Resolution #27, 1984-85

TO: President John E. Van de Watering
FROM: The Faculty Senate
RE: I. Formal Resolution (Act of Determination)
  II. Recommendation (Urging the fitness of)
  III. Other (Notice, Request, Report, etc.)
SUBJECT: Drop Policy Revision

(see attached)

Signed: [Signature]
Date Sent: 4/17/85
(For the Senate)

TO: The Faculty Senate
FROM: President John E. Van de Watering
RE: I. Decision and Action Taken on Formal Resolution
   a. Accepted. Effective Date: [Fall 85]
   b. Deferred for discussion with the Faculty Senate on
   c. Unacceptable for the reasons contained in the attached explanation

II., III. a. Received and acknowledged
   b. Comment:

DISTRIBUTION: Vice Presidents: [See attached list]
Others:
Distribution Date: 5/2/85
Signed: [Signature] (President of the College)
Date Received by the Senate: [Signature]
STATE UNIVERSITY OF NEW YORK
College at Brockport

Faculty Senate Meeting: 4/15/85
Agenda Item VII. B. 1.

STUDENT POLICIES COMMITTEE
Drop Policy Revision

Proposed Policy Change: refer to page 44 Academic Policies Handbook '83-85

1. Maintain current drop deadline to coincide with mid-semester.

2. Continue, after add period (1st week of classes), requirement that all drops must be accompanied by signature of instructor or departmental designee (could be secretary).

Rationale:

1. When instructor is available, advisement can occur which may dissuade the student from dropping.

2. Faculty will have more timely information on student's plan to drop. Currently many students put off officially dropping a course until the deadline (mid-semester) nears but in fact do not attend class. Requiring a signature may prompt earlier action. The registrar can only notify faculty of drops after processed by the student.

3. For faculty assigning group projects, the earliest possible awareness of a drop will be beneficial when constructing groups.

Revised policy will read:

Dropping Courses

1. Most courses may be dropped during the first half of the course. Dropped courses do not appear on the student's transcript.

2. Authorization from the department or instructor is necessary to drop a course.

3. The effective date of the drop is the date on which it is received by the Registrar. Drops are not official until received and recorded by the Registrar.

4. The Academic Planning Seminar, Communication Skills and Quantitative Skills courses are designed as entry level experience providing a foundation for further college work. Therefore, matriculated students may not drop or withdraw from them at any time unless there are seriously extenuating circumstances.