subscriptions, 10,000 AV/media materials, and 2 million microforms. An online library catalog provides easy access to the collections. The library’s open-stack policy provides direct access to most materials.

Drake Library subscribes to a large number of online information services, offering easy access to journal articles, newspapers, databases, government documents and specialized reports. Subscriptions include collections such as Lexis/Nexis, JSTOR, Academic Search Premier, ScienceDirect, BioOne, PsycArticles and PsycInfo, Westlaw and many more. A full list of electronic resources can be found on the library’s Web page, www.brockport.edu/library. In addition, the library provides easy access to reserve collections through ANGEL. All of these resources are available to Brockport students both on and off campus.

Reference assistance is also available on and off campus. The library is open an average of 105 hours per week during the fall and spring semesters, and the reference desk is staffed most hours the library is open. Students doing research from home may call (585) 395-2760 for assistance, or may send an AOL Instant Message to drakeref. Students who don't require an instant answer can send e-mail to askdrake@brockport.edu, or schedule a personal research consultation with a reference librarian by completing the form on the library Web page. Response is usually provided within 24 hours.

Students may borrow materials from Drake Library for approximately four weeks. Materials may be renewed when not requested by others. A valid College ID serves as a library card.

Materials not available in the library may be obtained from other libraries through interlibrary loan (ILL). Materials may be requested electronically from the library’s ILL Web page. Delivery time for requested items usually ranges from two days to one week.

For current hours, please call the recorded information service, (585) 395-2288.

Other Library Services

The library has more than 100 networked PCs available for use. Wireless network access is available throughout the facility. Photocopy machines and microfilm printers are available for public use. The Aerie café is open when school is in session.

RRLC Access Card

Matriculated graduate students may apply for a Rochester Regional Library Council (RRLC) Access card. Cardholders may borrow materials from more than 30 participating libraries, including those at the University of Rochester and Rochester Institute of Technology. Access card applications are available at the Drake Library circulation desk.

METROCENTER

The SUNY Brockport MetroCenter is located in downtown Rochester at 55 St. Paul Street. The facility features 18 classrooms, three computer labs and state-of-the-art instructional technology resources. There are student lockers, conference rooms, administrative offices, designated departmental offices, and a student lounge. MetroCenter is also home to several departments and programs such as the Department of Public Administration, the Greater Rochester Col-
collaborative Master of Social Work program of SUNY Brockport and Nazareth College, and the CMST program of the Department of Computational Sciences.

Courses offered at the SUNY Brockport MetroCenter allow students to take a variety of elective and required courses in diverse disciplines, including social work, education and human development, counselor education, educational administration, and public administration in downtown Rochester. Completion of degree requirements in these disciplines may necessitate taking some courses offered only on the College’s Brockport campus.

For more information, please visit www.brockport.edu/metrocenter, e-mail metro@brockport.edu or call (585) 395-8000.

OFFICE FOR STUDENTS WITH DISABILITIES

The Office for Students with Disabilities provides support and assistance to individuals with medical, physical, emotional or learning disabilities, especially those experiencing problems in such areas as academic program, employment, career choice, or adjustment to the campus environment. Services that may be provided are those related to accessibility of campus facilities, adaptive equipment, note takers, and alternative testing. Services include advocacy, and referral to appropriate governmental and community agencies.

The College Senate has adopted the following statement regarding disabilities. Students with documented disabilities may be entitled to specific accommodations. SUNY Brockport’s Office for Students with Disabilities makes this determination. Please contact the Office for Students with Disabilities at (585) 395-5409 or e-mail at osdoffic@brockport.edu to inquire about obtaining an official letter to the course instructor detailing any approved accommodations. The student is responsible for providing the course instructor with an official letter. Faculty work as a team with the Office for Students with Disabilities to meet the needs of students with disabilities.

The coordinator for the Office for Students with Disabilities serves in an advisory capacity to the campus at large on matters related to disability services, and works closely with other offices to assist in meeting the needs of individuals with disabilities. The Office for Students with Disabilities is located in Room 227 of Seymour College Union, and is open 8 am–5 pm weekdays during the academic year, 8 am–4 pm summers. It is accessible by elevator from the ground-level entrance, with handicapped parking immediately adjacent. For more information, call (585) 395-5409 (V/TTY).

