Finance
CHAPTER III

FINANCE

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**Tuition and Fees**

The following chart represents the estimated annual costs for attending the 2009-2010 academic year at The College at Brockport. At the time of printing, tuition, fee and health insurance rates for 2009 and beyond had not yet been approved. All charges, including tuition and fees, are subject to change without notice. Amounts representing book, transportation, and personal expenses as shown below are estimated; actual totals may vary.

**Student Costs (based on 2008 charges)**

<table>
<thead>
<tr>
<th></th>
<th>NYS Resident</th>
<th>Out of State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Tuition</td>
<td>$4,970.00</td>
<td>$12,870.00</td>
</tr>
<tr>
<td>Room and Board</td>
<td>9,200.00</td>
<td>9,200.00</td>
</tr>
<tr>
<td>College Fee</td>
<td>25.00</td>
<td>25.00</td>
</tr>
<tr>
<td>BSG Fee</td>
<td>192.00</td>
<td>192.00</td>
</tr>
<tr>
<td>Athletic Fee</td>
<td>326.00</td>
<td>326.00</td>
</tr>
<tr>
<td>Mandatory Health Insurance</td>
<td>1,265.00</td>
<td>1,265.00</td>
</tr>
<tr>
<td>Campus Health Center Fee</td>
<td>271.00</td>
<td>271.00</td>
</tr>
<tr>
<td>Average Loan Fees</td>
<td>28.00</td>
<td>28.00</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>1,000.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Transportation</td>
<td>400.00</td>
<td>400.00</td>
</tr>
<tr>
<td>BSG Transportation Fee</td>
<td>35.00</td>
<td>35.00</td>
</tr>
<tr>
<td>Personal</td>
<td>1,614.00</td>
<td>1,614.00</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>289.00</td>
<td>289.00</td>
</tr>
</tbody>
</table>

**Optional Fees**

Student Alumni Association Fee $20.00

For part-time students (taking less than 12 credits), the costs are:

**New York State Residents**

<table>
<thead>
<tr>
<th></th>
<th>undergraduate</th>
<th>graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$207.00 per credit</td>
<td>$349.00 per credit</td>
</tr>
<tr>
<td>College Fee</td>
<td>.85 per credit</td>
<td></td>
</tr>
<tr>
<td>BSG Fee</td>
<td>8.00 per credit</td>
<td></td>
</tr>
<tr>
<td>Athletic Fee (undergraduate only)</td>
<td>13.58 per credit</td>
<td></td>
</tr>
<tr>
<td>Student Health Center Fee</td>
<td>11.29 per credit</td>
<td></td>
</tr>
<tr>
<td>Technology Fee</td>
<td>12.04 per credit</td>
<td></td>
</tr>
<tr>
<td>BSG Transportation Fee</td>
<td>1.46 per credit</td>
<td></td>
</tr>
</tbody>
</table>

**Out-of-state Residents**

<table>
<thead>
<tr>
<th></th>
<th>undergraduate</th>
<th>graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$536.00 per credit</td>
<td>$552.00 per credit</td>
</tr>
<tr>
<td>College Fee</td>
<td>.85 per credit</td>
<td></td>
</tr>
<tr>
<td>BSG Fee</td>
<td>8.00 per credit</td>
<td></td>
</tr>
<tr>
<td>Student Health Center Fee</td>
<td>13.58 per credit</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>BSG Transportation Fee</td>
<td>1.46 per credit</td>
<td></td>
</tr>
</tbody>
</table>

**Mandatory and Miscellaneous Student Fees**

*Administrative/Late Payment Fee:* Administrative and/or late payment fees will be assessed on a monthly basis for any student who fails to pay his account in full by the stated payment deadline, or if the student subsequently re-registers for courses after he has been removed from his schedule.
**Alumni Fee:** The Alumni fee grants students membership to one of the largest organizations on campus. The Student Alumni Association offers a wide range of programs and services for Brockport students. The Student Alumni Association also sponsors and co-sponsors special events on campus throughout the year. The Alumni fee is assessed each semester; students may “opt out” by following the instructions located at www.brockport.edu.

**Art Fees:** Some art courses may assess a fee to cover the cost of materials consumed in the preparation of artwork; generally, the fee will be assessed in courses in which the student retains the finished artwork.

**Athletic Fee:** This fee supports intercollegiate athletics events conducted by the Intercollegiate Athletics Department. The Athletic Fee is assessed to undergraduate students only; it is not charged for overseas academic programs, the Washington Program, or the Albany internship program. The Athletic Fee is mandatory for all students; it is not “usage-based”.

**Bookstore Charges:** Charges for certain items purchased at the College Bookstore may be assessed to the student’s account if the student has authorized federal financial aid funds available. Federal financial aid funds may be used to purchase books and course-specific supplies (that is, required supplies as detailed on the student’s course syllabus) only. If an eligible student completes the “Title IV Authorization” process, a charge totaling the cost of the course-related books and supplies purchased will be assessed to the student’s account. The purchase of other items (e.g., clothing, food, supplies not found on the course syllabus) can not be charged to the student’s account. This option is available only until the end of the third week of classes; the student must complete a “Title IV Authorization Form” in order to participate. After the third week of classes, the student must remit payment directly to the Bookstore for the purchase of any books/supplies.

**Brockport Student Government (BSG) Fee:** This Brockport Student Government fee is mandatory for all students regardless of class level or degree status; the fee was created and voted upon by students. The BSG Fee supports the programs and activities sponsored by the Brockport Student Government, including club organizations, the Stylus, the College’s radio station, and representation of the student body on various campus committees.

