



## FRATERNITY & SORORITY APPLICATION FOR RECOGNITION

Name of Chapter: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

### Inter/National or Local Contact Information

**One or both of these sections must be completed.**

Inter/National Advisor Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Local Chapter Advisor Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_

### Campus Contact Information

**This is a requirement for recognition, each chapter must have an on-campus advisor.**

Campus Faculty/Staff Advisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_

### Member Contact Information

Member Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title Within Chapter: \_\_\_\_\_ Email: \_\_\_\_\_

Local Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Member Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title Within Chapter: \_\_\_\_\_ Email: \_\_\_\_\_

Local Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please go to the next page for completing the Application**

## Guidelines for Completing the Application

1. Please submit the completed application in a three ringed binder.
2. Each section should be clearly labeled and separated with dividers.
3. Within each section, each lettered requirement must be clearly labeled with said letter and a brief title of the section. For example, within the Detailed Chapter Development Plan it should include:
  - a) Organizations Statement/Purpose  
(include the statement and purpose)

### Section 1

The following information must be provided as part of your application in order to be considered for expansion and Provisional Recognition at The College at Brockport.

- Introductory application information including:
  - a) A petition for provisional recognition signed by the current members that includes a review of the Relationship Statement Between the College and its Affiliated Fraternities & Sororities and College policies
  - b) Current and official list of local chapter members
  - c) Current list of potential new members (interested men/women)
  - d) A letter from the Inter/National headquarters, if associated with, or local alumni(nae) stating the desire to affiliate with the undergraduates
  - e) An Inter/National/Local Risk Management Policy
  - f) Copy of organization's current insurance policy with a minimum \$1,000,000 coverage
  - g) The interest group's (inter)national/local fraternal organization must acknowledge that its constitution and bylaws permit new members regardless of race, religion, sexual orientation or national origin.
- A detailed chapter development plan. That includes the following:
  - a) A statement of the organizations purpose/principles and the standards that are intended to be upheld on The College at Brockport campus. Including, but not limited to:
    - Compliance with the rules and regulations of the College, Inter-Greek Council (IGC), and the appropriate national Greek governing councils (ie: NPC, IFC, NPHC)
    - Chapter financial activities
    - Participation in the Greek governance system
    - Program Planning
    - Recruitment, orientation, and selection of new membership
    - Risk management practices (refer to FIPG for information)
  - b) A statement of policies, goals and standards for the recruitment, selection, education and initiation of new members including anti-hazing regulations and procedures.
  - c) A copy of the organizations bylaws and constitution.
  - d) Inter/National and local advisor involvement, and any conferences, leadership opportunities that are presented or required annually.
  - e) Explain how the organization plans to promote leadership among its members? Of what leadership development opportunities provided by The College at Brockport for fraternities and sororities are you aware?
  - f) Explain why the organization wishes to expand to The College at Brockport?
  - g) What benefits will The College at Brockport gain from the organizations presence here?
  - h) What systems will be in place to hold the members accountable for their conduct?
  - i) What patterns of communication will exist to communicate conduct-related issues and standards to the members and to the institution?

Please go to the next page for completing the Application

- ❑ A programming plan to sponsor, during the period of one year, at least one event in each of the following categories for a total of seven events:
  - a) 1 on-campus & 1 off-campus philanthropic event per semester for a total of four events for the academic year.
  - b) 1 educational/scholarship for the academic year, which can be cosponsored with another fraternity, sorority, department, or club on campus.
    - The interest group must take the active role (preparing & distributing publicity, room reservations and set-up, etc.) in organizing the event.
  - c) 1 social event per semester held on campus.

All events must follow The College at Brockport guidelines and policies, which include alcohol free events and proper preparation. Throughout the recognition process, the interest group(s) must inform the College's Fraternity & Sorority Advisor of fall and spring semester projected services and activities for members.

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- ❑ For organizations requesting to re-activate an inactive already recognized organization or for organizations requesting to re-charter an organization that involuntarily lost their recognition please answer the following questions:
    - a) Please explain the circumstances in which your organization lost its recognition.
    - b) Explain the steps that your organization will implement to prevent the organization from losing recognition again.

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- ❑ Plan for Assimilation into Current Greek Life at the College at Brockport
    - a) What distinguishes your organization from other Greek organizations, recognized or unrecognized??
    - b) As a part of the Greek community, you would be expected to participate in different forms of inter Greek relations, how have you or how do you plan on supporting the Greek community in Brockport?
    - c) Do you give back to the community or a cause in some way?
    - d) Are you academically sound?
    - e) Do you have a no hazing policy, please explain?
    - f) Are you willing to participate in campus events and social events, if so, how?
    - g) How will your founders be willing to put in the work and cooperate with other organizations?

## Section 2

Please share any additional information or documentation that you feel is relevant to your application for provisional recognition.