Resolution #12, 1972-73

TO: Acting-President Ian
     PRESIDENT ALBERT W. BROWN

FROM: THE FACULTY SENATE

RE: X I. Formal Resolution (Act of Determination)
     II. Recommendation (Urging the fitness of)
     III. Other (Notice, Request, Report, etc.)

RESOLVED THAT THE FACULTY SENATE OF STATE UNIVERSITY COLLEGE AT BROCKPORT:

A. Endorses the Student Course and Teacher Evaluation (SCATE) Questionnaire for use in all courses and sections of courses taught at State University College at Brockport.

B. Recommends that the following conditions govern its use:

1. Administration: This questionnaire is to be administered in each course and section of course taught at State University College at Brockport, except in team-taught courses or sections:
   a. It may be administered only during one class meeting per course during the second from last week of each semester this semester, this is the week of April 16-20.
   b. It may be administered only with the consent of the instructor.
   c. It may be administered only by the SCATE Committee of the Brockport Student Government.

Signed: [Signature]

TO: THE FACULTY SENATE
FROM: PRESIDENT ALBERT W. BROWN

RE: DECISION AND ACTION TAKEN ON FORMAL RESOLUTION

A. Accepted. Effective Date: Spring 1973
B. Deferred for discussion with the Faculty Senate on
C. Unacceptable for the reasons contained in the attached explanation

II. III.
A. Received and acknowledged
B. Comment:

DISTRIBUTION: Vice-Presidents: Instruction & Curriculum
Institutional Services
Others as identified:

Distribution Date: 3/13/73

Signed: [Signature] (President of the College)

Date Received by the Senate: ___________________
2. Reporting: Only the SCATE Committee of DSG shall publish or cause to be published an annual report of the results of this evaluation. This report will contain the following:

a. An explanation of the survey, the questionnaire, the size of the sample, and all other pertinent statistical data.
b. A summary statement or profile of the college-wide results of this survey.
c. The results of this survey on an individual course and instructor basis. Contained in this reporting will be a standard deviation measurement.

3. Availability of Data Obtained: The data obtained from this survey may be made available to:

a. The SCATE Committee of Brockport Student Government.
b. Individual departmental APT and Curriculum Committees.
c. Nominating Committees for:
   1. Distinguished Teaching Professorships
   2. Chancellor’s Awards for Excellence in Teaching

d. Individual faculty members shall receive a summary print-out of the raw data obtained in her/his courses, and upon request, may obtain from the B.S.G. whatever more sophisticated quantification he/she wishes.
e. Data obtained from the survey will be retained for a period of no less than 5 years.

In team-taught courses/sections various parts of this questionnaire may be administered at various times, but each administration is to be governed by the other privities governing administration of it in non-team-taught courses/sections.

We recommend that these be effective immediately.