**Campus (Student) Health Center Fee:** The Campus Health Center Fee supports the Campus Student Health Services Center, as well as a number of health and wellness programs conducted for the benefit of students. The Campus Health Center fee is not health insurance, nor is it usage-based. The fee is mandatory for all students; only those part-time students whose classes are held exclusively at off-campus locations, or part-time students for whom all classes are scheduled after 5:00 p.m., may apply for a fee waiver. By College policy, students who may qualify for a waiver must provide a written waiver request within the same term as the fee has been assessed, for example, a request to remove a fall term charge must be received within that same fall term. Waiver requests received after the last day of the term will not be considered.

**Campus Health Center - Miscellaneous Service Charges:** A student may incur additional charges (not covered by the standard “Campus Health Center Fee” outlined above) for services rendered by The Campus Health Center. If the student completes the “Title IV Authorization” process, these miscellaneous charges may be assessed to the student’s account if the student requests it. Examples of possible miscellaneous charges include, but are not limited to, medication dispensed, fees for testing, and medical equipment (i.e., crutches, knee braces, etc.). Inquiries regarding miscellaneous fees assessed by the Campus Health Center should be directed to (585) 395-2414.

**Clinical Insurance Fee:** This fee covers the cost associated with professional insurance required for any student participating in a clinical affiliation (as part of a formal College at Brockport course). Examples of clinical affiliations include, but are not limited to, practicum(s) in health sciences, recreation and leisure studies, social work, nursing and psychology.

**College Fee:** The College Fee is assessed to all students, regardless of class level or degree status. Per SUNY regulation, the fee will not be refunded under any circumstance, even if the student withdraws from all courses. The College Fee is mandatory for all students; it is not “usage-based”.

Commencement Fee: The Commencement Fee is used to offset expenses associated with the College’s commencement ceremonies. The fee is assessed to any student who has achieved required credits (within 30) of the minimum number of credits needed to graduate. This fee is not associated with the cost of a cap and gown, nor is it dependent on ceremony participation. The Commencement Fee is mandatory; it is not “usage-based.”

Communication (CMC) Broadcast Fees: These fees cover the cost of required audio and videotapes used during laboratory course work.

Installment Payment Plan Fee: The Installment Payment Plan is designed to assist those students and their families who may find it difficult to pay the total semester bill by the bill due date. A $35 non-fundable service charge will be assessed to the student account for each semester the student wishes to participate. Students must submit a completed application each semester to participate in the Installment Payment Plan.

Laboratory Breakage Deposit: A refundable deposit that is required for students taking certain chemistry courses where laboratory glassware is assigned to students. Students must also check out of their lab locker to receive a refund, if applicable. Refunds are issued after a term has ended at the request of the department.

Late Add/Drop Fee: A $20 fee assessed as part of the late add/late drop process.

Late Registration: Each student permitted to complete registration after the scheduled registration period has ended must pay a $40 late registration fee and a $20 late add fee.

Lost Keys Fees: A $5 fee is charged for each lost room key; the student will also be responsible for the full cost of replacing or modifying keys and lock mechanisms. An additional $25 fee will be charged for replacement of a dormitory front door key.

Parking Fee: A valid Parking Permit is required to park on the College campus. Students may purchase a Parking Permit via the Parking Service’s Office webpage. If the student completes the “Title IV Authorization” process, charge for the Parking Permit may be assessed to the student’s account if the student requests it.

Returned (NSF) Checks/Fees: If any check (paper or electronic/ACH) remitted to the College is returned by a bank (“bounced” check), a $20 returned (NSF) check charge will be assessed to the student’s account, regardless of who wrote the check/owns the checking account. In addition, a hold will be placed on the student’s account; the hold will remain until such time that full payment, including the $20 penalty, has been received and cleared by the College’s bank. Note that the College is unable to accept personal checks (regardless of checking account owner) in payment of a dishonored (“bounced”) check.

Technology Fee: The technology fee is used to enrich the educational experience at The College at Brockport by addressing technology needs in campus-wide computing, remote network access, public computer labs, software currency, library automation and greater access to online library databases, greater access to the World Wide Web, more state-of-the-art classrooms, expanded automation and extended availability of student services and regularly upgraded equipment for The College’s computer labs. The Technology Fee is mandatory for all students; it is not “usage-based.”

Transcript Fee: A $5 fee is charged for each official transcript prepared.

Transportation Fee: The Transportation Fee is used to defray the cost of the campus’s bus shuttle contract (Rochester-Genesee Regional Transportation Authority). The Transportation Fee is assessed to undergraduate students only regardless of living on- or off-campus; the fee is mandatory and is not usage based. Note: the Transportation Fee is not assessed to students participating in overseas academic programs.

Other Fees and Charges: In addition to the specific charges and fees listed in this publication, The College at Brockport reserves the right to establish and collect new fees or charges for services provided. Any new charges established will appear in the next printing of this publication.
Billing Statements
Billing statements are produced on a monthly basis for any student with an outstanding balance of $5 or more. Billing statements are mailed via US mail to the address provided by the student. If the student does not provide a specific billing address, the bill will be mailed to the student’s permanent address of record. Students may access their most recent billing activity, including total amount due and payment options, at any time by visiting www.brockport.edu/bursar/bill-pay-refund/index.htm and following the links provided. The College recommends that students discuss on-line payment capabilities with any individual who will be remitting payment on the student’s behalf. All students are issued a log-on and PIN exclusive to their on-line account. Parents or other parties may remit payment on-line using the invoice number listed on the student’s billing statement. Students are encouraged to review their on-line student account on a regular basis to ensure compliance with The College at Brockport payment policies and deadlines, and to share that information with parents if appropriate. New charges (e.g., parking fines, library fines, etc.) may be assessed at any time during the semester, and it is solely the student’s responsibility to remit payment according to the payment deadline listed on the billing statement. Failure to do so may result in a $30 per month administrative late payment and/or late payment fee. If the student’s billing address changes, the student must update his/her record immediately via the “Online Services” link located at www.brockport.edu to ensure receipt of the monthly billing statement and other important student account-related information. If the student fails to update his address, and as a result, does not receive a billing statement, the student will remain liable for compliance with all payment deadlines and penalties, including late fees and collection proceedings.