OFFICE OF SPECIAL SESSIONS AND PROGRAMS

SUMMERSESSION

SUNY Brockport’s SummerSession program has been specifically tailored to accommodate diverse schedules, with more than 250 undergraduate and graduate courses offered over three sessions from mid-May to early August. Classroom, library, computing and recreational facilities on the main campus and at the SUNY Brockport MetroCenter downtown support the SummerSession program. Please visit www.brockport.edu/ssp, e-mail summer@brockport.edu or call (585) 395-2900 for more information. The Office of Special Sessions and Programs located in Room 2108 Morgan II, Kenyon Street.

WINTERSESSION

WinterSession courses are in session for two weeks in January and classes are held Monday through Friday. Enrollees can earn three credits in a time-shortened, intensive format. For more information, visit www.brockport.edu/ssp, e-mail winter@brockport.edu or call (585) 395-2900 for more information.
OFFICE OF STUDENT ACCOUNTS

The Office of Student Accounts (Bursar Office) is responsible for the collection of tuition, fees, room and meal plan costs. The office also issues refunds, distributes financial aid funds and certifies eligibility for the New York State Tuition Assistance Program. Located on the second floor of the Rakov Center for Student Services, the office is open 8 am–5 pm weekdays throughout the academic year. For more information, call (585) 395-2473 or visit our Web site at www.brockport.edu and click on “Student Services,” then click on “Student Accounts.”

PREPARATION FOR PRE-PROFESSIONAL SCHOOLS—LAW, MEDICINE, DENTISTRY, ALLIED FIELDS

Students interested in preparing for entry into fields such as law or medicine, dentistry, veterinary medicine, osteopathy, optometry, and similar allied medical fields can prepare for admission to professional schools in these areas through their course work at SUNY Brockport. The Department of Business Administration offers a pre-law specialty. The Department of Political Science houses the Pre-law Advisement Committee. The College also has a Pre-professional Advisory Committee to assist students interested in gaining admission to medically-related professional schools. For further information on the Pre-professional Advisory Committee, please refer to the Department of Biological Sciences entry in this catalog.

RECREATIONAL SERVICES

The Recreational Services Office provides a comprehensive program of recreational and leisure activities for the campus and the community. Programs are designed to serve SUNY Brockport students, faculty, staff, alumni and interested members and agencies of the greater Brockport community. All recreational programs assist participants in developing positive leisure and recreational habits that will contribute to lifelong wellness.

Informal recreation hours are arranged at the beginning of each semester and are advertised throughout the campus. Facilities for informal recreation include the ice arena; fitness center; pool; handball, squash and racquetball courts; five gymnasia; volleyball gym; outdoor athletic field and intramural fields; tennis courts; and aerobic classes.

Intramural sports are scheduled on a seasonal basis and utilize both indoor and outdoor College facilities. Offerings have included flag football, basketball, broomball, volleyball, softball, indoor soccer, floor hockey, and ultimate Frisbee. Additional intramural activities will be offered in high-interest sports and programs. Special event programming includes the Fall Golf Tournament and Polar Bear Softball.

The Ice Arena is open from September through March, and may be used during scheduled hours. It is also available for rental by community agencies.

College and community instructional programs are offered throughout the year, offering opportunities in special interest areas. Current programs include instruction in ice skating, judo and a summer day camp program.

Additionally, Recreational Services has strong working relationships with various regional organizations who annually host special events, festivals, tournaments, leagues and competitions at the campus.

The Recreational Services HUB Office is located in Tuttle North, (585) 395-2681, www.brockport.edu/recservices, and is open daily.
REGISTRATION AND RECORDS

The Office of Registration and Records is responsible for registration and for maintaining permanent academic records of all students. These responsibilities include: all registration procedures including dropping, adding and withdrawing from classes; production of the Schedule of Classes used for registration purposes; verification of student enrollment to other SUNY Brockport offices and external agencies; collecting and posting grades to students’ permanent records; providing transcripts of permanent records upon student request; reviewing final degree requirements for graduation; and printing and mailing diplomas. The office also assists students and alumni with assembling and creating a credentials file containing letters of reference and provides such files to prospective employers and graduate schools upon student request.

The Office of Registration and Records, (585) 395-2531, is located on the second floor of the Rakov Center for Student Services. The office is open 8 am–5 pm weekdays during the academic year, 8 am–4 pm during winter and summer sessions. Visit the Office of Registration and Records Web site at www.brockport.edu/registrar for the most current registration information, forms and semester schedules.

