

College-Wide Facilities Planning Committee Meeting Minutes
September 19, 2016
Seymour Union, B116

Committee Members Present: Chris Bazzie, Lynda Cochran, Lee Cohen, Robert Cushman, Peter Dowe, Kim Haines, Scott Haines, Erick Hart, Jennifer Hecker (Interim Chair), Mark Kittleson, Mary Jo Orzech, John Osowski, Karey Pine, Karen Riotto, Craig Ross, Brad Schreiber, Rick Smith, Susan Stites-Doe, Beau Willis

1. The minutes of May 16, 2016 were accepted and approved. (An update on item 6 will be provided at this meeting.)
2. North Campus Revitalization, Mr. Osowski
The project is progressing well. The hardscaping work is on schedule and the underground infrastructure work is slightly ahead of schedule. It is anticipated that by the end of the semester, the new sidewalks from A.W. Brown/Dailey will be opened down to Edwards. It was also noted that we have an area off Commencement Road that is being used for our material storage that much of will be reused in the project.
3. Residence Hall Planning Update, Mr. Ross
Mr. Ross gave a Power Point update to the Residential Life/Learning Communities Master Plan presentation he gave last fall. Due to the fact that Morgan will be needed as swing space for the Academic Success Center and will not be able to be used as swing space for the middle quad renovations, it has now been decided that we will build a new, 250 bed residence hall. The College is looking at a hotel style building with air conditioning to be located near the Townhomes with the following anticipated timeline under a design build concept:
 - June to September, 2016 – bridging documents
 - September to November – three construction teams provide proposals
 - December, 2016 – College chooses a construction team
 - February, 2017 – DASNY awards contract
 - May, 2017 – Groundbreaking
 - August, 2018 – Potential date for building to be occupiedCraig also informed the Committee regarding an asbestos issue with the tile mastic in Mortimer. Mortimer is an aging infrastructure that we need to start thinking about renovation possibilities or other options. The new residence hall will give us flexibility.
4. Academic Success Center Update, Mr. Osowski
The Academic Success Center project is in the final design stage with the document being 95 percent complete. It is expected that it will go out to bid in October. Mr. Osowski noted that there is still time to review the documents if anyone is interested. Mr. Thomas Chew has been hired as the Director of the Academic Success Center and they will bring him up to speed on the project progress. It was noted that the floor plan has not changed since the Committee reviewed it last spring. The planned swing space is as follows:
 - The Criminal Justice, Counselor Education and Social Work move out of A.W. Brown and into temporary offices in Morgan III from December 2016 through January 2018.

- We will move into a three phase project with minor renovation to the building (i.e. new windows, ceilings, lights, sprinklers, new finishes-- carpet, flooring and paint).
- Phase I, Spring 2017 – south wing, first floor. Special Sessions is moving December, space – TBD.
- Phase II, Summer 2017 – south wing, second floor – Occupants (Math and Computing Science) move down to the first floor for Fall 2017 (permanent moves).
- Phase III, Fall 2017 – North wing, second floor – Occupants move to south wing, second floor (permanent moves). Once this is complete, Criminal Justice, Counselor Education and Social Work move back.
- Assessment and Testing will move to an alternate location TBD.
- It was noted that the Emergency Operations Center has moved to Lathrop. Jeff Lashbrook moved to the 2nd floor of the Allen.

It is anticipated that the project will be completed January 2018.

5. 2016 Alteration Projects, Mr. Osowski

Mr. Osowski distributed and reviewed the handout for the 2016 Alteration Projects. The cut off will be \$79,000, however, it was noted we may be able to go deeper down the list if we can do more projects with in-house crews. Mr. Osowski stated he is working with Ms. Hallenbeck on the accounting piece.

6. Other

- Dr. Willis stated that we are now at the end of week three and our census count for enrollment shows 128 more students than last year which is also 280 over the last three years.
- Dr. Willis gave an overview of Facilities and Planning reorganization that is in progress.

7. Future Agenda Items for CFPC Meetings

- Strategic Plan and the Facilities Master Plan Update
- Reviewing other Master Plans (such as Athletics, Residential Life) in coordination with the Facilities Master Plan
- Review undeveloped College property and the Facilities Master Plan
- Review Canal Recreation Plan, including the Village
- Complete a Space Inventory (looking for 2-4 people for work group)
- Update on the Tuttle North mechanical/electrical project

Next CFPC Meeting – October 24, 2016, 2 pm to 3:30 pm, Union, B116