Methods of Payment
The College offers several payment methods to assist students. For the convenience of our families, the College recommends using the on-line Web payment option to pay via electronic check or credit card (access “Online Services” at www.brockport.edu). There is no charge for electronic payment options. Electronic checks may be accessed through non-investment checking accounts (only). If the student prefers to mail payment via personal or certified check, the check should be made payable to SUNY College at Brockport and mailed to The College at Brockport, Attn: Office of Student Accounts, 350 New Campus Drive, Brockport, NY 14420. The student’s Brockport (Banner) ID number must be included on any payment or other correspondence; the term for which payment is remitted should be noted as well. A complete listing of payment options can be found at www.brockport.edu/bursar/bill-pay-refund/bill-payment.htm.

Installment Payment Plan
For those students who prefer the convenience of equal monthly payments, The College offers the option of an installment payment plan. Payment for either fall or spring term may be remitted in four equal payments due on the fifteen of the month. Installments for the fall term begin in July and conclude in October; for the spring term, installments begin in December and conclude in March. A non-refundable $35 plan participation fee is due with the first installment. Access www.brockport.edu/bursar/bill-pay-refund/paymentplan.htm for detailed information regarding Brockport’s installment payment plan.

Application of Financial Aid to Student Accounts
As financial aid awards are disbursed by lenders, the Office of Student Accounts will distribute the funds to individual student accounts as appropriate based on federal and state guidelines. Those students who anticipate that the application of financial aid funds may result in an overpayment of their account are encouraged to select the “direct deposit” refund option. Direct deposit allows any tuition overpayment refund to be deposited directly into the student’s personal bank account allowing them to access funds in the most efficient manner. Note that in order to participate, the student must be listed as the owner or co-owner of the bank account. Students may access the “Direct Deposit Form” via the forms link at www.brockport.edu/bursar. If a student does not select direct deposit, tuition overpayment refund checks will be mailed via US mail to the address provided by the student.
Note: Federal Law dictates that those financial aid recipients who drop below full-time enrollment or withdraw from all classes may be required to return all or a portion of their (federal, state and/or institutional) financial aid awards. If, prior to withdrawal, the student received an overpayment refund based on financial aid fund received, all or a part of that amount may be returned as well. In these cases, the student's account will be charged an amount equal to the total funds returned to the lender(s) by The College at Brockport. Contact the Financial Aid Office for further information.

Account Holds
SUNY policy mandates that a hold be applied to any student account wherein a delinquent account balance exists. This hold bars the student from receiving current and future course registration privileges, and prevents the release of transcripts and/or diploma(s). The hold can not be appealed, and will remain in effect until the outstanding balance (or other obligation) has been fulfilled. Additional information is available at www.brockport.edu/bursar/bill-pay-refund/holds.htm.

Failure to Remit Payment
New York State law mandates that any account may be forwarded to a collection agency or the New York State Attorney General’s Office to recover the amount owed plus interest, collection fees, and other costs. The failure to pay this debt in full by the due date will result in the assessment of interest if the account is transferred to a collection agency or the New York State Attorney General’s Office. Interest will be assessed from the presumed receipt of the first invoice, which is five days after mailing, at the corporate underpayment rate minus 2% set by the Commissioner of Taxation and Finance. Interest will be compounded daily on the principal balance, which is set forth in the billing statement/invoice. To avoid the assessment of interest or late fees, students should pay the amount requested in full by the due date. In addition, should the student fail to pay the debt within 90 days of the presumed receipt of the first invoice, a collection fee equal to 22% of the amount then due, including interest, may be added to the amount the student owes. Students may contact the Office of Student Accounts to obtain the date of the first invoice.

Access to Account Information
The Family Educational Rights and Privacy Act (FERPA) prohibits the release of any information concerning a student other than the student’s name, address, phone number, graduation date, degree(s) awarded and major to anyone, including a parent. Student account statistics (e.g., charges, payments, etc.) can only be disseminated to the student, regardless of who has remitted payment for that account (e.g., parent or grandparent), unless the student has completed, signed and returned the Consent to Release Student Information (FERPA) form. This form remains in effect until rescinded by the student in writing. Please visit www.brockport.edu/publications/yrth/html/rights.html for more complete information concerning FERPA policies.

Tuition and Fee Refund Policy
The SUNY Board of Trustees has established the refund policy for tuition for full semester (15-week) course(s) dropped as per the refund schedule below.

    First week: 100% refund
    Second week: 70% refund
Third week: 50% refund
Fourth week: 30% refund
Fifth week: No refund

**Fee Refunds** – The Brockport Student Government (BSG), health, athletic and technology fees may be refundable as indicated in the Tuition Refund Schedule.

*NOTE: The mandatory student health insurance policy is not refundable after the waiver deadline date. Students who withdraw from the College will still be covered by the policy until the policy expiration date.*

Per SUNY policy, the College Fee is not refundable under any circumstances once classes for the semester have commenced.

