

October 22, 2018
Union, B116 (1:00 - 2:30)

College-Wide Facilities Planning Committee

Attending:

L. Cohen, S. Cook, P. Dowe, K. Haines, S. Haines, L. He, J. Hecker, S. Kelly, B. Ortega, J. Osowski, K. Rice, B. Schreiber, J. Sigler, J. Smathers, S. Stites-Doe, K. Tate, J. Wall, K. Young

Meeting Minutes

1. Minutes from September 24, 2018

Cohen

September meeting minutes reviewed and approved. Motion to approve, Mr. Rice, second Mr. Schreiber.

2. Major capital construction projects status

Osowski

- **Allen** - occupants of floors 7, 6, 5 have moved to swing spaces. Floors 7, 6 construction has started, floor 5 being used as a buffer space. Abatement work has started, window framing and window glass is being delivered and project is progressing. 1st phase work on floors 7,6 should last through month of February. Will update as project moves along.
- **Tuttle bleachers** - complete at the ice arena and natatorium, storage and dressing rooms are mostly done with some punch list and change order work to do. Change order work - replace doors into natatorium, deck level. Doors are on order, hopefully replaced during winter shutdown, delivery may extend installation into February. Same lock system will be used.
- **Lower quad landscaping** - large granite blocks from Vermont arrived today. Should be done by the end of October, still some concrete work to do, will last until around the middle of November. Lawn work coming along, using turf.
- **Parking and Transportation Services** - relocated back to the Conrad Welcome Center. That building had flooded back in January, repairs done inside and outside, now complete.
- **Generator project** - contract in place. Meetings have started, no preliminary schedule yet from contractor, SUNY construction fund money used. Updated information to committee as soon as we know more. Change from diesel fueled generators to natural gas, having a continuous supply of fuel for generators will be better. Medium voltage electric gear will be upgraded as part of project. Larger capacity generators, more building systems on backup

power now. Overnight and weekend shutdowns for the change outs will be carefully scheduled, generator replacements anticipated summer 2019.

- **Upgrade fire alarm systems** – expand control module and add carbon monoxide detection. This is more work than was originally anticipated due to latest life safety code requirements and presence of hazardous materials at some installation locations. Design proposals came in last week, under review, will update.
- **North campus phase 2** - continue to work on north campus phase 2 schematic design. Underground utilities, sidewalks, continue further westward upgrade of pedestrian mall, include residence drive replacement. Will bring updates to the committee throughout the year.

3. **Cooper Hall proposed space changes**

Osowski

Reviewed handout that was emailed regarding Proposal for Changed Use of Vacated Rooms in Cooper Hall (draft 10-19-18). Took a good, hard look at what space in Cooper we could reassign for use by Cooper occupants. Delta College and Anthropology were included in the floor plan showing the proposed space reuse. We would not be resolving all the requests for Cooper space at this time, this is a partial resolution of space requests. Please review this proposal, email comments to JoAnn, she will assemble them and bring back to the committee who can endorse, modify, and/or make a recommendation to the President's Cabinet and can move forward on it. Would like to have Mr. Dowe have some control over the use of some of these spaces as is appropriate for campus classrooms.

4. **Review/update space management guide – initial review**

Wall/Cohen/Osowski

Reviewed handout of the 2014 space management guide. Will draft a new space management document that will go to policy committee after we have feedback from this committee. We need to review and see what is good, offer suggestions that we can pass along. It appears there were not a lot of changes compared to the last guide; it followed the same format and topics, but it is formatted with much more clarity. There are good on-line links. Question asked regarding any comments from the JMZ Study Team. Mr. Osowski doesn't recall any comments from them, so there are no major flaws in it noted by JMZ. Side note - If any space changes happen between divisions, this committee should be involved and weigh in. If the space change is within the school, that can be done without bringing to this committee, but Mr. Osowski needs to

be aware to track and inventory space. Note – Library link needs to be reviewed and updated. After you review, if you have any feedback to share with the committee, please contact Mr. Osowski and Ms. Sigler will summarize those comments.

5. Next meeting: building tour - Tuttle North Monday Nov. 26

Cohen/Osowski

Meet at Kinetic Café (in Tuttle Annex, between Tuttle North and Tuttle South main floors) for a tour of Tuttle North.

6. Other business

- Question regarding NYSERDA Electrical Charging Stations. Mr. Rice did an overview of the status of the charging stations. Subcommittee has been formed, Kevin Rice, Jeff List, and Johnna Frosini and quickly moving forward with this to be able to get any rebates, grants. Hoping to have 6 electrical charging stations in place during this summer. Review of policies and procedures will be done before making any solid decisions about the stations, i.e. free or pay for charging, price structure, location, disabled accessible, time allowance. Want to make sure it's a fair program for everyone that uses them. Mr. Rice will give monthly updates.
- Dr. Stites-Doe asked for an item to be added to a future meeting regarding fire alarms. Discussion followed, she is hoping to have a better understanding across campus of fire alarms and drills. Could there be a noted schedule? Could they be grouped the same day? The drills cause disruptions for professors giving exams. Ms. Smathers brought up that fact that an alarm went off on Friday and she did not know if it was a test or not... She would like to be informed before and even after the fact if it was a test or not. It was noted that the drills, and alarms are all reported to UP and they should have this information. It was noted that Ms. Caswell, the EHS Director, will be able answer these questions. Mr. Rice will speak to Ms. Caswell about this discussion and this item will be added to our agenda for a future meeting.

7. Next CFPC Meeting - Monday November 26, 2018 meet at Kinetic Café, Tuttle North.