RESIDENTIAL LIFE/LEARNING COMMUNITIES

The Office of Residential Life/Learning Communities, located in the east wing of Hazen Hall, is the central management group for the College’s housing system. Through its staff of resident directors, faculty-in-residence, resident assistants, night-desk attendants, and other support personnel, the Office provides a program focused on student success. Residential Life/Learning Communities is involved in almost every out-of-classroom student activity. Concerns in the following areas, among others, can be resolved through contacting this office: student conduct activity, condition of room/suite/hall, damage/key bills, housing charges, Night-desk Attendant Program, personal safety issues, programming/Resident Assistant Program, student residence councils, and staff and student development programs and activities. The office is open weekdays 8 am–5 pm during the academic year, 8 am–4 pm summers. For more information, call (585) 395-2122.

SCHOLARSHIP OFFICE

119 Rakov Center
(585) 395-5414
www.brockport.edu/scholarships

The Scholarship Office offers scholarship and grant opportunities to all SUNY Brockport students. Services include scholarship search assistance, writing competitive essays, assisting with applications and help with exploring all of the possibilities available to SUNY Brockport students. The Scholarship Office also coordinates the Extraordinary Academic Scholarship Program. For more information, please stop by or visit us at www.brockport.edu/scholarships.

STUDENT LEARNING CENTER

B-10 Cooper Hall
(585) 395-2293
www.brockport.edu/~slc/

The Student Learning Center (SLC) offers academic support to all SUNY Brockport students. Services include tutoring for math, writing, and many undergraduate courses; study skills workshops; writing and study skills reference materials; and a computer lab. The SLC is open 45 hours each week, including Tuesday and Wednesday evenings. For more information, please stop by or visit us at www.brockport.edu/slc/.
**TRiO Student Support Services Program**

The TRiO Student Support Services Program’s mission is to help ensure the academic, social, and personal success of its students and to retain students through graduation. The program accomplishes this mission by offering its members academic support, such as tutoring, study skills workshops and academic advisement; counseling, including personal, financial, and career; and social and cultural enrichment activities. From the services offered, students choose those that best meet their individual needs. Eligible students are those who are first-generation (neither parent has a four-year degree), or meet federal income guidelines, or have a documented disability. For more information, see [www.brockport.edu/ssp](http://www.brockport.edu/ssp) or call (585) 395-5891.

**Teacher Opportunity Corps (TOC)**

The SUNY Brockport Teacher Opportunity Corps (TOC) program serves undergraduate and graduate students in childhood inclusive and adolescence inclusive with middle childhood extension initial certification programs. Comprehensive support services include academic advisement, tutoring, financial assistance, teacher exam preparation, and counseling services. In cooperation with the Rochester City School District (RCSD), pre-service teachers do their field work and student teaching in urban RCSD schools. First-year TOC graduates employed in the Rochester City School District receive mentoring, which helps ensure their success as teachers. Ten program graduates have gone on to pursue doctoral studies in education and several have gone on to pursue administrative certificates. Placement rate for TOC graduates is 98 percent. Contact the Department of Education and Human Development, (585) 395-2205, for additional information.

**Undergraduate Research**

Research options are available and encouraged in every field of study at SUNY Brockport. Individual students work with faculty members and other students on current issues and areas of interest in their disciplines, often resulting in co-authored publications in academic and professional journals. Additionally, each year SUNY Brockport sends students to the National Conference on Undergraduate Research to present the results of their work in a variety of formats: oral presentation, posters, and performances. In doing so, students interact and exchange ideas with other students and faculty from schools such as Harvard, Yale, University of California-San Diego/Davis, Wheaton, Colgate, and MIT. Conference papers are published in an academic journal which contains the proceedings of the conference.

Also, the Ronald E. McNair Post-Baccalaureate Achievement Program and the Collegiate Science and Technology Entry Program (C-STEP) support research and internships for low-income, first-generation, and underrepresented students. Other support includes workshops, mentoring, funding for research presentation travel, and graduate school test preparation. For more information and applications, drop by C-18 Cooper Hall, or call (585) 395-2460.

**University Police**

The Department of University Police at SUNY Brockport is a professional, service-oriented law enforcement agency which is committed to the establishment and maintenance of a safe and secure learning environment for all students, faculty, staff and visitors. The department is staffed by highly trained, experienced, certified police officers who possess a unique desire to provide the very finest level of police services within a higher education setting. These officers patrol the campus 24 hours a day in marked vehicles, on foot and on bicycles, and are in constant radio communication with the department's Dispatch Center. The Dispatch Center also monitors all campus fire alarm systems, the on-campus “Blue Light” emergency telephone network and
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maintains radio or telephone contact with all area police, ambulance and fire services. Members of the College community are urged to promptly report medical emergencies, fires, motor vehicle accidents, suspicious circumstances, etc. to the University Police dispatcher. The telephone numbers are (585) 395-2222 for emergencies, (585) 395-2226 for non-emergencies.

