

College-Wide Facilities Planning Committee Meeting Minutes

January 26, 2015
Seymour Union B116

Committee Members Present: Leah Barrett, Chris Bazzie, Lee Cohen, Peter Dowe, Kim Haines, Scott Haines, Erick Hart, Bob Henry, Craig Ross, Brad Schreiber, Frank Short, Paul Tankel, Wanda Wakefield (Chair), Beau Willis, John Osowski, Rick Smith, Mary Jo Orzech, Karen Riotto, Stefan Friedrich, Jeff Smith.

Committee Members Absent: Steve Jurek, Johnna Frosini, Kim Heyward, Susan Stites-Doe, Dana Weiss.

1. The minutes of 11/17/14 were accepted as submitted. It was noted that motions noted from these minutes were brought to the Project Planning and Review Panel and were accepted.
2. In an effort to maintain the College's focus on strategic goals and priorities, the Institutional Effectiveness & Accountability Committee (IEAC) prepared a progress report to present to the President's cabinet. There are recommendations related to FaMP with a specific focus on addressing *Learning Environment and Quality of Place*. Projects that have been completed and / or are in progress were noted. The IEAC commented on the need to provide regular updates to the campus community; how both programmatic and financial changes since FaMP was written should be considered; and should address the process to integrate StartUp NY into the master planning process.
3. Dr. Willis suggested that a ribbon cutting or similar ceremony occur to acknowledge the completion of the Allen Plaza Deck and The Brown Plaza Stairs and ADA Improvements Projects. It was suggested this take place during Philanthropy Weekend on April 24th. Mr. Osowski noted that the granite stair treads and the glass for the Brown Plaza stairwell should arrive in early February, with the stairwell and elevator open in early March. Allen Plaza will open February 2nd.
4. Mr. Henry provided an update on the Alteration/ Capital Request Process. The request went out to Deans and AVP's and are due back by March 2nd. All previously submitted projects need to be resubmitted. Ms. Barrett asked how much funding would be available. Dr. Willis stated that funding is still being determined and funding for certain projects may come through multiple sources. Dr. Willis asked Dr. Short if potential work for new faculty hires should be considered in these requests. Dr. Short responded that most of his faculty hires will use recently vacated office space. That said, some alterations may be required and he will convey this question of the other Deans.
5. This led to a discussion on the criteria for evaluating these project requests. Mr. Henry explained the four categories he suggested to group the criteria. These will be used to rank the requests. He said that five requests have already been received and that there could be as many as 500 requests. Based on the criteria the requests will be sorted in different ways. There was a discussion on how to involve this committee in the review process. Dr. Willis asked Mr. Smith

to determine if a survey tool could be used for this evaluation. There was then a lengthy discussion on the categories and criteria that have been proposed, as well as discussion whether different groups should review different subsets. Mr. Henry will revise the list based on this discussion and distribute to this committee.

6. Mr. Osowski provided an update on the status of the Village's pedestrian and bike plan. The Village received a grant to develop a pedestrian and bike plan and Mr. Osowski is representing the College on this Village committee. At this time, background information is being collected with the next pedestrian/ bike committee meeting scheduled for April. This plan is being coordinated with the North Campus Site Infrastructure project and a representative of the pedestrian/ bike committee from the Village will be on the Project Team for the North Campus project.

Next CFPC Meeting – February 9, 2015, Union B116