

September 24, 2018
Union, B116 (1:00 - 2:30)

College-Wide Facilities Planning Committee
Meeting Minutes

Attending:

J. Caswell, L. Cohen, T. Cone, S. Cook, B. Cushman, P. Dowe, J. Follaco, K. Haines, S. Haines, E. Hart, L. He, J. Hecker, T. Hernandez, S. Kelly, B. Ortega, J. Osowski, K. Rice, K. Riotto, C. Ross, B. Schreiber, J. Smathers, S. Stites-Dowe, J. Wall, K. Young, J. Sigler, Recording Secretary

Regrets: D. Weiss

1. **Minutes from May 15, 2018** Cohen
Meeting Minutes approved from May 15, 2018.

2. **Summer 2018 construction – spreadsheet** Osowski
Mr. Osowski handed out the summer 18 construction spreadsheet. Reviewed the final update with the committee.

3. **Major capital construction projects status** Osowski
Mr. Osowski handed out the Current Projects Report. Reviewed report with the committee.

4. **CFPC – charge to the committee** Wall/Cohen
Review of the charge, with much discussion. Ideas regarding input on preventive building maintenance, various goals for residence halls, building occupant space, etc. Mr. Wall has made several notes on the committee charge, will review with Mr. Cohen and Mr. Osowski and draft a revision of the CFPC committee charge.

5. **SUCF/campus draft 5 year capital plans** Wall/Osowski
Mr. Osowski handed out a condensed version SUNY Brockport – 5 Year Capital Plan. This request will be to submit this to higher levels at SUCF in the Fall so it can be worked into the Governor’s budget. This is a living document, when there are changes, we will modify it. Projects that are in planning stages -- North campus Phase 2 has moved ahead into design, not too far behind Tuttle North renovations. Some buildings have bubbled up to the top needing rehab work done also - Holmes, Brockway, Drake, Edwards, Tuttle South. Discussed the list in detail. Mr. Osowski will report on this again later this year after SUCF finalizes.

Please review and contact John with comments, questions. - Notes: - Space Utilization - Mr. Dowe brought up the fact that Departments are asking for more space and are circumventing the process, and it is troubling to Mr. Dowe does not want to lose general purpose classroom space.

6. **2018 Alterations Projects**

Osowski

Mr. Osowski handed out the alteration projects list from 2017 and 2018.

These projects come out of the \$90,000 annual allocation. Reviewed the 2017 list with committee: Tower/Holley Street sign completed this summer. Wrestling mats are in the wrestling room, complete. Upgrade Cooper Hall Foyer will be put off to a later date (Mike Baird). Seymour Union Technology Support will enhance technology to replace tech cart, will be assigned to Kevin Walton. 2018 approved alteration projects will be assigned to project managers later in October. Students Accounts, KSSPE, University Police, LITS - See 2018 Alterations Projects approved Spring 2018 for details. Discussed institutional policies on painting, carpeting. Future agenda item-- the committee as a whole to tour different buildings and parts of campus to be able to have better input into recommendations made by the committee.

7. **Other business**

Cohen

Question was raised about the grants lighting upgrades – out to bid, NYPPA 7 project contracts are in process and will be getting that project going.

8. **Next CFPC Meeting** - Monday October 22, 2018