The first week of classes is defined as the first seven calendar days of the semester. Semesters that begin during the week (e.g., Wednesday) are considered to have that first week end on the following Tuesday. Actual examples of refunds are available in the Office of Student Accounts.

Amounts less that $5 are refunded by request only.

The College's Tuition Refund Committee considers only cases in which a student has withdrawn or dropped courses for reasons beyond his/her control (extenuating circumstances). The Committee will only consider appeals written and submitted by the student; appeals submitted by someone other than the student (e.g., parent, guardian, sibling, etc.) will not be considered. Appeals should fully explain the extenuating circumstances and include supporting documentation. Appeals for medical exemptions must include supporting documentation (e.g., memo on office letterhead from medical professional(s), copy of illness or accident report(s), etc.). Receipts for medical treatment are not acceptable forms of documentation. Appeals involving the death of an immediate family member should include a copy of the death certificate. The appeal must be received no later than one year from the last day of the term for which the tuition requested to be refunded was paid to the University. All tuition, Brockport Student Government (BSG), health, athletic and technology fees or pro-rated room refunds are effective on the date the withdrawal(s) is recorded in the Office of Registration and Records. Completed appeals, including all supporting documentation, must be submitted in writing to: Chair, Tuition Refund Committee, The College at Brockport, 350 New Campus Drive, Brockport, NY 14420.

For information regarding:

**Room Refunds** - Contact the Office of Residential Life (585) 395-2122.

**Meal Plan/Easy Money Refunds** - Contact Brockport Auxiliary Services Corporation (BASC) at (585) 395-2570.

Bills that are not paid or responded to by the due date are subject to a late payment fee of $30. New York state law requires the assessment of interest on any amounts owing 36 days after the conclusion of the semester. If your account is referred for collection, either to a private collection agency or to the New York State Attorney General, additional amounts for collection commissions (22 percent) and legal costs may be added to your bill.

**Affirm Enrollment and Accept Financial Responsibility**

An enrolled student at The College at Brockport is defined as one who has registered for courses and has accepted responsibility for payment of all associated charges. The College refers to this as Affirming Enrollment and Accepting Financial Responsibility. Each semester, students must indicate their commitment by affirming your enrollment (via the “Online Services” link located at [www.brockport.edu](http://www.brockport.edu)) on or before the affirm deadline; in doing so, the student is verifying his agreement to pay all charges associated with his student account by the payment deadline (first day of class). Students who do not affirm their enrollment by the affirm deadline will be removed from their courses to maximize seating space in classes for other students. Administrative and/or late payment fees will be assessed if the student fails to pay his account in full by the payment deadline, or if the student subsequently re-registers for courses after he has
been removed from his schedule. Students must affirm their enrollment and accept financial responsibility after registering each semester on or before the affirm deadline published in the “Course Schedule”.

Student schedules will be reserved until the published deadline in the Course Schedule or at www.brockport.edu/registrar. If students have not affirmed enrollment and accepted financial responsibility by the published deadline, the course schedule will be cancelled. Registration activity after the deadline will be subject to appropriate late fees.

Canceling Enrollment and Declining Financial Responsibility
Students who have registered for courses, affirmed enrollment and accepted financial responsibility must drop these courses prior to the start of classes to avoid financial responsibility. Procedures for dropping classes are published in the Course Schedule each semester and are on the College Web site at www.brockport.edu. Failure to attend a registered course without submitting an official drop or withdrawal will result in a failing grade in the course.

Collection of Unpaid Debts
The State University System Administration has authorized individual SUNY colleges to utilize private collection agencies to collect outstanding student obligations. The New York State Attorney General is also used to collect outstanding student obligations. Accounts referred for collection are subject to additional administrative fees, interest, penalties and court costs as appropriate.

TUITION AND FEES INCREASE
Determining annual tuition charge amounts is the responsibility of the State University of New York; The College at Brockport does not establish or create tuition amounts. At the time of the printing of this document, tuition, fee and health insurance rates for 2009 and beyond had not yet been approved. All charges, including tuition and fees, are subject to change without notice.

ELIGIBILITY TO RECEIVE NEW YORK STATE RESIDENCY STATUS (IN-STATE TUITION)
Eligibility to receive New York State residency status for tuition purposes is based upon proof that the student has established a permanent domicile (residence) in New York State for a period of at least 12 consecutive months prior to the term of enrollment. All other persons shall be presumed to be out-of-state residents for tuition purposes. More than one factor contributes to eligibility for New York State tuition status; residency appeals for students who do not meet all required criteria will not be granted. It is important to note that a person does not acquire a New York State domicile only by being physically present in New York, and/or by being physically present in New York State for the sole purpose of attending a New York State campus.

All “New York State Residency Status for Tuition Billing Purposes” applications must be received prior to the start of the semester for which the student is applying for in-state residency status. Failure to submit an application by that date will result in full liability for tuition at the non-resident tuition rate.

More information can be found at http://www.brockport.edu/bursar/nys-tuition-status/index.htm.
Financial Aid

The College at Brockport awards financial aid based on need as determined by submission of the appropriate applications and documents. Brockport participates in both federal and state aid programs. To receive maximum consideration for all programs, an applicant must file the Free Application for Federal Student Aid (FAFSA). The recommended filing date is February 15 for incoming students and March 15 for all others. It is recommended to first file your federal tax return, if possible, and then complete the FAFSA via the Internet at www.fafsa.ed.gov. After the FAFSA is filed, New York State residents may follow the link or log on to www.hesc.com to complete their Tuition Assistance Program (TAP) application.

Students who apply for admission to the spring semester are encouraged to apply for financial aid as soon as possible to ensure that aid may be credited to the bill.

