



DIRECTIONS FOR SUBMITTING NOMINATIONS 2019 CHANCELLOR'S AWARD FOR STUDENT EXCELLENCE

The Chancellor's Award for Student Excellence acknowledges students who have best demonstrated and been recognized for their integration of academic excellence with other aspects of their lives, which may include: leadership, community service, arts (creative or performing), athletics, and/or career achievement. It is the highest honor bestowed upon a student by the University.

ELIGIBILITY

Only students graduating between June 2018 and May 2019 will be considered. Only information included in the submission will be considered. Only awards received while at the current institution are applicable. (Awards from another college or high school may not be included.)

PROCEDURES FOR THE NOMINATION AND SELECTION PROCESS

- Nominations are accepted **until 4:00pm on Friday, January 25, 2019**. Students may self-nominate or be nominated by a college department or office. If a student is being nominated by a department, it is *highly recommended* that the student be included in the process to ensure that all accomplishments are included.

Nomination packets include the following:

- [Completed Nomination Form](#) that details the student's accomplishments in any of the following areas:
 - Academics
 - Leadership
 - Campus Involvement
 - Community Service
 - Arts (visual, performing and written)
 - Athletics
 - Career
 - Other
 - 2-3 Letters of Recommendation
 - Resume – not to exceed 2 pages (optional)
- The complete packet of materials must be submitted using the [Online Nomination Form](#). If preferred, letters of recommendation may be submitted by the author directly to leadership@brockport.edu, but must be received by 4pm on Friday, January 25 in order to be included in the nominee's materials.
 - A campus selection committee comprised of faculty, staff and one first-year student will review the nominations and select candidates to recommend for the president's consideration and approval.
 - Upon approval from the president, the nominees are submitted to SUNY for final approval. If chosen, each recipient will receive notification from SUNY directly. On or before February 28, a letter is sent to each award recipient and a list of recipients is sent to the campus president.

RECOGNITION

Recipients will be recognized at three distinct ceremonies:

- SUNY Awards Ceremony, April 24 in Albany, NY.
- Brockport's Academic Honors and Awards Ceremony on Friday April 26, 2019
- Brockport's Annual Student Leadership Awards Ceremony on Monday, April 29, 2019.

If you have any questions regarding these awards, please contact Kim Piatt, Associate Director of Community Development, kpiatt@brockport.edu, 395-2987.