Applying for Initial Certification in Adolescent Biology on TEACH

Determine which specific Brockport program you completed (check in Banner), paying particular attention to the degree type (Advanced Certificate), as well as the name of the program you completed (Adolescence Biology Inclusive Generalist or Adolescence Inclusive Biology).

Go to www.highered.nysed.gov/tcert/teach

Login to TEACH with your username and password

Click on “TEACH Online Services”

Click on “Apply for Certificate”

The steps to complete the application process are:

Verify/update profile

Select Certificate(s) (see below)

Answer Questions and Sign Affidavit

Confirm and Sign Application

Make payment ($50 per title/extension)

<table>
<thead>
<tr>
<th>PROGRAM CODES</th>
<th>Advanced Certificate 33 Credit Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adolescence Inclusive Biology Generalist</td>
<td>33620</td>
</tr>
<tr>
<td>Adolescence Inclusive Biology</td>
<td>60408</td>
</tr>
</tbody>
</table>

*You have completed a program that also includes a Students with Disabilities Certificate. You will submit and pay for a separate application for that certificate. You will use the same program code.

**You have completed a program that also includes a 5-6 Extension. You will submit and pay for a separate application for the 5-6 Extension. You will use the same program code.

See following page(s) for TEACH drop box selections used when applying for certificate(s).
IF YOUR PROGRAM IS CERT ONLY ADOLESCENCE BIOLOGY INCLUSIVE GENERALIST:

Make the following selections from the drop boxes for **Biology Grades 7 – 12**:
Area of Interest: Classroom Teacher  
Subject Area: Biology  
Grade Level: Adolescent - Grades 7-12  
Title: Biology 7-12  
Type of Certificate: Initial Certificate

Make the following selections from the drop boxes for **Classroom Teacher Extensions Biology 5-6**:
Area of Interest: Classroom Teacher Extensions  
Subject Area: Biology  
Grade Level: Grades 5-6  
Title: Biology5-6 Extension  
Type of Certificate: Initial Extension Annotation

Make the following selections from the drop boxes for **Students with Disabilities Grades 7-12 - Generalist**:
Area of Interest: Classroom Teacher  
Subject Area: Students with Disabilities  
Grade Level: Adolescent - Grades 7-12  
Title: Students with Disabilities - Grades 7-12 - Generalist  
Type of Certificate: Initial Certificate

IF YOUR PROGRAM IS CERT ONLY ADOLESCENCE INCLUSIVE BIOLOGY EDUCATION:

Make the following selections from the drop boxes for **Biology Grades 7 – 12**:
Area of Interest: Classroom Teacher  
Subject Area: Biology  
Grade Level: Adolescent - Grades 7-12  
Title: Biology 7-12  
Type of Certificate: Initial Certificate

Make the following selections from the drop boxes for **Students with Disabilities Grades 7-12 - Biology**:
Area of Interest: Classroom Teacher  
Subject Area: Students with Disabilities  
Grade Level: Adolescent - Grades 7-12  
Title: Students with Disabilities – Grades 7-12 - Biology  
Type of Certificate: Initial Certificate

Make the following selections from the drop boxes for **Classroom Teacher Extensions Biology 5-6**:
Area of Interest: Classroom Teacher Extensions  
Subject Area: Biology  
Grade Level: Grades 5-6  
Title: Biology 5-6 Extension  
Type of Certificate: Initial Extension Annotation

revised 8.14