Students are offered aid in the form of a financial aid award letter. Students must access our Web site at www.brockport.edu to view and accept their awards.

Students who have accepted aid are usually granted a deferral of payment against this aid on their semester bills. Credit granted toward payment of a semester bill must be paid in full by mid-semester or as otherwise specified on the deferral agreement. A deferral does not constitute payment of the bill. The student must ensure that proper restitution is made.

Financial aid must be applied for annually. All aid, with the exception of Work-Study employment, is credited directly to the student’s account. Financial aid cannot exceed the cost of attendance at The College at Brockport. Financial aid over and above all obligations to Brockport will be refunded to the student after his/her obligations to the College are met.

Office Hours

The Financial Aid Office is open Monday through Friday from 8 am until 5 pm. Summer hours and Intersession hours are from 8 am until 4 pm. Individual appointments with advisors may be arranged for mornings. Advisors are available afternoons for walk-in service beginning at 12:30 pm each day.

Federal Direct Lending Program

The quality of The College at Brockport’s financial aid operation was recognized when this College was selected as one of only 104 schools nationwide to participate in the first year (1994–95) of the new Federal Direct Lending Program. This program allows loan monies from the Federal Stafford Loan Programs to be delivered from the federal government through Brockport directly to students, without the necessity of going through a separate lending agency.

STAR Center

The Student Aid Resource Center or STAR Center was created in 1991 to offer financial services at a level beyond that of the typical financial aid office. This multi-media resource center is available to all Brockport students and applicants, as well as the local community, free of charge. Materials are available in print and via software packages that are easy to use and understand. Modules or areas of information available in the STAR Center include:

- Scholarship Database/Information
- General Financial Aid Information
- FAFSA on the Web
- Educational Financial Planning/Early Financial Aid Awareness
- Budgeting and Financial Debt Management for Current Students and Recent Graduates

The materials in each module will assist students and parents with all facets of financing a college education.
Scholarships and Awards

Scholarship support is more important than ever before as students and their families are asked to cover increasing educational costs. Although The College at Brockport provides one of the most affordable options for college education in the region, state and beyond, the total cost to a full-time resident undergraduate student now exceeds $18,000 a year — a substantial expense for many students and their families. Through the Extraordinary Academic Scholarship Program, The College at Brockport awarded more than $2.8 million in 2009-2010 to extraordinary students for excellence in the classroom. The Extraordinary Academic Scholarship Program has assisted thousands of high caliper freshmen in realizing their academic potential. The Extraordinary Academic Scholarships are based on high academic performance — high school average, rank in class, and SAT and ACT scores. The type and amount of the scholarship will be determined by the requirements in effect as of the semester of entry to the College.

**Presidential Scholarship in Residence:** Offered to freshmen

**Deans Scholarship in Residence:** Offered to freshmen

**Scholar Recognition Award:** Offered to out-of-state freshmen

There is no separate application for the Extraordinary Academic Scholarships listed above. Offers are made automatically to eligible students as their admission applications are processed.

Full-time status (30 credits per year) is required for all Extraordinary Academic Scholarships as well as on-campus residency. Freshman receiving Extraordinary Academic Scholarships may receive them for up to four years providing renewal conditions and academic criteria are met.

The generosity and support from all sectors of our community — alumni, corporations and foundations, emeriti, faculty, families of students, and staff — has continued The College at Brockport’s long tradition of providing a high-quality education. These private gifts continue to build the scholarship endowment and provide financial assistance to incoming and returning students across disciplines.

More than 350 other grants and awards are made available annually to entering freshman and transfers, international students, and current students. This has helped off set the increasing costs of a College at Brockport education. The Brockport Foundation Board of Directors and its Finance Committee manages the endowment with the assistance of professional investment advisors to secure positive growth and continued support of the College at Brockport educational experience. The Foundation’s Board of Directors determines award amounts annually based on performance of investments.

Students should contact the College’s Scholarship Office, 350 New Campus Drive, Brockport, NY 14420-2919, call (585) 395-5414, or visit the Scholarship Office Web site at [www.brockport.edu/scholarships](http://www.brockport.edu/scholarships) for information about scholarships and awards for incoming and current students.

Financial Assistance and Academic Standards

Both the federal and the state governments require that students meet certain basic standards of scholarship in order to remain eligible for financial assistance. These standards have to do with how many credits the student attempts each semester, how many credits accumulated, and the grade point average attained while doing so. It would be helpful if the federal government and the state government could agree on the same standards, but unfortunately for everyone, they don’t. This means you must pay attention to two slightly different sets of rules, depending on whether you are receiving federal Title IV aid or state aid. In most cases, if you are moving steadily along towards your degree, you are probably in no danger. You must beware of the state’s “Pursuit of Program” requirement, however, which insists that you complete a certain number of credits each semester. This one can surprise a perfectly satisfactory student, who just happens to drop below the required minimum some semester, for reasons that have nothing to
do with being in academic difficulty. There is one huge difference between the two standards that you should know. State standards require that the College evaluate the progress of state aid recipients at the completion of each semester, while progress according to federal standards is evaluated each academic year, at the end of the spring semester.

**Federal Financial Assistance Programs**

**Federal PELL Grant**
The foundation of federal student aid, awarded to eligible undergraduate students working toward their first bachelor’s degree. Student’s eligibility is based on the Expected Family Contribution (EFC) as it was calculated from information provided on the Free Application for Federal Student Aid (FAFSA). Students with lower EFCs have greater financial need. Thus, the neediest students are eligible for larger Pell Grants. Conversely, as students’ EFCs increase, there is less financial need, and the award amount of the Pell Grant decreases. The amount of the Pell Grant may be prorated based on a student’s enrollment status (full time, part time, full academic year attendance or less). Unlike many other types of aid, students who are enrolled less than half-time may be eligible to receive a Pell Grant. The maximum Pell Grant award amount is $4,731 and the minimum award amount is $445.

