

March 20, 2018  
Union, B116 (3:00-4:30)

## **College-Wide Facilities Planning Committee**

Present: W. Wakefield, J. Sigler, J. Osowski, L. Spiro, J. Hecker, C. Ross, B. Schreiber, S. Stites-Doe, J. Smathers, J. Follaco, P. Dowe, K. Riotto, B. Cushman, K. Rice, T. Hernandez, E. Hart, S. Haines, L. Cohen, J. Haynes

Wanda – word of thanks to John and Lou for filling in for her when she was ill. .

### **Agenda**

1. Minutes from February 20, 2018 Wakefield  
Minutes approved
2. Major capital construction update projects status Osowski
  - a. North Campus revitalization  
Landscaping, sidewalks, underground utilities; major construction done. The remainder of the landscaping to be complete in the Spring. Working on fixing some signage.
  - b. Brown/Academic Success Center  
Brown Academic Success center remains on schedule for final occupancy this summer. North wing, 2<sup>nd</sup> floor, will also be complete and School of Education Human Development can move back this summer.
  - c. Metro Center relocation (REOC)  
Metro Center project has started and well under construction. It will be complete this summer and will they will be ready to relocate this summer. Classes will begin Fall 2018.
  - d. Eagle Hall  
Eagle Hall on schedule, completion this summer, furniture will be installed, and occupancy in August.
  - e. Perry/Bramley masonry repairs  
Perry Bramley masonry repairs are contracted out. During Spring break preliminary work to be done for set up, will start right after commencement, work will proceed this summer.
  - f. McLean bathroom renovations  
McLean residence hall offline this summer for construction, reconstructing one stack of bath rooms on 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> floors into individual bathrooms (enhanced powder rooms with a shower, each room private), and adding ventilation to other bathrooms.
  - g. Lower Quad Landscape Improvements  
Lower quad landscaping bids came in over budget, will not proceed at this time.

- h. Allen exterior/perimeter HVAC  
Albany analyzing bid, construction will begin this summer. Begin roof construction first, then masonry on outside of building. Will take a few months to get windows delivered. In the meantime, work will be done 2 to 3 floors at a time and swing space will be used.
- i. Generator replacements  
Previously reported on hold due to cash flow, but now SUCF putting project out to bid Spring time. Hasn't determined construction dates yet. Will replace generators in Hartwell, Rakov, Brown, Seymour, Dailey, Hazen. Question was raised if there is any input in the schedule? Response - Plan is to have weekend shutdown per building, will be sensitive to communicating with staff, etc. There are a lot of underground gas lines that have to be worked on first, generator replacements will likely begin in the Summer 2019.
- j. Tuttle North bleacher upgrades  
Tuttle north basketball bleachers are contracted and will be replaced this summer. Bids for ice area are due March 28. Update at next meeting.

3. SUCF/JMZ Consulting: campus space program study Osowski  
Space program study by JMZ Consulting (Glens Falls, NY). Their job was to take a detailed look at how we use space on campus in relation with programs. They were looking at all spaces: offices, classrooms, labs, storage, etc. John states they are doing a thorough job. Within the last few weeks, working with Facilities staff, they were actively confirming space assignments on campus. This Thursday 3/22 at an update/status meeting, JMZ will give us a draft of their analysis and recommendations and how they recommend we can more effectively use our space. Many people will need to review the draft before it's available for public review later this year.

4. Alteration project requests for 2018 Osowski  
Alteration projects – John handed out 1<sup>st</sup> edition of spreadsheet, it will be enhanced and sent out to everyone prior to next CFPC meeting.

Submittal folder will be added to blackboard and the website.  
Within the last day went through every project in detail trying to see which ones are too big, and that will fall off the list. Alterations budget is \$90,000 per year. Projects on average, are \$25,000 or less, some smaller than that. Once their request amount goes above \$50,000 that project is pushed into the major project category. Typically, only a few fall off the list.

#4 Tuttle North room B300 seating, cost estimate \$100,000, too large for consideration, not appropriate for alteration project. Also, the Tuttle North major renovation project will be going ahead within the next months. Legitimate place for that would be added to the Tuttle north project. That room needs a major upgrade. Note – could the technology be upgraded now to help with pedagogy?

# Tower Fine Arts, multiple parts, restroom renovations 400,000 – Major SUCF project. Drinking fountains something that our physical plant plumbing crew have been working on at other locations a few at a time. That one shouldn't need to be considered by this committee but should be added to a Physical Plant list, Question - could that be bumped up to the list to get done? Note - Kevin budgets \$12,000-14,000 per year for repair and replacement, example would be replacing broken drinking fountains. Kevin Rice will look at the list. #6.3, request for artistic tile layout in the room, wouldn't recommend that.

# Tuttle showers – physical plant working on some repairs in short term, one stall is handicapped accessible shower stall, plan to install new pipes outside the wall, avoid breaking into existing tile wall. Anything that can be fixed without abatement has been fixed or will be fixed. Anything not working that needs major remediation work (asbestos abatement) will be part of the multimillion dollar Tuttle north renovation project.

# additional all-gender restroom, Drake. This could run \$100,000 plus. John suggests bundling up several buildings for another restroom renovation project. Plan would be to create a single space, stand alone, all-gender restroom.

#9 Tuttle North hallway carpet - hold off for major project we aren't sure what situation is underneath that carpet, could require abatement. It could end up being very expensive. Question – will Tuttle be done in phases? John – Yes it will.

#1 Drake library signage - whole building \$100,000, can split in phases \$20,000 phase at a time, it's a matter of how we want to do it all at one time or break into phases. In the meantime, there are alternatives for less expensive signage (fiber signs)

John will update spreadsheet with comments regarding asbestos containing materials for jobs. Everything else is a good candidate.

Will put together cost estimates in columns on spreadsheet and will be emailed out and posted in blackboard and on the website.

#### Proposal by John

Adjust the alterations schedule that we issued in December to make it more in line with our schedule. Intended to do this last year. John will pass out what he is proposing to the Schedule and Milestone for Alteration Projects Requests.

Discussion regarding better and various ways to coordinate request memo is sent out, with coordinating deadline dates for projects and alteration requests, might be helpful in choosing funding sources for different projects and requests. Look into getting request memos out earlier in the Fall, working with JPBC.

Continuing discussion at April meeting. After April meeting, ballot will be sent out with voting and ranking and final discussion the last meeting in May to make final recommendation to JPBC and to President's Cabinet.

5. Other

Question - signage for south side of the tracks? Is there a schedule for this? Could be included in proposed road reconstruction project. Signage would be better sooner rather than later. A total reconstruction of New Campus Drive is a few years down the road.

Committee Membership – Wanda will send out an email to the Dean's requesting faculty names for potential members for this committee. 2 faculty representatives from each of the 3 schools, should be on this committee

Wanda is stepping down as Chair of the committee, looking for a replacement.

Meeting Adjourned.

6. Next CFPC Meeting - Tuesday April 17, 2018