TO:  PRESIDENT ALBERT W. BROWN
FROM: THE FACULTY SENATE

DATE: Meeting on February 23, 1970

RE: I. Formal resolution (Act of Determination)
     1. Personal leaves/leave of absence

SUBJECT:  Personal Leaves/Leave of Absence

Dr. Berylbach moved, seconded by Dr. Hallmann, to amend the policy by inserting the word normally and by striking the asterisk First sentence of the second paragraph to read:
Personal Leaves are normally granted for not more than one calendar year... Military, or other extenuating circumstances...

Vote on amendment: Yes - 13, No - 1, Abstain - 0. Amendment passed.

Dr. Derby called for the question on the motion as amended. Motion carried unanimously.

Signed  F. ___/__/__
(For the Senate)

Date Sent: 3/3/70

TO:  THE FACULTY SENATE
FROM: PRESIDENT ALBERT W. BROWN

RE: I. DECISION AND ACTION TAKER ON FORMAL RESOLUTION
   a. Accepted. Effective Date 3/5/70
   b. Deferred for discussion with the Faculty Senate on.
   c. Unacceptable for the reasons contained in the attached explanation

II. III. a. Received and acknowledged
         b. Comment:

DISTRIBUTION: Vice-Presidents: Allen and Cameron

Others as identified: Burke, Gennarino, Rakov, Watts

Distribution Date: 3/5/70

Signed  A. ___/__/__
President of the College

Date Received by the Senate: ________________
Leave of Absence

New Policy: Personal Leave

A student may request a personal leave of absence. If granted, the College will indicate at the time leave is granted under what conditions the student may re-register. Students on leave of absence need not apply for re-admission if they enroll in the College within one calendar year of the time the leave is granted. Notice of intent to return must be on file in the Admissions Office at least 60 days prior to date of late registration. A personal leave of absence must be approved by the Dean of Student Affairs.

Personal leaves are normally granted for not more than one calendar year for such reasons as Medical, Health, Military, or other extenuating circumstances. Normally, no academic credit will be granted for any course in which the student is enrolled at the time he is granted leave of absence. (Grades will be recorded for all quarter courses completed.)