**Federal Supplemental Educational Opportunity Grant (FSEOG)**
This campus based award program is awarded to students with exceptional financial need. Priority is given to those students with a Federal Pell Grant. Unlike Pell Grants, the amount of FSEOG that a student can receive depends not only on their financial need but, also, on the amount of other aid they receive and the availability of funds at the institution. FSEOG award amounts can range from $100 to $4,000.

**Federal Academic Competitiveness Grant (ACG)**
The Federal ACG provides up to $750 for the first year of undergraduate study ($1,300 to second year) to full and part-time students who are eligible for a Federal Pell Grant and who had successfully completed a rigorous high-school program, as determined by the state or local education agency and recognized by the US Secretary of Education. Recipients must be US citizens, or eligible non-citizens and Federal Pell Grant recipients. Second year students also must have maintained a cumulative grade point average of at least 3.0. The ACG will be available to first year students who graduated from high school after January 1, 2006 and for second year students who graduated from high school after January 1, 2005.

**Federal National Science and Mathematics Access to Retain Talent Grant (SMART)**
The National SMART Grant provides up to $4,000 for each of the third and fourth years of undergraduate study to full-time and part-time students who are eligible for a Federal Pell Grant and are majoring in physical, life or computer sciences, mathematics, technology or engineering, or in a foreign language deemed critical to national security. In addition, the student must also have maintained a cumulative grade point average of at least a 3.0 each semester in coursework related to the major.

**Federal Teacher Education Assistance for College and Higher Education (TEACH) Grant Program**
The Federal TEACH Grant provides up to $4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families.
The recipient must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students. As a recipient of a TEACH Grant, a student must teach for at least four academic years within eight calendar years of completing the program of study for which they received a TEACH Grant. IMPORTANT: if the recipient fails to complete this service obligation, all amounts of TEACH Grant received will be converted to a Federal Direct Unsubsidized Stafford Loan.
The TEACH Grant is available for the first time beginning with the 2008-2009 academic
year. To be eligible the student must complete the FAFSA, although you do not have to demonstrate financial need, be a US citizen or eligible non-citizen, enrolled as an undergraduate, post-baccalaureate, or graduate student in a postsecondary educational institution, be enrolled in course work that is necessary to begin a career in teaching or plan to complete such course work, meet certain academic achievement requirements (generally, scoring above the 75th percentile on one battery of a college admissions test or maintaining a cumulative GPA of at least 3.25) and sign a TEACH Grant Agreement to Serve. Further information on the TEACH Grant can be found at www.FederalStudentAid.ed.gov.

Federal College Work-Study Program (CWSP)
This program offers jobs to matriculated students demonstrating financial need and desire to work. Positions are available in almost every department and administrative office. Every effort is made to correlate the job with the student’s interest and schedule.

William D. Ford Federal Direct Loan (Subsidized and Unsubsidized Stafford Loans)
These federal loans are for matriculated students who are enrolled at least half-time (six credits). They have a low fixed interest rate and repayment begins six months after the student graduates or falls below half-time enrollment. The two types of Federal Stafford Loans are subsidized and unsubsidized. The US Department of Education pays the interest that accrues on the subsidized loans while the borrower is enrolled for at least six credits and during their grace period. In order to be eligible for the subsidized loan the student must show financial need. The unsubsidized version is not need based and interest does accrue during in-school periods. Apply yearly by filing the FAFSA in January for the next academic year. No separate application is required.

Federal Direct PLUS Loan
Federal Direct Undergraduate PLUS loans are available to parents who wish to obtain a loan to assist their dependent undergraduate child with the cost of education. This loan has a fixed interest rate. The repayment of the loan begins 60 days after the last disbursement date or may be deferred until six months after the student graduates.

Federal Perkins Loan
The Federal Perkins Loan is a low-interest (5%) loan for matriculated students with exceptional financial need. Repayment of the loan begins nine months after the student graduates or falls below half-time enrollment.

Federal Nursing Loan
The Federal Nursing Loan is a low-interest (5%) loan for matriculated junior and senior nursing majors with financial need. Repayment of the loan begins nine months after the student graduates or falls below half-time enrollment.

New York State Financial Assistance

Tuition Assistance Program (TAP)
Students who are matriculated, legal residents of New York State and are full-time or have equivalent full-time status are eligible to apply for assistance under the Tuition Assistance Program. For purposes of TAP eligibility, full time is normally defined as 12 undergraduate credits. Students should complete the Free Application for Federal Student Aid (FAFSA) to apply for TAP. If the FAFSA is electronically processed on the Web, students will be directly transferred to the TAP application Web site. Students should complete this page and click “Submit.” If a student does not complete the form or is not transferred to the TAP Web site, the student will be sent a preprinted Express TAP Application (ETA) or notification of award. FAFSA forms are available in January for the next academic year. Students must reapply each year. Students are advised that continued eligibility for TAP awards requires that students maintain Good Academic Standing.
Aid for Part-Time Study (APTS)
APTS is a grant program funded by New York State and is available to matriculated, part-time, undergraduate students who meet certain eligibility requirements. Generally, to be eligible to receive APTS a student must:

• Be working toward an undergraduate degree as a part-time student taking a minimum of three (3), but less than twelve (12) semester credit hours;
• Be a resident of New York State;
• Be either a US citizen, permanent resident alien, or refugee;
• Meet the income limits (taxable income less than $50,550 for a dependent student or and independent student with dependents. Taxable income less than $34,250 for an independent student without dependents);
• Not have exhausted Tuition Assistance Program eligibility;
• Have a tuition charge of at least $100 per year (after employee reimbursements and related grants);
• Not be in default of a Federal Direct Stafford Loan or Federal Family Education Loan;
• Must have a GPA of at least 2.0; and
• Submit all documentation by the published deadline.