A copy of the “State University of New York at Brockport Crime Statistics” as reported annually to the US Department of Education will be provided upon request by the campus Personal Safety Committee. Direct all such requests to the Office of the Chief of University Police at (585) 395-2226. Information can also be obtained from the US Department of Education Web site at www.ope.ed.gov/security/.

Veterans Affairs

SUNY Brockport is approved by the New York State Education Department for the training of veterans and other eligible persons. The Veterans Affairs Office assists eligible veterans and dependents in applying for veterans educational benefits, arranges deferral of college charges against those benefits, and certifies attendance to the Veterans Administration. SUNY Brockport is a member of the Servicemembers Opportunity Colleges (SOC) and actively supports their programs and activities offered on behalf of servicemembers. For more information and for publications concerning veterans educational benefits, call (585) 395-2315, or visit the office on the main floor of the Rakov Center for Student Services (in the Financial Aid Office), which is open weekdays 10 am–5 pm during the academic year, and 10 am–4 pm summers and during intersession. The e-mail address is: veterans@brockport.edu.

Welcome Center and Parking Services
(Brockport Auxiliary Service Corporation)

Located in the Raye H. Conrad Welcome Center, the Parking Services Office offers information in the form of brochures and maps to students, faculty, staff and visitors of the SUNY Brockport campus. In addition to managing parking on campus, Parking Services provides a Motorist Assistance Program (MAP), lending a helping hand to on-campus drivers who may need a jump start, gas run, lock-out assistance, or tires inflated. For more information, call (585) 395-PARK or visit www.basc1.com.

Parking Rules/Policies

Persons planning to park on campus on weekdays, including evenings, must register their vehicles with Parking Services (visitors included). All visitors, with the exception of parents of enrolled students, visitors to admissions, and members of various campus advisory boards will be assessed a $2 per day charge for a daily permit. Students parking on campus must purchase a parking permit, display it from their rear-view mirror, and park in the appropriate lot assigned according to the color of the permit. To purchase permits online and view parking regulations and policies visit www.basc1.com.

Women’s Center

The SUNY Brockport Women’s Center was established in March 1997 and moved into its current home in the lower level of Seymour College Union in September 1997. The Women’s Center mission is to “address the needs of women on campus and in the community, with a focus on the elimination of oppression and discrimination based on sex, race, age, class, religion, and sexual orientation, as well as other barriers to human liberation.”

The goals of the Women’s Center are to:

• Educate, empower and inform women and men.
• Advocate for change to create and maintain a climate that enhances the quality of life for all members of the College community.
• Foster collaborative work and facilitate connections between students, college resources, alumni, staff, faculty and members of the greater Brockport community.
• Encourage leadership.

The Women’s Center works to raise consciousness in a variety of ways about issues that directly affect women both within and beyond the campus community. The Women’s Center assists women on campus in achieving empowerment through mentoring and the development of leadership skills, and serves as a catalyst for political and social actions on campus and throughout the community. The Women’s center networks with other groups, working toward the same goals. Most important, the center provides a safe and supportive place for women to meet, talk and work together.

The Women’s Center has an information center, complete with referrals to other groups and facilities on campus; and a small library with literature and videos on such topics as women’s history, health, relationships, careers, spirituality and violence against women, in addition to novels and magazines. The center sponsors a variety of events and speakers, such as an annual Take Back the Night March and the Clothesline Project. Brown Bag luncheons are our weekly informal lunchtime discussion series exploring issues that affect women from body image to poverty. The center also cosponsors and creates coalitions with other groups on campus, including the Women’s Studies Organization, the Health Center, OSAD, ALAS, SOUL and the Student Social Work Organization.

The Women’s Center is run by a number of student interns and Work-Study students and volunteers, who keep the center open four days a week. They organize and run programs and events, and provide a welcoming environment for drop-ins. The center invites everyone to come in and browse in the Women’s Center library and resource center, become an organizer or a participant in center activities, or simply stop by for a cup of coffee or tea. Contact the Women’s Center at (585) 395-5584. Current hours are posted on the door of the center and on the Web site at www.brockport.edu/womensctr.