

IFCN- Investment Fund for Core Needs - Entry #227 2018-2019

PROPOSAL SUMMARY

Title: Seymour College Union Main Lounge Furniture

Project Lead Name: Kim Haines

Project Lead eMail Address: khaines@brockport.edu

Project Lead Department: Student Union & Activities

Project Lead School/Division: Enrollment Management and Student Affairs

Total Amount Requested: \$34,867.56

Name of Sponsor 1: Katy Wilson

A. PROPOSAL DESCRIPTION & IMPACT

A-1. Description of the Initiative.

New furniture, couches, and chairs, for the Seymour College Union Main Lounge. Furniture was last updated in 2002, and since that time there is has been a great deal of use for programs, events, and daily use of the furniture in this area. Student often gathers here, along with faculty and staff, plus community. Due to the high use of the furniture, the couches and chairs have become damaged; resulting in an increase in complaints from users. This initiative would provide new furniture for the Main Lounge in the Union, and help to create a sense of spirit and pride. This increase in school spirit and pride would be a result of color choices for the furniture; being green and gold hues. This would help to further develop a sense of community in the Seymour College Union.

A-2. Impact Statement: What change will this project deliver in the short term? What are the expected longer-term impacts?

The short-term impact would be an increased sense of school spirit and pride in on the college's main gathering spaces in the Seymour College Union for our campus community.

The long-term impact would result in helping to further develop a sense of belonging and affinity to the institution by creating a welcoming space in the college union. Furthermore, new furniture would provide a new quality of space to the Union for the next 10 to 20 years.

B. STRATEGIC ALIGNMENT

B-1. Outline the ways in which the proposed investment will contribute to the College Strategic Plan Goals, and if appropriate, their Measures of Success.

Strategic Goal: To be a College Engaged with its Community

Strategic Goal: To be a Great Place to Learn

Strategic Goal: A Great Place to Work

This initiative would help to foster the development of an inclusive and sustainable environment in which to network (engaged with its community), learn (great place to learn), and to work (great place to work). Simply things like, new furniture, in school colors, can help develop a sense of community and affinity that has a lasting impact on the overall learning and institutional environment. As one of the main spaces for community, both on and off campus, the Main Lounge is a signature space for promoting the College as a place of excellence.

C. SUSTAINABILITY

C-1. How will this initiative become self-sustaining beyond the initial funding period? Based on the manufacturer this furniture should last 10 - 20 years. This range is dependent on the amount of use but will provide time to identify future funding sources.

D. IMPLEMENTATION PLAN

D-1. Identify the specific activities to be funded from the Investment Fund. Provide an estimated timeline for implementation and for activities anticipated to be ongoing. This investment fund would include funding for:

1. Furniture
2. Delivery
3. Associated costs with purchase the furniture.

Implementation timeline would include:

Following approval of funding, ordering furniture through Procurement. It would take 12 weeks to make furniture ordered. The focus would be to have new furniture no later than December 2018; an earlier may also be possible.

E. CONSULTATION

E-1. For requests involving technology. Has the Chief Information Officer (Bob Cushman or his designee) reviewed this proposal and verified potential costs as it relates to technology: Not Applicable

E-2. For requests involving facilities. Has the Director of Facilities & Planning (John Osowski or his designee) reviewed this proposal and verified potential costs as it relates to facilities: Not Applicable

E-3. The Project Lead has confirmed other required resources with the appropriate supervisor: Not Applicable

F. BUDGET & OTHER FUNDING SOURCES

F-1. Itemized Budget (Excel format ONLY): [On file]

F-2. Total Amount Requested: \$34,867.56

F-3. This proposal includes: Not applicable.

F-4. Other funding sources* for this proposal? Not applicable.

F-5. Is the success of the project contingent on receipt of funds from any additional funding source(s)?

No

G. ASSESSMENT PLAN

G-1. How will you assess/measure the effectiveness of this initiative? Provide anticipated outcomes and specific measurements for success.

The effectiveness will be measured by tracking the amount of use of the Main Lounge for events, activities, and informal interactions. This will be accomplished by data from EMS (the event management software) and front counts by the Student Union & Activities staff.

H. ADDITIONAL INFORMATION

H-1. Please provide any additional information to assist in the review of the proposal, including why the initiative cannot be funded from divisional resources.

Currently, funds are not available for this initiative through the department or division, but many faculty, staff, and students have commented on the need for new furniture.

Upload up to three supplemental files here (not required): [On file]

Signature of Project Lead: [on file]

Project Lead Email: khaines@brockport.edu

Signatures of sponsors are on file in the Administration and Finance Division.