Resolution #2, 1972-73

TO:       PRESIDENT ALBERT W. BROWN
FROM:    THE FACULTY SENATE
RE:     I. Formal Resolution (Act of Determination)
        II. Recommendation (Urging the fitness of)
        III. Other (Notice, Request, Report, etc.)

SUBJECT:

The Undergraduate Policies Committee proposed policies on credit by examination, advanced placement credit, and proficiency examination for undergraduates. This was presented by Chairman Emory Morris. It was seconded and passed. The policies are a revision of the policies stated on pages 37-38 of the Academic Information Guide, 1972-73. The section on credit by examination is new.

F. J. Clune, Jr.
Signed: Date sent 12/10/72
(For the Senate)

TO:       THE FACULTY SENATE
FROM:    PRESIDENT ALBERT W. BROWN
RE:     I. DECISION AND ACTION TAKEN ON FORMAL RESOLUTION
        a. Accepted. Effective Date
        b. Deferred for discussion with the Faculty Senate on
        c. Unacceptable for the reasons contained in the attached explanation

II, III. a. Received and acknowledged
        b. Comment: Administrative procedures to be worked out in joint effort of Dr. Chandler, Dr. Urdin, and Faculty Senate.

DISTRIBUTION: Vice-Presidents: Others as identified:

Distribution Date: Signed: (President of the College)
Date Received by the Senate:
I. Policy on acceptance of work certified by the Advanced Placement Program of the College Entrance Examination Board (Princeton, N.J.)

A. A student who earns a grade of 4 (well qualified) or 5 (exceptionally well qualified) on the five point scale established by the Advanced Placement Program will receive credit for the corresponding course offered at Brockport if he so requests. The Transcript Evaluation Office will process these requests and will establish an equivalency list after consulting with the department chairman concerned.

B. A department may decide to accept for credit any work carrying a grade of 3, in which case the department should notify the Transcript Evaluation Office to proceed with these cases as in Section I.A.

II. Policy on acceptance of work certified by the College-Level Examination Program of the College Entrance Examination Board (Princeton, N.J.)

A. General Examinations

Scores at the ninetieth percentile or higher are accepted for transfer credit, subject to the following restrictions:

1. To be eligible for credit, these exams must be taken prior to matriculation at Brockport.

2. Credit earned through the general examinations may be applied only to fulfill the requirements for the corresponding areas of the Liberal Arts core. Thus, transfer credit may be earned as follows:

   - Corporation: 9 semester hours
   - Mathematics: 9 semester hours
   - Natural and Physical Sciences: 9 semester hours
   - Social Sciences: 9 semester hours

3. If a student transfers credit in these areas, the number of credits allowed under CLEP will normally be reduced. For instance, if a student transfers 5 hours of English literature and scores above the ninetieth percentile in the humanities area, he would receive only 3 semester hours credit for the College-Level Examination.

B. Subject Examinations

The Vice President for Instruction and Curricula will determine the score acceptable for transfer credit, based on an extensive list supplied by the College Entrance Examination Board.
III. Policy on acceptance of work required by the College Proficiency Program
of the New York State Department of Education.
A grade of "C" or higher earned through this program is accepted for transfer credit.

IV. Policy and guidelines on granting credit by examination within the College
at Brockport.

A. Departments may establish procedures by which a student may earn credit
by examination. Credit by examination will be available only in courses
regularly offered by the department. A department will designate those
courses which it will offer for credit by examination and publish these
courses.

B. Departments who wish to grant credit by examination will submit their pro-
cedures to the Vice President for Instruction and Curriculum, who will
approve the proposed procedures for conformity with the guidelines
established by the Senate (Section IV.B.)

C. Credit earned by examination at Brockport will be entered in the student's
record as A, B, or C with the date and a notation indicating "by examination".
If the student fails to earn the credit (D level or lower), no
notation will appear in the student's record.

D. A fee of $10.00 shall be established. The fee is not subject to refund
in the event that credit is not earned. A student shall pay this fee
prior to the administration of the examination for credit. (See also
Section IV.D.)

E. Guidelines
1. A student may attempt credit by examination for a given course only once.
2. The department or a designated committee of the department shall
supervise the examination.
3. A student may not attempt to earn credit by examination for a
course for which he is currently enrolled.
4. The department shall take precautions to assure proper identifi-
cation of candidates.

F. Students who earn credit by examination should be aware that such credits
may not transfer to other institutions. The accepting institution of
course makes the determination.

G. Credits generated by examination shall not be included in calculations
of FTE's (Faculty load, etc.). (See also Section IV.H.)

E. The fee established (IV.D.) and the procedure in section IV.G. shall be
reviewed by the appropriate Senate committee(s) after the college
community has sufficient experience with this program to make informed
judgments on these matters.

V. Qualified students who do not have credit for a course in the communication
arts may be exempted from the core requirements in the communication
arts. The English and Speech Departments have established criteria for such
exceptions. If credit is granted in a course to be counted, the policy set
forth in section IV will apply. (Students accepted from the Communication
arts requirement are still required to complete the courses in the liberal
I. Proficiency in Modern Language
Students may satisfy the language requirement for the Bachelor of Arts degree by successful completion of an examination. The Department of Foreign Languages will administer a standardized examination and will determine what level of performance indicates competency. If credit is to be granted, the policy set forth in Section VI will apply.

VII. Status of credits earned under these programs
Credits allowed under the provisions of Section I, II, and III shall be considered no any other transfer credit.

Credits earned at Brockport under the provisions of Section IV shall be considered equivalent to credits earned at Brockport in the traditional course manner.

The total academic credit hours a student may earn under any of these programs must be consistent with residence and all other academic requirements for the baccalaureate degree.

Courses for which a student has received Advanced Placement credit may not be used to fulfill the Liberal Arts core requirement.