Applications for APTS are available in the financial aid office and online beginning the month of August and are generally due six weeks into the semester for which you are applying. APTS is not available for the summer semester.

STATE-ESTABLISHED ACADEMIC STANDARDS FOR NEW YORK STATE FINANCIAL AID
Grants, Scholarships, and Special Awards
A. Full-time Awards:
• Tuition Assistance Program (TAP)
• Regents Award – Child of Veteran (CV)
• World Trade Center Scholarship (WTC)
• New York State Scholarship for Academic Excellence
• Regents Professional Opportunity Scholarships
• Memorial Scholarships for Families of Deceased Firefighters, Volunteer Firefighters, Police Officers, Peace Officers, and Emergency Medical Service Workers
• Persian Gulf Veterans Tuition Awards
• Volunteer Recruitment Services Scholarship for Volunteer Fire and Ambulance Recruits
• Military Service Recognition Scholarship (MSRS)
B. Part-time Awards (special requirements apply in some instances):
• Aid for Part-time Study (APTS)
• Persian Gulf Veterans Awards
• Vietnam Veterans Tuition Assistance Program (VVTA)
• Volunteer Recruitment Services Scholarship for Volunteer Fire and Ambulance Recruits
• Part-time TAP

Students who receive New York State financial awards are required to maintain good academic standing in order to remain eligible. The State Education Department, for these purposes, defines a student in good academic standing as one who (1) pursues the program of study in which he is enrolled (Pursuit of Program); and (2) makes satisfactory academic progress toward the completion of his or her program’s requirements (Satisfactory Academic Progress). These are defined as follows:
Pursuit of Program*
State regulations define program pursuit as receiving either a passing or a failing grade in a certain percentage of a full-time course load. For undergraduates, the percentage increases from 50 percent of the minimum full-time load in each semester of the first year of award (6 credits each semester), to 75 percent each semester of the second award year (9 credits each semester), to 100 percent each semester of the third and fourth award years (12 credits each semester). In general, graduate students are expected to complete 100 percent, 12 credits, starting with the first semester of a graduate program. Students who fail to meet these standards become ineligible to receive an award during the succeeding semester, and remain ineligible until good standing is regained. (For details on regaining eligibility or waiving eligibility standards, see below.) Generally, the State Education Department will accept any grade that indicates that the student attended the course for the entire semester and completed all necessary assignments. By these standards, both passing and failing grades are acceptable. However, “W” (Withdrawal) grades are not acceptable. Grades of “I” and “PR” are acceptable because they are automatically changed to either a passing or failing grade before the completion of the succeeding semester.

Satisfactory Academic Progress*
Satisfactory Academic Progress is defined both in terms of the number of credits completed and the grade point average attained at the end of a given semester. To remain eligible for awards, students must meet the following minimum standards. (Special conditions apply for part-time student awards.)

Satisfactory Academic Progress Standards for Awards:

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(Only students in specially approved five-year programs are eligible for TAP awards beyond eight semesters of undergraduate study.) As shown in the above table, full-time students are not expected to have earned college credits in order to be eligible for their first award payment. For the second payment, an undergraduate student must have earned three credits toward graduation, with a GPA of 1.1 or better, for the third, to have completed nine credits with a cumulative GPA of 1.2 and so on. Grades of “I” and “PR” are not counted toward either completion rate or GPA until they are changed to a passing or failing grade.

*These standards apply only to students who received their TAP award in September 2006 or later. Students who received their first TAP award prior to September 1981 can be advised of applicable standards by the Office of Academic Advisement.

Transfer and Readmitted Students
Transfer students and students readmitted to the College after an absence of at least one year will be placed on the above scale either in accordance with the number of credits earned toward graduation or the number of TAP payments previously received, whichever is more beneficial to the student. For example, a transfer student who has received six TAP payments and earned 45 credits would be placed at (payment) semester five, rather than (payment) semester six.
Loss and Reinstatement of Student Eligibility
Students who fail to maintain good academic standing, either through failure in Pursuit of Program or in making Satisfactory Academic Progress, become ineligible for further awards. Eligibility may be regained (and payments restored) by either of the following methods:

1. Achieving the required GPA and/or number of credits during a semester of attendance in which no state award is paid.
2. Transferring to another institution.
3. Being readmitted to Brockport after an absence of one calendar year or more. (Acceptance at Brockport or another institution is deemed evidence of a student's ability to complete successfully an approved program.)
4. Waiver of eligibility.

Waiver of Eligibility Standards for State Awards
Students who fail to meet state standards for either Pursuit of Program or Satisfactory Academic Progress may request a waiver of these standards that will allow them to continue to receive award payments for the succeeding semester. When such a waiver has been granted for failure to make Satisfactory Academic Progress, the student is expected to use the semester to advance to the level he could not achieve without the waiver. The waiver may be used if the student fails in Pursuit of Program, fails to make Satisfactory Academic Progress, or fails by both standards. However, Pursuit of Program and Satisfactory Academic Progress may not be waived separately for different semesters.

