

## College-Wide Facilities Planning Committee Meeting Minutes

December 12, 2016  
Seymour Union, B116

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**Committee Members Present:** Chris Bazzie, Robert Cushman, Peter Dowe, Scott Haines, Erick Hart, Jennifer Hecker (Interim Chair), Mark Kittleson, Jennifer Smathers (for Mary Jo Orzech), John Osowski, Karen Riotto, Craig Ross, Brad Schreiber, Rick Smith, Susan Stites-Doe, Beau Willis

1. The minutes of September 19, 2016 were accepted and approved.
2. Dr. Willis announced that the College will be divesting from the current MetroCenter location and the College Council has approved that the MetroCenter will move to the top floor of the new REOC building. We were awarded \$700,000 from the Regional Economic Development Council which will help to fit out the new space. The timeline for remodeling and moving in is 2018 (TBD). The current MetroCenter building will go up for auction when the paperwork is finalized.
3. Report on Major Projects, John Osowski
  - North Campus Revitalization – Phase 1 is on schedule and the new sidewalks from Dailey/Brown down to Edwards will be open in January.
  - Academic Success Center at A.W. Brown Building – The bids came in on budget. There are some concerns that the low bidder may drop out. Therefore, we are starting negotiation discussions with the number two bidder in case this should happen. In the next few weeks, we should have a contractor in place and we will begin with the abatement.
  - Tuttle Complex electric upgrades—the electrical shutdown to tie in the generator and new electrical gear for Tuttle North will begin on December 19. On December 21, beginning at approximately 6 am., all buildings north of the railroad tracks will be without electrical power for 10 hours to allow for high voltage cable routine and manhole work. On January 17 beginning at 9 pm and ending on January 18 at approximately 7 am, all buildings north of the railroad track will be without electrical power to allow for final connections to newly routed high voltage cables. There will be intermittent internet outages on campus during the shutdowns but internet will not be affected from off campus locations.
  - New Residence Hall (Craig Ross) – The three design proposals for our new four stories, 250 bed residence hall have been narrowed down to one design by the President and Vice Presidents. The interviews will take place this week with the design build contractors and we should be able to pick one by the end of the week. The contract should be signed by the end of January with a ground breaking anticipated in May.
4. Report on Small Projects: Holiday Shutdown and Wintersession, John Osowski  
Mr. Osowski distributed and reviewed the project list for the holiday shutdown and wintersession period.
5. 2017 Alteration Projects Request vs. Investment Fund Proposals, Beau Willis  
The call for 2017 alterations projects will be coming out soon. We intend to use in-house crews where possible so that our funding will go further. Dr. Willis reminded the Committee about the call for Investment Fund proposals that was announced in the Daily Eagle. The proposals

are not intended for capital project requests but if there was specialized space to repurpose for example, this investment fund could be used for equipment and items needed in the new space.

6. Space Change Request for UUP Office, John Osowski

A request for an office location change for the UUP Office has been received. At this time, there is no space to offer in Brown. Mr. Osowski recommended tabling this request until the Academic Success Center is complete. Ms. Hecker will respond to the request.

7. Strategic Plan and Physical Master Plan (draft document), Beau Willis

We have a lot of aspects of our physical plant that we have not folded into a structured master plan such as the FaMP, Residential Life space, recreational space, athletic field and open space. At this time, we have an adhoc way to identify space needs. The Cabinet is having discussions regarding the possibility of doing a more thorough and comprehensive physical Master Plan that looks at all of our assets and how we integrate with the community. It was noted that the FaMP needs to be refreshed, particularly going from five schools to three. We need to include preserving campus heritage, increasing college/community partnership to support future priorities, discussions of a community health clinic on campus and understanding the capital needs with a long term vision that increases opportunities for philanthropy. Dr. Willis will distribute the draft document to the Committee once the draft is finalized.

8. Erie Canal Recreation plan – College & Village, Beau Willis

Dr. Willis noted that last year Mr. Osowski, Mr. Lair and Dr. Willis put together some thoughts on what it would take to develop a path along the canal from the Commissary to TFA in anticipation for the Consolidation Funding Application Process which is State funding from the Canal Corporation. Dr. Willis gave a presentation on developing our canal frontage. In his presentation, he talked about the project that has been in the works for approximately five years through Advancement called “the Ditch” which is the placement of an amphitheater behind TFA, as well as a project the Mayor approached the College about wanting to place a boathouse on College property for the purpose of housing Brockport rowing (a new concept). In 1990, Dr. Kumar charged a group in Finance and Administration to see how the campus can capitalize on its location near the canal. Dr. Willis would like to resurrect an expedited process of a couple of lunch meetings of a small group of people to resurrect the 1990 plan and include some public conversations. Furthermore, the opportunities to connect our canal frontage with downtown Brockport are generating a lot of excitement (the “Ditch, a future bed and breakfast in the stone building purchased by Mr. Nichols and rowing club). A site for the Brockport Rowing boat house has not been determined. A potential land transfer with a reverter clause is being considered but the Village needs to develop a viable not for profit that can meet the liability requirements. The Committee was asked to send their feedback to Dr. Willis. If anyone would like to participate in the discussions, they should let Dr. Willis know.

9. Other Items

- A question was raised regarding handicap accessible buttons along the spine of Tuttle and SERC. Mr. Osowski recommended that this be submitted as an alteration request. Dr. Willis noted we need to develop an accessibility plan.
- Dr. Willis thanked Ms. Hecker for stepping in as Chair of the Committee while Dr. Wakefield was on sabbatical.

Next CFPC Meeting – January 23, 2017, 2 pm to 3:30 pm, Union, B116