

VEHICLE REGISTRATION FORM

SUMMER 2018

Who should complete this form?

- ⇒ Summer students, vendors, and open recreation members who have *not* purchased a parking permit during the 2017/18 academic year.
- ⇒ Those who have lost or misplaced their 2017/18 parking permit.
- ⇒ New students to The College at Brockport who have not purchased a permit during the 2017/18 academic year.

FOR OFFICE USE ONLY

Personal Information

Name: _____ Street: _____
 City/State/Zip: _____ Phone: _____
 Student ID #: _____

<input checked="" type="checkbox"/> Check One	Semester Fee
Summer or Contractor	\$35
Open Rec/Friend of SUNY	\$29.50
Vendor	\$29.50

Vehicle #1 Information:

Vehicle Registered To: _____
 State of Registration: _____
 Vehicle Make: _____
 Vehicle Model: _____
 Vehicle Year: _____
 Vehicle Body Style : _____
 Vehicle License Plate : _____

Registration Class Code:

- Passenger
- Commercial
- Motorcycle
- Other

Vehicle #2 Information:

Vehicle Registered To: _____
 State of Registration: _____
 Vehicle Make: _____
 Vehicle Model: _____
 Vehicle Year: _____
 Vehicle Body Style : _____
 Vehicle License Plate : _____

Registration Class Code:

- Passenger
- Commercial
- Motorcycle
- Other

Complete each item on this form and print information. Please do not email, fax to 585-395-2405 or return completed form with payment to:

**Raye H. Conrad Welcome Center
 350 New Campus Drive
 Brockport, NY 14420**



**PARKING AND
 TRANSPORTATION SERVICES**

Parking Rules and Regulations

I understand I may park only where authorized under the Parking Rules and Regulations of The College at Brockport. In addition, I agree to the following:

- ◆ Persons operating motor vehicles on The College at Brockport campus are responsible for knowing and understanding the rules, regulations, and policies for parking on campus. Ignorance of these rules is neither an excuse nor extenuation for violations. The College reserves the right to permanently revoke the campus parking privileges of any person who persistently violates the established regulations.
- ◆ A parking permit carries no liability or guarantee that the College will provide the holder with a parking space. The College cannot accept any responsibility for damage or theft of any motor vehicle, or its contents, while parked on campus.
- ◆ All vehicles considered to be illegally operated and/or parked will be subject to a charge and/or being towed or immobilized at the driver's expense.
- ◆ A parking permit is non-transferable unless properly registered with Parking and Transportation Services. Note: faculty and staff may register two vehicles for an additional fee; both registrations must be provided, and you must be the only faculty, staff or student member in the family affiliated with the College. Students may register two vehicles but will receive only one permit for both vehicles. Parking privileges may be suspended if permit is shared.
- ◆ The hangtag must be properly displayed from the rearview mirror of vehicle while parked on campus. If a temporary pass is needed, obtain one at the Raye H. Conrad Welcome Center. This courtesy will be extended free of charge twice within the semester.
- ◆ Violations are issued against the parking permit holder. Payroll deduction may be used as a means of collecting past due fines for faculty/staff and a collection agency will be used if deemed appropriate.
- ◆ Refunds are available, however there is a deadline to do so and the permit must be returned. The registration fee is non-refundable. A replacement fee may be assessed for lost or misplaced permits.

Additional information is available online at brockport.edu/support/parking

All information provided on this document must be correct.

I have read info above and understand all Parking and Transportation Services rules and regulations.

Signature is required: _____

Special Parking Needs

Please provide a copy of your handicapped parking pass provided by your town/village or fill in the following:

Tag belongs to: _____ Expiration Date: _____

Pass #: _____ Town/Village: _____

Driver License # _____

Payment Information

Student Bill

*I authorize the parking fee to be added to my student bill and/or payment of any parking charges to be deducted from any financial funds that are available to me. If financial aid is not available, I understand a monthly bill will be sent from the Office of Student Accounts. **I followed the proper steps online to authorize.***

Signature: _____

Credit Card (if submitting by mail or fax)

Check or money order is payable to The College at Brockport. VISA, MasterCard, Discover, or Easy Money is accepted or authorize Parking and Transportation to add the parking fee to a student bill.

Circle one: VI MC DC EM Card #: _____ Expiration Date: _____

Cardholder's Name: _____ Phone: _____

Cardholder's Signature: _____