Students are eligible for only one waiver as an undergraduate student (not one for each institution attended), and one waiver as a graduate student. However, the granting of such a waiver is not automatic; it is intended only to accommodate extraordinary or unusual situations. The waiver process must include an assessment of the reasons for a student's failure to meet the established requirements for good standing, and the decision to grant the waiver must be based upon a reasonable expectation that the student will meet future requirements.

Notification of Ineligibility for State Financial Awards
Since payment of state awards is made through the Office of Student Accounts, students who fail to maintain good academic standing, and therefore are ineligible for a state award, will be notified by the Office of Student Accounts. Students affected are encouraged to discuss their status with a member of the Academic Advisement staff or with the TAP Certifying Officer located in the Office of Student Accounts.

Additional Requirements to Maintain State Financial Aid Eligibility
Repeat Of “D” Grades
Repeat of any course in which a passing grade (D- or above) has already been received and which the College does not require the student to repeat may not be considered as part of that student's minimum course load for financial aid purposes. In other words, the student would have to be registered for 12 or more different credits in order to be considered as a full-time student. In addition, the repeated course may not be considered in determining whether the student has met the Pursuit of Program requirement and is in good academic standing.

“C” Average Requirement
Effective fall 1996, undergraduate students are required to achieve a “C” average (2.0 GPA at Brockport) prior to receiving their fifth TAP payment, and must maintain a “C” average in each succeeding semester in order to continue receiving state financial aid.

Declaration of Major
In order to maintain eligibility for New York State financial aid, the State Education Department requires undergraduate students to declare an academic major no later than the beginning of the junior year of the baccalaureate program. The College defines a junior as any student who has attained 54 or more credits toward the baccalaureate.
Federal Academic Standards for Title IV Recipients

Award programs affected by the federal standards:
- Federal PELL Grants
- Federal Perkins Loans
- Federal Nursing Loans
- Federal College Work-Study Program
- Federal Supplemental Educational Opportunity Grants (SEOG)
- Robert C. Byrd Scholarships
- William D. Ford Federal Direct Loan Program
- Federal (Subsidized and Unsubsidized) Stafford Loans, and the
  Federal Direct PLUS Loan
- Federal Academic Competitive Grants (ACG)
- Federal Science and Mathematics Access to Retain Talent Grant (SMART)
- Federal Teacher Education Assistance for College and Higher Education Grant (TEACH)

Maximum Time Frame Standard
Federal law requires that students receiving funds under Title IV must complete their educational programs in no longer than 150 percent of the published length of the educational program for full-time students and, in addition, show evidence of making satisfactory progress toward their degree objectives, in order to remain eligible for further funds. For purposes of determining eligibility, satisfactory progress is defined as accumulating a minimum number of credit hours toward the degree for each academic year of attendance, with a minimum grade point average of 2.0. The minimum number of hours that must be accumulated at the conclusion of each academic year of full-time attendance is shown on the scale following this section.

Academic Performance Standard
A student receiving aid as a full-time student must have earned 14 credits with a minimum grade average of 2.0 after the first full academic year, 32 credits after the second full academic year, and so on. The entire scale is based upon the requirement that the baccalaureate degree be completed within six years of full-time attendance. Students who attain the minimum number of credits for a given period, but who fall below the required GPA of 2.0, will be placed on Title IV probation (concurrent with academic probation). Probation for Title IV follows the College’s policy on academic probation with students continuing in eligibility for Title IV funds while on probationary status. Students who fail to accumulate the specified number of credits will be placed on Title IV probation for a maximum of one academic year. Failure to accumulate the minimum number of credits at the end of that probationary period will result in ineligibility for further Title IV funds until such time as the student should regain eligibility by accumulating the required hours. For example, a student who has accumulated 12 hours by the end of his first academic year would be placed on Title IV probation for the next year of attendance. If, at the end of his probationary period, he has failed to accumulate 32 credits, he would be declared ineligible for further Title IV funding.

In calculating the completion rate, the following grades are treated as attempted but not successfully completed E, I, PR, N, U, W. Courses that are repeated to improve a grade are counted as attempted each time they are taken, but are only counted as completed once. Unlike the TAP program, every semester is considered when measuring the completion rate, whether or not the student received federal financial aid.

Transfer students will be placed on the scale by taking the transfer credits earned toward graduation divided by 12. For example, a transfer student who has received 60 credits would be placed at semester five, 60 divided by 12 equals 5.

Regaining Eligibility for Federal Financial Aid
Occasionally, students will fail to meet the established standards for reasons beyond their control. Such students may appeal their loss of eligibility, and if the College’s designated
Appeals Committee deems their performance to have been significantly hampered by such “mitigating circumstances,” they will be permitted to continue in good standing under Title IV regulations. Such mitigating circumstances include serious family problems, extended illness, and similar situations. All appeals must be submitted in writing to the Financial Aid Office. Federal regulations, however, do not allow for mitigation under any circumstances for students not completing their program of study within 150 percent of the published length of the educational program for full-time students. Students will be notified at the close of each academic year of their probationary status via the Web, or of their ineligibility for further Title IV funds. Letters notifying students of ineligibility will be sent after the spring grades have been analyzed. Students may submit letters based upon mitigating circumstances in order to appeal the loss of eligibility to the Financial Aid Office. Further information may be obtained from the Financial Aid Office.

Federal Academic Progress Chart

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<tr>
<th>Cumulative Credits Completed by May</th>
<th>Year 1*</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
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<tr>
<th>Academic Standards</th>
<th>2.0 or Academic Probation</th>
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*Year = academic year (two full-time semesters)

For students attending on less than a full-time basis, the scale will be adjusted accordingly.